

## RURAL MUNICIPALITY OF MILTON NO. 292

Minutes of the regular meeting of the council of the Rural Municipality of Milton No. 292 held on Monday March 11<sup>th</sup>, 2024 in the municipal council chambers located at 20 1<sup>st</sup> Avenue North in Marengo, Saskatchewan.

### CALL TO ORDER

Reeve James Loken called the meeting to order at 8:06 a.m. with the following members in attendance:

**Division 1:** Darren Cowie

**Division 2:** Dave Chudyk

**Division 3:** Larry Stasiuk

**Division 4:** Murray Cowie

**Division 6:** Trevor Martin

Division 5 council member Natalie Sullivan was absent.

Division 7 council member Sara Wilke was Absent.

The following staff members were in attendance:

**Acting Administrator:** Lisa Ensor

The agenda was reviewed by council and will be used as a guideline for this meeting.

### MINUTES

**2024-077**      **LARRY STASIUK** - That we approve the minutes from the regular meeting of council held on January 24<sup>th</sup>, 2024

**CARRIED**

**2024-078**      **DARREN COWIE** - That we approve the minutes from the regular meeting of council held on February 12<sup>th</sup>, 2024 with the following correction: Trevor Martin be marked as absent.

### REPORTS

**2024-079**      **LARRY STASIUK** – That the following board reports be acknowledged as received and be filed:

Division Reports

Kindersley Vet Board

Kindersley Medical Arts

Kindersley Health and Wellness Foundation Inc.

Kindersley Library Board

West Central Municipal Government Committee (WCMGC)

Kindersley & District Plains Museum

RoaData Reports

Municipal Load Report – January 2024

Cut-through Utilization Report – January 2024

Lease Activity Report – January 2024

Joint Administration Board Meeting-January 30, 2024

**CARRIED**



**KINDERSLEY LIBRARY BOARD**

**2024-080**     **DAVE CHUDYK** - That we pay the 2024 levy received from the Kindersley Library Board in the amount of \$2,739.00

**CARRIED**

**CORRESPONDENCE**

**2024-081**     **MURRAY COWIE** – That we acknowledge receipt of the following correspondence and file for future reference:

SRC Analytical

Alsask water samples analysis printed below:

<u>Date</u>	<u>Free Chlorine</u>	<u>Total Chlorine</u>	<u>Turbidity</u>
06-Feb-2024	0.47	.64	0.34 (Regular)
20-Feb-2024	0.59	.76	0.25 (Regular)

(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

Saskatchewan Association of Rural Municipalities (SARM)

Rural Dart – February 13, 2024  
Rural Dart – February 20, 2024  
Rural Dart – March 5, 2024  
Rural Sheaf – February 2024  
News Release – February 14, 2024  
News Release – February 28, 2024  
News Release – March 6, 2024  
Letter – February 13, 2024  
Information Letter – February 20, 2024

Agricultural Producers Association of Saskatchewan (APAS)

Update – February 8, 2024  
Update – February 15, 2024  
Update – February 22, 2024  
Update – March 7, 2024

Saskatchewan Municipal Hail Insurance (SMHI)

Letter – March 11, 2024

Saskatchewan Heavy Construction Association (SHCA)

News Release – February 15, 2024

Ministry of Government Relations

February 2024

Guy Lagrandeur

Farewell Letter

West Central Early Childhood Intervention Program

Thank You Letter

Agriculture in The Classroom  
Thank You Letter

**CARRIED**

**FINANCIAL REPORTS**

**2024-082** **DARREN COWIE** – That the statement of financial activities bank reconciliations for February 2024 be approved as presented.

**CARRIED**

**SASKATCHEWAN PUBLIC ALERTING PROGRAM**

**2024-083** **LARRY STASIUK** – That we designate Lisa Ensor and Candace Rea as the individuals specified to be allowed access to the Saskatchewan Public Alerting Program for the RM of Milton No. 292 jurisdiction.

**CARRIED**

**ASSISTANT POSITION**

**2024-084** **TREVOR MARTIN** – That we acknowledge that the Joint Administration Board hired Valerie May for the full-time office Assistant position starting March 1<sup>st</sup>, 2024, at a starting wage of 29.00 per hour, 13 weeks probationary period.

**CARRIED**

**MENTORSHIP – VALERIE MAY**

**2024-085** **DAVE CHUDYK** - That we hire Charlotte Helfrich to also mentor Valerie May for the purpose of acquiring her Rural Class "C" and Urban Standard Certificate.

**CARRIED**

**SCOTIABANK CORPORATE VISA**

**2024-086** **LARRY STASIUK** – That the Acting Administrator of the municipality hereby be authorized to execute under the seal of the Municipality corporate Visas and security agreements in favor of The Bank of Nova Scotia (ScotiaBank) in the amount of \$5,000.00.

**CARRIED**

**MUNICIPAL FEASIBILITY STUDY – REQUEST FOR TENDER**

**2024-087** **LARRY STASIUK** – That we tender for the completion of a Feasibility Study for a Municipal District and that the Administrator publish the tender package on SaskTenders with a deadline for submission set as April 30<sup>th</sup>, 2024

**CARRIED**



**SASKPOWER LINE INSTALLATION FILE 20416176**

**2024-088**     **DAVE CHUDYK** – That we notify SaskPower that the current road allowance is at 66' and we have no intention to widen the road in the near future.

**CARRIED**

**RESCIND RESOLUTION 2023-326**

**2024-089**     **LARRY STASIUK** – That we rescind resolution the following resolution:  
**“POWERLINE INSTALLATION - PURCHASE RIGHT OF WAY 2023-326**     **TREVOR MARTIN** - That we purchase land from the registered land owners on the following properties to increase the right of way from 66 feet to 100 feet to allow for future road construction and the installation of power poles at an appropriate distance from the road top:  
SE 28-29-27W3  
NE 28-29-27W3  
SW 27-29-27W3  
NW 27-29-27W3

CARRIED”  
**CARRIED**

**RESCIND RESOLUTION 2023-327 ()**

**2024-090**     **DARREN COWIE** – That we rescind resolution the following resolution:  
**“POWERLINE INSTALLATION – PURCHASE LAND FOR EXPANDED RIGHT OF WAY 2023-327**     **NATALIE SULLIVAN** - That we purchase land from the registered land owners on the following properties to increase the right of way from 66 feet to 100 feet to allow for future road construction and the installation of power poles at an appropriate distance from the road top:  
NE 31-29-27W3  
NW 31-29-27W3  
SE 06-30-27W3  
SW 06-30-27W3  
NE 36-29-28W3  
NW 36-29-28W3  
SE 01-30-28W3  
SW 01-30-28W3

CARRIED”  
**CARRIED**

**APPLICATION TO SUBDIVIDE**

**2024-091**     **DARREN COWIE** – That we recommend the approval of the application to subdivide land within the NW 19-28-27W3, noting that the use is a permitted use in the municipality's AR-Agricultural Resource District, and a servicing agreement is not required.

**CARRIED**

**TOWNSHIP & RANGE ROAD SIGNAGE**

**2024-092**     **JAMES LOKEN** – That we accept the quote from the Ministry of Highways for the purchase and installation of road marker signs to be displayed at the junction of the RGE and TWP on HWY 7 and HWY 317 in the amount of \$5,946.25, plus \$356.78 PST and \$297.31 GST  
**CARRIED**

**DUST CONTROL**

**2024-093**     **LARRY STASIUK** – That we table discussion of dust control to next meeting of council.  
**CARRIED**

**FIRE INFORMATION LETTER**

**2024-094**     **TREVOR MARTIN** – That we send out a letter to residents within the Rural Municipality of Milton No. 292 reminding them to check with their insurance provider to verify their fire protection coverage is adequate.  
**CARRIED**

**ALSASK SWIMMING POOL**

**2024-095**     **TREVOR MARTIN** – That we move forward with discussion with Eatonia Recreation to create a plan to partner staff/pool manager.  
**CARRIED**

**ICIP GRANT – WATER SYSTEM CHANGE OF SCOPE/MANAGER**

**2024-096**     **TREVOR MARTIN** – That we sign the change of scope with Associated Engineering with a revised budget from \$13,500 to \$21,500, to allow for a Geotechnical Investigation to be completed on the new cistern location.  
**CARRIED**

**IN CAMERA**

**2024-097**     **TREVOR MARTIN** – That we enter an in-camera session at 9:20 a.m. to discuss confidential human resources matters pursuant to Section 120 Subsection 2(a) of *The Municipalities Act*.  
**CARRIED**

*9:20 a.m. – Acting Administrator Lisa Ensor left the boardroom.*

*9:24 a.m. – Acting Administrator Lisa Ensor returned to the boardroom*



**OUT OF CAMERA**

**2024-098**     **DARREN COWIE** – That we conclude the in-camera session at 9:27 a.m. and that the regular meeting of council resume.

**CARRIED**

**DONATION – OYEN & DISTRICT HEALTH CARE FOUNDATION**

**2024-099**     **JAMES LOKEN** – That we donate \$250.00 to the Oyen & District Health Care Foundation in honor of Cheryle Schroeder.

**CARRIED**

*9:40 a.m. Darren Cowie and Larry Stasiuk left the boardroom and did not return.*

**ACCOUNTS**

**2024-0100**     **TREVOR MARTIN** – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 13981 to 14016 in the amount of \$102,189.04 and EFT cheque numbers 990714 to 990734 in the amount of \$28,636.67 be approved for payment.

**CARRIED**

**ADJOURN**

**2024-0101**     **DAVE CHUDYK** – That this meeting now adjourn at 10:05 a.m.

**CARRIED**

  
Reeve

  
Administrator

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**April 8<sup>th</sup>, 2024 – 8:00 a.m. - Regular meeting of council**

**Rural Municipality of Milton No. 292**  
**List of Accounts for Approval**  
 Batch: 2024-00026 to 2024-00032

Date Printed  
 2024-03-08 3:03 PM

Bank Code - Bank1 - Main Demand

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
13981	2024-02-22	Insight Sign & Decal Co.	11390	Signs for RM Shop	44.40	44.40
13982	2024-02-22	John Deere Financial	3119572	2014 JD 6140 Clutch repair	648.90	648.90
13983	2024-02-22	Kindersley & District Co-op	386977	Cardlock Fuel - Monthly Stmt	1,987.65	
			1631	20 L Gear Oil 80W90	153.22	2,140.87
13984	2024-02-22	RM of Chesterfield No. 261	2024-00027	Pest Control Contract	509.10	509.10
13985	2024-02-22	RM of Kindersley No. 290	56	D Dinney House Fire 16Dec2023	50,764.00	50,764.00
13986	2024-02-22	RMAA Workshop Fund	SpringWrkshp	RMAA Spring Workshop 2024	300.00	300.00
13987	2024-02-22	R.M.A.A. of Saskatchewan	Issued	Rural Municipal Administrator Assoc.		
			EnsorActingApp	Acting Administrator Application Fe	200.00	200.00
13988	2024-02-22	R.M.A.A. of Saskatchewan	2024 Ensor	2024 Membership - Ensor	175.00	175.00
13989	2024-02-22	SGI	280KYT 2024	2009 Ford F350 SD Crewcab 4WD	1,342.12	1,342.12
13990	2024-02-22	Stasiuk Farms Ltd.	317CrpDmg-Multi	Highway 317 Cr Dmg 2020-21	7,155.36	7,155.36
13991	2024-02-22	U.M.A.A.S.	2024 Ensor	2024 Membership - Permit for Acti	200.00	200.00
13992	2024-02-22	VOID - Fees Reduced				
13993	2024-03-04	Receiver General for Canada	20240013820	Radio Authorization Renewal 0340	225.48	225.48
13994	2024-03-04	RM of Antelope Park No. 322	2024-00006	Admin Salaries & Benefits - Feb	12,175.62	12,175.62
13995	2024-03-04	U.M.A.A.S.	ActingPermitFee	Acting Adminitrator Permit Applic	100.00	
			ConditionalApp	Application for Urban Certificate	275.00	
			ActingPermitRev	Reverse Acting Permit Application	-100.00	275.00
13996	2024-03-04	WSP E&I Canada Limited	C27425911	Hwy 317 Engineering Services	534.00	
			C27425929	Hwy 317 Engineering Services	504.64	1,038.64
13997	2024-03-11	Agriculture in the Classroom - SK	2024Sponsorship	Agriculture in the Classroom (Yr 3	500.00	500.00
13998	2024-03-11	Air Liquide	77025031	Cylinder Refills	24.79	24.79
13999	2024-03-11	Associated Engineering (Sask)	462440	Alsask WTP Design	8,505.00	8,505.00
14000	2024-03-11	Auto Value	169703	2016 Dodge Ram Maintenance	51.34	
			171869	Oil & Filters	196.44	247.78
14001	2024-03-11	Clow, Tracy	2024-03-01	Janitorial Services Mar	535.00	535.00
14002	2024-03-11	Ensor, Lisa				

**Rural Municipality of Milton No. 292**  
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**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
		UofR Tuition En		Local Government Authority course	941.60	
		UofR Books		Textbooks - U of R courses Ensor	220.74	
		UofR Applicatio		U of R Application Fee Ensor	50.00	1,212.34
<b>14003</b>	<b>2024-03-11</b>	<b>Hayworth Mechanical &amp; Oilfield</b>				
		10338		Grader - Supply tire & service on s	3,365.25	3,365.25
<b>14004</b>	<b>2024-03-11</b>	<b>Hill Acme Machine Ltd</b>				
		146786		Parts	750.96	750.96
<b>14005</b>	<b>2024-03-11</b>	<b>Kindersley Bearing (2008) Ltd.</b>				
		001-070651		Shop supplies	153.21	153.21
<b>14006</b>	<b>2024-03-11</b>	<b>Kindersley &amp; District Co-op</b>				
		0965	<b>Accrual</b>	Return Water Bottles	-46.59	
		389257		Cardlock Fuel - Monthly Stmt	4,014.65	3,968.06
<b>14007</b>	<b>2024-03-11</b>	<b>Loraas Disposal North Ltd.</b>				
		0000555488		Waste & Recycling-Shop&Alsask	2,715.13	2,715.13
<b>14008</b>	<b>2024-03-11</b>	<b>LUK Plumbing Heating&amp;Electric</b>				
		47279		RM Shop furnace parts	49.56	49.56
<b>14009</b>	<b>2024-03-11</b>	<b>McDougall Gauley LLP</b>				
		715174		Legal - Employee Matters	927.69	927.69
<b>14010</b>	<b>2024-03-11</b>	<b>Mears, Trina</b>				
		Walmart&Dollara		Office Supplies	13.51	13.51
<b>14011</b>	<b>2024-03-11</b>	<b>Mid Plains Diesel Ltd.</b>				
		1038275		Repairs	164.64	164.64
<b>14012</b>	<b>2024-03-11</b>	<b>O K Marking Devices Ltd.</b>				
		123381		Notary Stamp	45.51	45.51
<b>14013</b>	<b>2024-03-11</b>	<b>ScotiaBank VISA</b>				
		Stmt 2024-02		Late Charge	1.46	1.46
<b>14014</b>	<b>2024-03-11</b>	<b>Saskatchewan Health Authority</b>				
		3462898		Alsask Water Sample	23.00	
		3463831		Alsask Water Sample	23.00	
		1182220		Alsask Water Sample	80.75	126.75
<b>14015</b>	<b>2024-03-11</b>	<b>Village of Marengo PO</b>				
		595		Postage - Water Sample	11.68	
		598		Postage - HAA	11.23	22.91
<b>14016</b>	<b>2024-03-11</b>	<b>WellTraxx Ltd.</b>				
		10372		MuniTraxx License Renewal	1,665.00	1,665.00
					<b>Total Computer Cheque:</b>	<b>102,189.04</b>



**Rural Municipality of Milton No. 292**  
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 Batch: 2024-00026 to 2024-00032

Date Printed  
 2024-03-08 3:03 PM

Bank Code - EFT - Paid Electronically

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
990714	2024-02-12	SaskEnergy	Pool2024-01	Alsask Pool	272.23	272.23
990715	2024-02-12	SaskEnergy	Office 2024-01	Municipal Office	313.39	313.39
990716	2024-02-12	SaskEnergy	RMSHop 2024-01	RM Shop	315.28	315.28
990717	2024-02-12	SaskEnergy	AWTP 2024-01	Alsask Water Treatment Plant	465.24	465.24
990718	2024-02-12	SaskPower	SE01Well2024-01	SE01-30-29W3 Well 16Oct23-16Ja	134.08	134.08
990719	2024-02-13	SaskPower	AShop 2024-01	Alsask RM Shop	45.60	45.60
990720	2024-02-14	SaskPower	SW32Well2024-01	Community Well SW32-29-27-3	43.24	43.24
990721	2024-02-14	SaskPower	APool 2024-01	Alsask Swimming Pool	154.73	154.73
990722	2024-02-14	SaskPower	Office 2024-01	Municipal Office	239.61	239.61
990723	2024-02-14	SaskPower	AWTP 2024-01	Alsask Water Treatment Plant	428.62	428.62
990724	2024-02-14	SaskPower	ASL 2024-01	Alsask Street Lights	535.15	535.15
990725	2024-02-14	SaskPower	SprPH 2024-01	Alsask Springs Pump House	548.01	548.01
990726	2024-02-14	SaskPower	RMSHop 2024-01	RM Shop	591.62	591.62
990727	2024-02-16	Payroll - Scotia EFT	HylandG PP24-04	Salary, 03 - 16 Feb 2024	2,226.62	
			LokenC PP24-04	Wages, 03 - 16 Feb 2024	1,263.06	
			WiebeCPP24-04	Wages, 20 Jan - 02 Feb 2024	2,137.07	5,626.75
990728	2024-03-01	Payroll - Scotia EFT	HylandG PP24-05	Salary, 17 Feb - 01 Mar 2024	2,266.62	
			LokenC PP24-05	Wages, 17 Feb - 01 Mar 2024	1,450.33	
			WiebeCPP24-05	Wages, 17 Feb - 01 Mar 2024	2,133.17	5,850.12
990729	2024-03-05	SaskTel	ALPool2024-02	Pool Phone	62.41	62.41
990730	2024-03-07	MEPP	Remit2024-02	Remittance Feb	4,291.72	4,291.72
990731	2024-03-07	Minister of Finance	Remit 2024-02	EPT Remittance - Monthly	1,496.69	1,496.69
990732	2024-03-07	Receiver General for Canada	RP0002_2024-02	Remittance RP0002 - Feb	83.52	83.52
990733	2024-03-07	SMHI	Remit 2024-02	Remittance - Monthly	1,113.95	1,113.95
990734	2024-03-07	Receiver General for Canada	RP0001_2024-02	Remittance RP0001 - Feb	6,024.71	6,024.71
	2024-03-07	VOID - Cheque Confirmation				

Total Computer Cheque: 28,636.67



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**Rural Municipality of Milton No. 292**  
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Total EFT:	<u>28,636.67</u>
Grand Total:	<u><u>130,825.71</u></u>

*Ur J.L.*