RURAL MUNICIPALITY OF MILTON NO. 292

Minutes of the regular meeting of the council of the Rural Municipality of Milton No. 292 held on Wednesday December 13th, 2017 commencing at 8:30 a.m. in the municipal council chambers in Marengo, Saskatchewan.

CALL TO ORDER

Reeve David Bond called the meeting to order at 8:32 a.m. with the following council members in attendance:

Division 1: Adrian Boisvert
Division 2: James Loken
Division 3: Garry Warrington
Division 4: Murray Cowie
Division 5: Larry Stasiuk
Division 6: Barrie Slater
Division 7: William May

AGENDA

2017-379 **JAMES LOKEN** – That the agenda be adopted with the following amendments:

Additions
Agenda Item - Bylaw - Adoption of Official Community Plan
Agenda Item - Bylaw - Zoning Bylaw
Agenda Item - Signs
Deletions
Agenda Item - Uncollectible invoices
Agenda Item - Amounts to add to taxes
Alsask Agenda Item - Transfer of utility arrears to taxes

CARRIED

MINUTES

2017-380 **GARRY WARRINGTON** – That we rescind resolution 2017-363.

CARRIED

2017-381 **MURRAY COWIE** – That the minutes from the council meeting held on November 16th, 2017 be approved as amended.

CARRIED

GARBAGE DISPOSAL FEE - RURAL MUNICIPALITY OF CHESTERFIELD NO. 261

2017-382 **WILLIAM MAY** – That we increase the amount that is invoiced to the Rural Municipality of Chesterfield No. 261 for garbage disposal in Alsask for residents of the RM of Chesterfield No. 261 that live along Highway 44 from $1,000 per year to $1,500 per year.

CARRIED

RB

BOARD REPORTS

2017-383 **JAMES LOKEN** – That the following board reports be filed:
Division Reports
Kindersley Vet Board
West Central Municipal Government Committee (WCMGC)
Pest Control Officer Inspection Report

CARRIED

8:52 a.m. to 9:12 a.m. – Gerald Sonmor attended the meeting to discuss equipment purchases, disposal of spray truck, gravel truck repairs, preparing graders for snow removal, grading of roads and removing of washboard at intersections, Alsask shop heater and chipping of wood in Alsask.

PURCHASE OF WELDER

2017-384 **JAMES LOKEN** – That we purchase a Millermatic 252 MIG Welder from Acklands Grainger in the amount of $3,722.61 plus GST and PST.

CARRIED

INCOME AND EXPENSE STATEMENT

2017-385 **MURRAY COWIE** – That the statement of income and expense for November be approved as presented.

CARRIED

AGRICULTURAL PRODUCERS ASSOCIATION OF SASKATCHWAN 2018 MEMBERSHIP

2017-386 **JAMES LOKEN** – That we pay the 2018 memberships fees to the Agricultural Producers Association of Saskatchewan (APAS) in the amount of $9,832.13.

CARRIED

PERMIT TO OPERATE WATERWORKS

2017-387 **WILLIAM MAY** – That we acknowledge receipt of the Permit to Operate a Waterworks for Alsask from the Water Security Agency.

CARRIED

ABANDONMENT OF PETROLIA PIPELINE HEARING

2017-388 **BARRIE SLATER** – That we acknowledge the receipt of the Notice of Hearing for the abandonment of the Petrolia pipeline and associated facilities located in the NW 15-30-29W3 and the NE 13-30-01W4; the municipality does not have any objections to the abandonment project.

CARRIED

CORRESPONDENCE

2017-389 **BARRIE SLATER** – That having dealt with correspondence it be filed for future reference.

CARRIED

DRILLING LICENSES

2017-390 **LARRY STASIUK** – That the following drilling licenses be approved:

Tamarack Acquisition Corp.
1-32-29-28W3 - 3 wells
7-32-29-28W3
8-32-29-28W3 - 4 wells
9-36-29-29W3 - 4 wells
9-6-30-28W3 - 8 wells

CARRIED

PIPELINE CROSSINGS

2017-391 **JAMES LOKEN** – That the following pipeline crossings be approved:

Tamarack Acquisition Corp.
SE 6-30-28W3

CARRIED

NOTICE OF INTENT - SEISMIC OPERATIONS

2017-392 **ADRIAN BOISVERT** – That we acknowledge receipt of the Notice of Intent for Seismic Operations submitted by Terra-Sine Resources Ltd. for program name Marengo 3D 2018.

CARRIED

HIGHWAY 317 MAINTENANCE PROPOSAL

2017-393 **ADRIAN BOISVERT** – That we instruct the Administrator to draft a proposal for presentation to the Minister of Highways and Infrastructure for a 2 year pilot project to maintain Highway 317 in conjunction with the Rural Municipality of Antelope Park No. 322.

CARRIED

COUNCIL REMUNERATION

2017-394 **LARRY STASIUK** – That the council remuneration for 2018 be as follows:

Regular Meetings
$250.00 per meeting $50.00 of each indemnity allocated to Alsask
Committee Meetings
$75.00 to $150.00 per meeting (councillor discretion)

Convention Days
$200.00 per day

Regina	SARM Annual – 5 days	SARM Midterm -3 days
Saskatoon	SARM Annual – 4days	SARM Midterm – 2.5 days
Mileage	$.65 per km	

CARRIED

10:44 a.m. – Robin Busby left the board room while council discussed the joint report.

11:01 a.m. – Robin Busby was called back into the board room and Mr. Bond announced that the council agreed to all changes regarding wages and office purchases.

2018 WAGES

2017-395 **JAMES LOKEN** – That the following wage increases be approved effective January 1st, 2018:

	2017 Wage	Increase	2018 Wage
Gerald Sonmor	$37.00 per hour	$0.50	$37.50 per hour
Garry Hyland	$35.00 per hour	$0.50	$35.50 per hour
Cornelius Wiebe	$30.00 per hour	$0.50	$30.50 per hour
Larry Chachula	$24.00 per hour	$0.50	$24.50 per hour

CARRIED

ALLOWANCE FOR UNCOLLECTED TAXES

2017-396 **ADRIAN BOISVERT** – That we increase the following accounts for the allowance of uncollected taxes:

Account 1136 increase from $14,555.04 to $31,731.66
Account 1138 increase from $874.75 to $2,978.14

CARRIED

SASKATCHEWAN STOCK GROWERS ASSOCIATION - WILDFIRE RELIEF FUND

2017-397 **LARRY STASIUK** – That we donate $7,500.00 to the ~~Saskatchewan Stock Growers Association Wildfire Relief Fund.~~ Empress Area Fire

CARRIED

RESCIND RESOLUTION

2017-398 **JAMES LOKEN** – That we rescind resolution 2017-135.

CARRIED

HIRING COMMITTEE - SCRAPER OPERATOR

2017-399 **ADRIAN BOISVERT** – That David Bond, James Loken, Murray Cowie, Larry Stasiuk, Gerald Sonmor and Robin Busby be given authority to interview applicants for the scraper operator position and make the decision to hire after the interviews are completed and that the committee is authorized to offer $24.00 per hour for the scraper position.

CARRIED

12:16 p.m. – Adrian Boisvert left the council chambers and did not return.

RECESS FOR LUNCH

2017-400 **JAMES LOKEN** – That we recess for lunch at 12:35 p.m.

CARRIED

Reeve David Bond called the meeting back to order at 12:58 p.m.

MUNICIPAL BYLAW COURT - RETAINER AGREEMENT - MILLER THOMSON

2017-401 **JAMES LOKEN** – That we authorize the Reeve and Administrator to sign the retainer agreement provided by Miller Thomson for legal services in relation to the West Central Bylaw Court.

CARRIED

BYLAW 2017-06 A BYLAW TO AUTHORIZE CERTAIN EXPENDITURES

2017-402 **JAMES LOKEN** – That Bylaw 2017-06, a bylaw to authorize certain expenditures be given first reading.

CARRIED

2017-403 **LARRY STASIUK** – That Bylaw 2017-06, a bylaw to authorize certain expenditures be given second reading.

CARRIED

2017-404 **MURRAY COWIE** – That the third reading of Bylaw 2017-06 be permitted at this meeting.

CARRIED UNANIMOUSLY

2017-405 **WILLIAM MAY** – That Bylaw 2017-06 be given third reading and be adopted as read.

CARRIED

DB
RB

BYLAW 2017-07 - BYLAW TO ADOPT OFFICIAL COMMUNITY PLAN

2017-406 **JAMES LOKEN** – That Bylaw 2017-07, a bylaw to adopt an official community plan be given first reading.

CARRIED

BYLAW 2017-08 - ZONING BYLAW

2017-407 **BARRIE SLATER** – That Bylaw 2017-08, a bylaw to adopt a Zoning Bylaw be given first reading.

CARRIED

TRANSFER FROM ALSASK POOL RESERVE TO OPERATING

2017-408 **WILLIAM MAY** – That we transfer $24,071.25 from account 3140 Alsask Pool/Recreation Centre to the general operating to pay for the municipality's portion of the repairs made to the Alsask Pool through the CIF grant; and that we transfer the same amount from the municipality's reserve bank account 95968-****116 to the municipality's general operating bank account 95968-****614.

CARRIED

TRANSFER FROM GENERAL OPERATING TO FUTURE EXPENDITURE/CAPITAL RESERVE ACCOUNT

2017-409 **GARRY WARRINGTON** – That we transfer $1,500.00 from general operating to account 3100 Future Expenditure/Capital as per the municipality's policy that all land sales in the municipality have the funds transferred to that reserve account; and that we transfer the same amount from the municipality's general operating bank account 95968-****614 to the municipality's reserve bank account 95968-****116.

CARRIED

TRANSFER FROM GENERAL OPERATING TO RESERVE

2017-410 **GARRY WARRINGTON** – That we transfer $125,000.00 from general operating to account 3100 Future Expenditure/Capital; and that we transfer the same amount from the municipality's general operating bank account 95968-****614 to the municipality's reserve bank account 95968-****116.

CARRIED

TRANSFER FROM GENERAL OPERATING TO WATER AND SEWER RESERVE

2017-411 **WILLIAM MAY** – That we transfer $11,000.00 from general operating to account 3102 Water and Sewer Reserve as per the municipality's policy that all land sales in Division 7 have the funds transferred to that reserve account; and that we transfer the same amount from the municipality's general operating bank account 95968-****614 to the municipality's reserve bank account 95968-****116.

CARRIED

DB
RB

SARM PROPERTY INSURANCE

2017-412 **GARRY WARRINGTON** – That upon review of the municipality's SARM Property Self-Insurance policy, that we make the following changes effective January 1st, 2018:

2013 Volvo G976 Grader
Change from actual cash value to replacement cost
Increase value from $300,000 to $450,000

2014 Volvo G970 Grader - Serial 530064
Change from actual cash value to replacement cost
Increase value from $225,000 to $375,000

2014 Volvo G970 Grader - Serial 530051
Change from actual cash value to replacement cost
Increase value from $225,000 to $375,000

CARRIED

FEBRUARY MEETING OF COUNCIL

2017-413 **MURRAY COWIE** – That the regular meeting of council for February be changed to February 13th, 2018 commencing at 8:30 a.m.

CARRIED

2018 PURCHASE OF GRAVEL

2017-414 **GARRY WARRINGTON** – That we purchase 5,000 cubic yards of 5/8 gravel from Vortrax Construction Ltd. for a total amount of $139,000; delivery to occur early 2018.

CARRIED

FOREMAN TRAINING

2017-415 **JAMES LOKEN** – That we authorize the Foreman to attend the "Being a Safety Leader" course offered by Southeast College in Regina on February 6th and 7th, 2018.

CARRIED

INERT LANDFILL

2017-416 **WILLIAM MAY** – That we instruct the Administrator to draft and publish on SaskTenders a Request for Quotation for the construction of the proposed landfill located on the NE 10-28-29W3 and for the demolition of proposed buildings to be deposited in same landfill; deadline for submissions to be February 12th, 2018.

CARRIED

Rescinded June 13, 2018 RB

DS RB

ADVERTISE LAND FOR SALEBY TENDER

2017-417 **WILLIAM MAY** – That we tender for sale the following parcels of land:
Parcel H Plan 102210466
Property to be sold in "as-is" condition;
Reserve price set at $15,000.00;
Tenders to close January 17th, 2018 at 4:00 p.m.

LOST

ADVERTISE LAND FOR SALE

2017-418 **JAMES LOKEN** – That we tender for sale the following parcels of land:
Parcel H Plan 102210466
Property to be sold in "as-is" condition;
Reserve price set at $8,000.00;
Tenders to close January 17th, 2018 at 4:00 p.m.

CARRIED

ALSASK POOL REPAIRS

2017-419 **WILLIAM MAY** – That we contract Waters Plumbing and Heating Ltd. to repair leaks in the pool mechanical and boiler rooms at an estimated cost of $2,310.00.

CARRIED

FINAL APPLICATION FOR TITLE - LOT 14 BLOCK 2 PLAN G68

2017-420 **WILLIAM MAY** – That the municipality make final application for title for Lot 14 Block 2 Plan G68.

CARRIED

DATE OF NEXT MEETING

2017-421 **JAMES LOKEN** – That the next regular meeting of council be moved from January 10th, 2018 to January 18th, 2018 commencing at 8:30 a.m.

CARRIED

ACCOUNTS

2017-422 **JAMES LOKEN** – That the following accounts be approved for payment:

Cheque No.	Payee	Description	Amount
EFT	Minister of Finance - PST	PST adjustment and interest on arrears	15.98
EFT	CHACHULA, Lawrence S.	Wages, Nov. 18 - Dec. 1, 2017	1,443.64
EFT	SONMOR, Gerald C.	Wages, Nov. 18 - Dec. 1, 2017	1,907.34
EFT	WIEBE, Cornelius	Wages, Nov. 18 - Dec. 1, 2017	1,477.85
EFT	Sask Tel	Cell phones	292.44
EFT	Sask Tel	Alsask Water Treatment Plant	53.87
EFT	Sask Tel	Alsask Springs	173.92
EFT	Sask Tel	Municipal Office	311.71
EFT	Receiver General for Canada	RP0002 Remittance	53.81
EFT	Receiver General for Canada	RP0001 Remittance	7,543.37

RB

10338	Peter & Sheila Applin	ROW Purchase - Marengo West 2017-02	1,890.00
10339	Marengo Community Club	2017 Event Tickets - Staff & Council	1,100.00
10340	Raymond Boisvert	ROW Purchase re: Rd Construction	1,500.00
10341	Richard Groning	ROW Purchase re: Rd Construction	1,005.00
10342	Dan & Lori Boisvert	ROW Purchase re: Rd Construction	1,500.00
10343	Garnet and Rhonda Holmes	ROW Purchase re: Rd Construction	1,500.00
10344	Edwin Tappauf	ROW Purchase re: Rd Construction	375.00
10345	Gary Tappauf Farms Ltd.	ROW Purchase re: Rd Construction	375.00
10346	Karl Tappauf	ROW Purchase re: Rd Construction	375.00
10347	Robert Tappauf Enterprises Ltd.	ROW Purchase re: Rd Construction	375.00
10348	Sun West School Division No. 207	Remittance - November 2017	8,442.29
10349	SMHI	Remittance - November 2017	24,999.97
10350	MEPP	Remittance - November 2017	3,951.74
10351	R.M. of Antelope Park No. 322	Admin Salaries - November 2017	18,239.65
10352	Village of Marengo	Land Titles Fee - Szabo Transfer	25.00
10353	Gordon Chiliak	Alsask Water Treatment Plant	1,601.25
10354	Air Liquide Canada Inc.	Cylinder Refills	33.12
10355	Anderson Pump House Ltd.	Colorimeter for Water Treatment Plant	725.00
10356	Bumper to Bumper	Oil, Filters and Shop Supplies	119.69
10357	Flocor Inc.	Alsask Fire Hydrant Repair	2,066.82
10358	Information Services Corporation	Land Title Transfers and Certificates	97.00
10359	Jamac Publishing Ltd.	Alsask Fire Thank-you Ad	84.63
10360	Kindersley & District Co-op Ltd.	Fuel and Shop Supplies	4,272.17
10361	Kindersley Transport Ltd.	Sign Transport	64.67
10362	Lifesaving Society	Alsask Swimming Pool	83.50
10363	Lorelie Pyttlik	Janitorial and Relief WTP Operator Contracts	950.00
10364	Hill Acme Machine Ltd.	2014 Volvo Grader #530051	376.43
10365	Minister of Finance - Ministry of Justice	2017 RCMP Rural Policing	12,202.06
10366	Minister of Finance, SK Health	Water Samples	115.00
10367	R.M. of Chesterfield No. 261	Pest Control Officer Contract - November	731.06
10368	Redhead Equipment Ltd.	2014 Volvo Grader #530051	1,612.40
10369	Robin Busby	Reimburse Convention Meal; Office Supplies	59.51
10370	SARM	Road Signs and Staples Office Supplies	1,588.43
10371	Scotiabank (VISA)	SARM Convention Hotel Rooms and Meal	1,182.47
10372	Scotiabank (VISA)	Oil and Filters	194.82
10373	Village of Marengo P.O.	Registered Letters and Postage	233.79
10374	Waste Management of Canada Corporation	Garbage Bins	3,388.11
10375	David Bond	Reeve Indemnity & Mileage - December 2017	467.60
10376	Adrian Boisvert	Councillor Indemnity & Mileage - Dec 2017	253.90
10377	James Loken	Councillor Indemnity & Mileage - Dec 2017	253.90

DB
RB

10378	Garry Warrington	Councillor Indemnity & Mileage - Dec 2017	264.95
10379	Murray Cowie	Councillor Indemnity & Mileage - Dec 2017	1,479.20
10380	Larry Stasiuk	Councillor Indemnity & Mileage - Dec 2017	268.20
10381	Barrie Slater	Councillor Indemnity & Mileage - Dec 2017	404.00
10382	William May	Councillor Indemnity & Mileage - Dec 2017	410.80
			$ 114,512.06

CARRIED

ADJOURN

2017-423 **WILLIAM MAY** – That this meeting now adjourn at 2:36 p.m.

CARRIED

Reeve

Administrator

Thursday January 18th, 2017 - 8:30 a.m. - Regular meeting of council

RURAL MUNICIPALITY OF MILTON NO. 292
BYLAW 2017-06

A BYLAW TO AUTHORIZE CERTAIN EXPENDITURES

The Council of the Rural Municipality of Milton No. 292 in the Province of Saskatchewan enacts as follows:

1. In this bylaw:
   a) "Administrator" shall mean the administrator of the municipality;
   b) "Council" shall mean the council of the municipality; and
   c) "Municipality" shall mean the Rural Municipality of Milton No. 292.

2. The administrator and the assistant administrator, are hereby authorized to pay certain accounts by electronic transfer in a timely fashion, namely:
   a) wages and salaries payable to municipal employees;
   b) employee payroll deductions, including municipal contributions;
   c) telephone, heat, power services;
   d) collections on behalf of other taxing authorities

3. The administrator shall advise council at its next regular meeting of the particulars of transactions undertaken in accordance with section 2 of this bylaw, including but not limited to:
   a) the amount paid
   b) the payee
   c) expenditure purpose

4. Members of council are hereby authorized to expend for repairs in the case of an emergency by first seeking agreement from at least one other council member prior to authorizing the expenditure.

5. When a member of council authorizes an expenditure in accordance with section 4 of this bylaw, the member shall advise council at its next meeting the amount and nature of the expenditure.

6. Bylaw No. 1-2010 is hereby repealed.

RURAL MUNICIPALITY OF MILTON NO. 292 Seal

Reeve

Administrator

Read a third time and adopted
this 13 day of December, 2017

Robin Busby
Administrator

Rural Municipality of Milton No. 292
Agenda – Wednesday December 13th, 2017 at 8:30 a.m.

8:45 a.m. - Gerald Sonmor

1. Call to Order
2. Adopt Agenda
3. Minutes
   Rescind resolution 2017-363
4. Reports
   - Divisional Reports
   - Agricultural Producers Association of Saskatchewan (APAS)
   - Kindersley Vet Board
   - Kindersley Medical Arts
   - Wheatland Regional Library Board
   - Kindersley Library Board
   - West Central Municipal Government Committee (WCMGC)
   - PCO Inspection Reports
5. Administrators reports - Financial Report - Income and Expense for November
6. Correspondence (page 3)
7. Drilling Licenses
   Tamarack Acquisition Corp.
   1-32-29-28W3 - 3 wells
   7-32-29-28W3
   8-32-29-28W3 - 4 wells
   9-36-29-29W3 - 4 wells
   9-6-30-28W3 - 8 wells
8. Pipeline Crossings
   Tamarack Acquisition Corp.
   SE 6-30-28W3
9. Notice of Intent for Seismic Operations
   Terra-Sine Resources Ltd.
   29-27W3
   29-28W3
   30-27W3
   30-28W3
10. Highway 317 Maintenance Proposal (screen)
11. Council Remuneration for 2018 (screen)
12. Joint Administration Report (screen)
13. 2018 Wages for Outside Workers (screen)
14. Allowance for uncollectible taxes
15. ~~*Uncollectible invoices*~~ *Removal after agenda deadline*
16. Saskatchewan Stock Grower's Association
17. Municipal Bylaw Court - Retainer Agreement with Miller Thomson

18. Amend Bylaw 3-2007 - Yield and Stop signs
19. Bylaw to Authorize Payment of Certain Expenditures (copy)
20. *Bylaw - Adoption of Official Community Plan - 1st reading (copy) - Addition after agenda deadline*
21. *Bylaw - Adoption of Zoning Bylaw - 1st reading (copy) - Addition after agenda deadline*
22. Transfers to Reserves
23. SARM Property and Equipment Insurance review (screen)
24. Providence Grain - Marengo facility
25. Village of Marengo - permission to use stockpile location for sewer contractor
26. Basic Emergency Management Course - Eatonia - February 14 & 15, 2018
27. Hiring committee for scraper operator position
28. Snow Removal Policy
29. 2017-2018 Road Construction (screen)
    - Rescind resolution 2017-135
    - NW 13-28-28W3 Disturbed acres and crop damage
    - 2018 Road Construction Projects?
30. 2018 Equipment Purchases
31. 2018 Gravel Spreading
32. Location of facility lines within 45 metres from the centre of the road
33. 2018 Municipal Management Essentials Training
34. Alsask Agenda Items
    - Inert landfill - financial information (screen)
    - Alsask Rink
    - Current leases with Alsask Community Club
    - ~~*Transfer of utility arrears to taxes –*~~ *Removal after agenda deadline*
    - Alsask Pool Boiler room leak repairs
    - Monitoring of Alsask Pool boiler
    - Final application for title - Lot 14 Block 2 Plan G68
35. Date of next meeting – January 10th, 2018 @ 8:30 a.m.
36. Other
    - *Signs - Addition after agenda deadline*
    -
    -
37. Accountss
38. Adjourn

RM of Milton Correspondence December 13th, 2017

SRC Analytical

- Alsask water samples analysis all printed below:

Date	Free Chlorine	Total Chlorine	Turbidity
16-Nov-2017	0.47	0.64	0.15
21-Nov-2017	0.39	0.60	0.19
28-Nov-2017	1.70	1.91	0.11
05-Dec-2017	0.48	0.60	0.37

(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

Saskatchewan Association of Rural Municipalities (SARM)

- SARM Update - November 2017 (copy)
- PREP Update - November 2017 (copy)
- News Release: SARM Reacts to Saskatchewan's Climate Change Strategy
- Information: Smart Cities Challenge
- Information: PDAP Assistance for Wildfire Loss

Agricultural Producers Association of Saskatchewan (APAS)

- APAS in Action - November 2017 (copy)
- News Release - APAS Membership for 2018

Ministry of Government Relations

- Municipalities Today - November 2017 (copy)

Water Security Agency

- Permit to Operate a Waterworks

Saskatchewan Health Authority

- Transition to single health authority

Many Islands Pipe Lines (Canada) Limited

- Abandonment of Petrolia Pipeline, Hearing MHW-006-2017 (screen)