

RURAL MUNICIPALITY OF MILTON NO. 292

Minutes of the regular meeting of the council of the Rural Municipality of Milton No. 292 held on Monday, September 11th, 2023 in the municipal council chambers located at 20 1st Avenue North in Marengo, Saskatchewan.

Member of Council Oath was signed by Division 2 council member Dave Chudyk.

CALL TO ORDER

Reeve James Loken called the meeting to order at 8:55 a.m. with the following members in attendance:

Division 2: Dave Chudyk

Division 3: Larry Stasiuk

Division 4: Murray Cowie

Division 5: Natalie Sullivan

Division 6: Trevor Martin

Division 7: Sara Wilke

Division 1 council member Darren Cowie was absent.

The following staff members were in attendance:

Administrator: Robin Busby

AGENDA

2023-314

LARRY STASIUK – That the agenda be used as a guideline for this meeting and that we approve the following changes to the agenda:

Agenda Additions:

Donation to Terry Fox Run - Alsask

Rollback of SaskEnergy and SaskPower Services - Old Alsask Water Treatment Plant - Main Street

Reports - Kindersley Health and Foundation Inc.

Agenda Deletions:

Alsask Water Treatment Plant Report - August 2023

Royal Canadian Legion - Military Service Recognition Book Advertisement

Damage to Old School Sign - Division 6 (tabled from August 14th, 2023 meeting of council)

Grader Blades

Confirmation of 2023 Taxable Assessment

CARRIED

UNANIMOUSLY

MINUTES

2023-315

NATALIE SULLIVAN – That the minutes from the regular meeting of council held on August 14th, 2023 be approved as circulated.

CARRIED

2023-316

TREVOR MARTIN – That the minutes from the special meeting of council held on August 24th, 2023 be approved as circulated.

CARRIED

PURCHASE OF TREES - ALSASK

2023-317 JAMES LOKEN – That we order 10 Prairie Sky poplar trees from Swift Tree Centre for a total cost of \$600.00 plus applicable taxes.

CARRIED

9:16 a.m. to 9:35 a.m. – Sue Johnson attended the meeting to discuss the 2023 Alsask Swimming Pool season, employee matters, winterization of pool, pool repairs, and pool chemicals.

REPORTS

2023-318 SARA WILKE – That the following board reports be acknowledged as received and be filed:

Division Reports
Kindersley Medical Arts
Kindersley Health and Wellness Foundation Inc.
Kindersley & District Plains Museum
Roadata Reports

CARRIED

FOREMAN'S REPORT

2023-319 SARA WILKE – That the Foreman's report dated September 6th, 2023 be acknowledged as received and filed.

CARRIED

ADMINISTRATOR'S REPORT

2023-320 LARRY STASIUK – That the Administrator's report dated September 11th, 2023 be acknowledged as received and filed.

CARRIED

FINANCIAL REPORTS

2023-321 SARA WILKE – That the statement of financial activities and bank reconciliations for August 2023 be approved as presented.

CARRIED

ROAD CONSTRUCTION – E ½ 01-28-27W3

2023-322 LARRY STASIUK – That we instruct the Administrator to write a letter to the Rural Municipality of Kindersley No. 290 to inquire if the RM of Kindersley has had any further discussions regarding improving the road to the NE 01-28-27W3, if there are any options to improve the access to the quarter, and that the RM of Milton will be willing to discuss a cost share on the project.

CARRIED

9:45 a.m. to 10:10 a.m. – Garry Hyland attended the meeting to discuss work completed at the Alsask Springs pumphouse and the Alsask Water Treatment Plant, signs, mowing, grading of roads, road repairs, correction line road with the RM of Kindersley, visitors coming to shop, and graders.

10:10 a.m. to 10:32 a.m. – Trent Wickstrom from the Village of Flaxcombe council attended the meeting to discuss the potential establishment of a volunteer fire department.

CORRESPONDENCE

2023-323 **SARA WILKE** – That we acknowledge receipt of the following correspondence and file for future reference:

SRC Analytical

Alsask water samples analysis:

Date	Free Chlorine	Total Chlorine	Turbidity
09-Aug-2023	1.00	1.35	0.37 (Regular)
23-Aug-2023	0.11	0.27	0.27 (Regular)

Total Coliform > 100 orgs/100 mL – Sask guideline – No orgs/100 mL

E. Coli 23 orgs/100 mL – Sask guideline – No orgs/100mL

26-Aug-2023	0.63	0.82	0.20 (Special)
26-Aug-2023	0.96	1.17	0.21 (Special)
26-Aug-2023	0.85	1.06	0.17 (Special)
26-Aug-2023	0.91	1.17	0.20 (Special)
26-Aug-2023	0.84	1.13	0.13 (Special)
26-Aug-2023	0.83	1.01	0.19 (Special)
26-Aug-2023	0.86	1.13	0.22 (Special)
26-Aug-2023	0.47	0.66	0.21 (Special)
30-Aug-2023	1.96	2.18	0.20 (Regular)

(acceptable results: Free Chlorine >.1, Turbidity<.30, Total Chlorine any amount)

29-Aug-2023 – Microcystin 0.2 ug/L Sask guidelines <1.5 ug/L

29-Aug-2023 – Health and Toxicity Panel (once every two years)

Arsenic 10.3 ug/L Sask guidelines <10.3 ug/L

All others within Sask guidelines

29-Aug-2023 – General Chemistry/Water Panel All within Sask guidelines

22-Aug-2023 – SE 01-30-29W3 No detectable coliform or E. Coli

15-Aug-2023 – Alsask Swimming Pool – No detectable coliform or E. Coli

Saskatchewan Association of Rural Municipalities (SARM)

Rural Dart – August 15, 2023

Rural Dart – August 22, 2023

Rural Dart – August 29, 2023

Rural Dart – September 5, 2023

Rural Sheaf – August 2023

Ministry of Government Relations
August 2023 Municipalities Today

Saskatchewan Health Authority
Alsask Swimming Pool – Inspection – August 16th, 2023

Agricultural Producers Association of Saskatchewan (APAS)
Update – August 31, 2023

AGS Sales Ltd.
Road Maintainer Unit

CARRIED

DRILLING LICENSES

2023-324 LARRY STASIUK – That the following drilling licenses be acknowledged as approved by the Development Officer:
Teine Energy Ltd.
16-17-30-27W3 File No. 23-26143
12-19-30-27W3 File No. 23-26144

CARRIED

10:36 a.m. – Trevor Martin declared a conflict of interest as his company is the registered owner of the land being discussed in the next agenda item.

10:36 a.m. – Trevor Martin left the boardroom.

PIPELINE INSTALLATIONS/CROSSINGS

2023-325 NATALIE SULLIVAN – That the following pipeline installations/crossings be acknowledged as approved by the Development Officer:
Saturn Oil & Gas Inc.
13-11-30-27W3 to 04-12-30-27W3 File No. MLL 23-95

CARRIED

10:37 a.m. – Trevor Martin returned to the boardroom.

10:44 a.m. – Murray Cowie declared a conflict of interest as he is the registered owner of land being discussed in the next agenda item.

POWERLINE INSTALLATION - PURCHASE RIGHT OF WAY

- 2023-326** **TREVOR MARTIN** – That we purchase land from the registered land owners on the following properties to increase the right of way from 66 feet to 100 feet to allow for future road construction and the installation of power poles at an appropriate distance from the road top:
SE 28-29-27W3
NE 28-29-27W3
SW 27-29-27W3
NW 27-29-27W3

CARRIED

10:50 a.m. – Murray Cowie returned to the boardroom.

POWERLINE INSTALLATION – PURCHASE LAND FOR EXPANDED RIGHT OF WAY

- 2023-327** **NATALIE SULLIVAN** – That we purchase land from the registered land owners on the following properties to increase the right of way from 66 feet to 100 feet to allow for future road construction and the installation of power poles at an appropriate distance from the road top:
NE 31-29-27W3
NW 31-29-27W3
SE 06-30-27W3
SW 06-30-27W3
NE 36-29-28W3
NW 36-29-28W3
SE 01-30-28W3
SW 01-30-28W3

CARRIED

HARASSMENT PREVENTION POLICY

- 2023-328** **SARA WILKE** – That the Harassment Prevention Policy attached hereto and forming part of these minutes be approved.

CARRIED

IN CAMERA

- 2023-329** **LARRY STASIUK** – That we enter an in-camera session at 10:55 a.m. to discuss confidential legal matters pursuant to Section 120 Subsection 2(a) of *The Municipalities Act*.

CARRIED

OUT OF CAMERA

- 2023-330** **TREVOR MARTIN** – That we conclude the in-camera session at 11:03 a.m. and that the regular meeting of council resume.

CARRIED

ENGINEERING DESIGN SERVICES

The following quotations were received for site plans and building cost estimate engineering services for the future construction of the new RM shop:

Rempel Engineering & Management Ltd. \$4,500.00

Bar Engineering \$3,000.00

2023-331 JAMES LOKEN – That we accept the quotation from Rempel Engineering & Management Ltd. in the amount of \$4,500.00 plus applicable taxes and that we instruct the Administrator and Reeve to sign an agreement for services.

CARRIED

CAT GRADER VALVE SET ADJUSTMENTS

2023-332 JAMES LOKEN – That we approve the following invoices received from SARM via Finning for the valve set adjustments on each of the CAT graders:

Invoice No. SARM815901 - \$2,532.08

Invoice No. SARM815902 - \$3,756.00

CARRIED

TRADE IN OF GRADER

2023-233 TREVOR MARTIN – That we trade in the CAT 150AWD grader serial number CAT00150TEB500607 to Finning under the following terms:
Trade in value of \$365,000 to be applied toward the purchase of the new grader that was ordered in 2022;
Grader to be picked up when CAT 150 AWD grader that was ordered in 2022 is delivered;
CAT 150AWD grader to be traded in with the ripper;
Current wing and front lift group are to be retained by the municipality;
The Administrator be authorized to sign an amended sales agreement for the grader that was ordered in 2022 to reflect the trade-in and the trade-in amount.

CARRIED

11:27 a.m. – Larry Stasiuk left the boardroom and did not return.

END OF SEASON LETTERS

2023-334 MURRAY COWIE – That we send all seasonal operations staff end of season letters on September 29th, 2023, noting that the official layoff date for seasonal employees is October 13th, 2023 with employment possibly continuing past October 13th, 2023 if weather is favourable and work is available.

CARRIED

WEED ORDER

2023-335

MURRAY COWIE – That we instruct the municipality's weed inspector Larry Dyck to issue an order under *The Weed Control Act* for the following lands:

SE 13-30-29W3

CARRIED

CATTLE GUARD POLICY

2023-336

SARA WILKE – That the Cattle Guard (Texas gate) policy attached hereto and forming part of these minutes be approved.

CARRIED

POOL MANAGER POSITION

2023-337

TREVOR MARTIN – That we table further discussion regarding the Alsask Pool Manager position until the October 2023 meeting of council.

CARRIED

CANCEL TAXES LEVIED IN ERROR

2023-338

NATALIE SULLIVAN – That we cancel the following taxes levied in error:

<u>Roll#</u>	<u>Legal Land Description</u>	<u>Municipal</u>	<u>Education</u>	<u>Total</u>
		<u>Tax</u>	<u>Property Tax</u>	
		<u>Abatement</u>	<u>Abatement</u>	<u>Abatement</u>
229 000	Parcel D Plan 101566009	\$24.26	\$7.65	\$31.91
1235 000	Lot 3-4 Block 6 Plan G286	\$756.60	\$1.82	\$758.42
1268 000	Lot 13-14 Block 8 Plan G454	\$763.20	\$3.63	\$766.83

CARRIED

HEALTH SERVICE DISRUPTIONS – SARM CONVENTION RESOLUTION

2023-339

TREVOR MARTIN – That we table further discussion regarding health service disruptions and a resolution for the SARM convention until the December 2023 meeting of council.

CARRIED

TAX TITLE PROPERTY

2023-340

TREVOR MARTIN – That we pay the Ministry of Finance the outstanding education property taxes in the amount of \$8.22 for the following properties and that the municipality retains the property for future resale:

Lot 3-4 Block 6 Plan G286

CARRIED

ROLLBACK OF SERVICES – OLD ALSASK TREATMENT PLANT

2023-341 **SARA WILKE** – That we instruct the Administrator to contact SaskEnergy and SaskPower to initiate rolling back the gas and power services to the old water treatment plant location at 208 Main Street in Alsask.

CARRIED

ACCOUNTS

2023-342 **TREVOR MARTIN** – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 13712 to 13755 in the amount of \$82,319.37 and EFT cheque numbers 990550 to 990572 in the amount of \$86,550.55 be approved for payment.

CARRIED

ADJOURN

2023-343 **SARA WILKE** – That this meeting now adjourn at 12:30 p.m.

CARRIED


Reeve


Administrator

October 16th, 2023 – 8:00 a.m. - Regular meeting of council



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Harassment Prevention Policy

Policy Statement

The Rural Municipality of Milton No. 292 (the "RM") is committed to the prevention of harassment in the workplace and promote a harassment-free workplace. Every employee is entitled to employment free of harassment. The maintenance of such an environment is a responsibility shared by each Council member, worker, supervisor, and the RM.

Harassment will not be tolerated in the workplace or any work-related setting, including work-related conferences, travel, and municipality-sponsored social events. The RM will make every reasonable effort to ensure that no individual is subjected to workplace harassment. The RM will investigate any incidents of harassment and take corrective action to address the incidents.

Definitions

"Harassment" – refers to:

1. Discriminatory Harassment - Any inappropriate conduct, comment, display, action, or gesture by an individual that is made on the basis of race, creed, religion, colour, sex, gender identity, sexual orientation, marital status, family status, disability, physical size or weight, age, nationality, ancestry or place of origin or any other ground prohibited by provincial human rights legislation, and constitutes a threat to the health and safety of a worker.
2. Sexual Harassment - A prohibited ground of discriminatory harassment which may include conduct, comment, gesture, or contact of a sexual nature that is offensive, unsolicited, or unwelcome. Sexual harassment is, or may include, but is not limited to, the following:
 - A direct or implied threat of reprisal for refusing to comply with a sexually oriented request;
 - Unwelcome remarks, jokes, innuendoes, propositions, or taunting about an employee's body, attire, sex, or sexual orientation;
 - Displaying pornographic or sexually explicit pictures or materials;
 - Unwelcome physical contact;

- Unwelcome invitations or requests, direct or indirect, to engage in behaviour of a sexual nature; or
- Refusing to work with or have contact with individuals because of their sex, gender, or sexual orientation.

3. Personal Harassment - An inappropriate conduct, comment, display, action, or gesture by an individual that adversely affects a worker's psychological or physical well-being and which the perpetrator knows or ought to reasonably know would cause the individual to be humiliated or intimidated. Personal harassment is sometimes referred to as "bullying".

Personal harassment may involve repeated conduct or a single, serious incident that causes a lasting harmful effect on the employee. Examples of personal harassment include, but are not limited to:

- Verbal or written abuse or threats;
- Insulting, derogatory, or degrading comments, jokes, or gestures;
- Personal ridicule or malicious gossip; or
- Refusing to work or to cooperate with or acknowledge others.

Harassment does not include any reasonable actions taken by the RM, a manager, or a supervisor relating to the performance, management, and direction of an individual's work or the workplace. This includes but is not limited to, day-to-day management or supervisory decisions, job assessment and evaluation, performance discussions, expectations for work productivity and quality, and disciplinary action.

Harassment can exist even where there is no intention to harass or offend another. Every individual must ensure that their conduct is not offensive to another.

"Other Prohibited Behavior" – The RM recognizes that certain conduct while being inappropriate and/or disruptive, may fall short of the definition of "harassment" within the meaning of this policy and/or applicable legislation. The RM, at its discretion, may nonetheless determine that disruptive or inappropriate conduct falling short of harassment still warrants some form of corrective and/or disciplinary action.

Scope

This policy applies to all Council members, full-time, part-time, seasonal, temporary, hourly and salaried employees, independent contractors, agents, applicants and representatives of the RM when conducting business or performing duties or services on behalf of the RM (regardless of location).

While attending an RM workplace, members of the public, visitors, and individuals conducting business with the RM, including but not limited to contractors,

consultants, vendors, or delivery persons, are expected to refrain from any form of harassment.

If the alleged harasser is a Council member, please refer to the Rural Municipality of Milton No. 292 Code of Ethics Bylaw along with the duties and the definitions contained in this policy for the procedure for dealing with matters.

Worker Rights

Every worker has the right to a harassment-free work environment.

Municipality And Worker Responsibility

No individual shall participate in or encourage the harassment of another individual. All individuals must cooperate with harassment complaint investigations and keep all information confidential in accordance with this policy.

Municipality Responsibility

The RM, Council members, the Administrator, the Foreman, and any other managers or supervisors, will take all complaints of harassment seriously. The RM is committed to implementing a harassment-free environment and will make every reasonably practicable effort to ensure that no individual is subjected to harassment, whether from a Council member, supervisor, co-worker, or non-employee such as a member of the public.

Procedure

Informal Process

An individual who believes that they have been the subject of conduct that violates this policy is encouraged, where possible:

- a) to clearly and firmly make it known to the offending individual that the conduct is unwelcome and must stop; and
- b) to attempt to resolve the issue by direct discussion with the offending individual;

and may report the matter to the Administrator or the Foreman. If the Administrator or the Foreman is the accused harasser, the matter may be reported to the Council. Depending on the nature and severity of the alleged conduct and subject to the consent of the individual reporting the harassment, the RM may first try to resolve the issue informally.

Formal Process

Where the informal process is unsuccessful, or the individual does not feel comfortable addressing the issue directly, the individual should document the details of the alleged harassment (including name(s), date, time, place, particular details of alleged harassment, and any witness(es)) and submit a written report to the Administrator or the Foreman. If the Administrator or the Foreman is the accused harasser, the written report may be submitted directly to the Council. The individual receiving the written report or designate will notify the alleged harasser of the written report and provide the alleged harasser with information concerning the circumstances of the written report.

If there is a sufficient basis in the written report or if the RM otherwise deems it necessary, the Administrator, Foreman, or designate will conduct a formal investigation into the conduct contained in the written report in a prompt, fair, and impartial manner. The investigation process may include interviews with the individual reporting the alleged harassment, the alleged harasser, and, as and to the extent determined by the investigator, others with information relevant to the matters in question. All written reports, response statements, witness statements, interview notes, and other documentation gathered as part of an investigation will be securely stored in a confidential investigation file.

The Municipality will decide on any action to be taken as a result of the findings of an investigation. The individual who reported the alleged harassment and the alleged harasser will be informed as to the outcome of the investigation.

Where harassment is substantiated, the Municipality will take appropriate corrective action and/or disciplinary action, up to and including termination of employment. Where harassment is not substantiated, no action will be taken against an individual who made the allegation of harassment in good faith. Where a complaint is fraudulent, malicious, or otherwise made in bad faith, the individual who made the allegation of harassment may be subject to disciplinary or other action.

Council Member Process

If the alleged harasser is a Council member, please refer to the Rural Municipality of Milton No. 292 Code of Ethics Bylaw for the procedure to be followed and available sanctions.

Temporary or Interim Measures

In the event of an allegation of harassment, the Municipality has full discretion to take whatever temporary interim measures that it deems appropriate to ensure the workplace remains a safe and productive environment and/or helps to facilitate an investigation into said harassment, including, but not limited to, removing an individual from the workplace.

Variation From the General Procedure

The steps set out above and how an investigation is carried out are intended to be flexible to permit the RM to respond to the specific circumstances at issue in each case. The Municipality reserves the right to engage in a different procedure as it deems appropriate in any given circumstance. If an individual does not proceed with a formal report of harassment or decides to withdraw a written report later, the Municipality may still initiate a formal investigation of the conduct reported if the Municipality determines it is necessary to ensure the health and safety of individuals at the workplace or to comply with applicable laws.

Retaliation And Fraudulent / Malicious Reports

The RM does not condone acts of retaliation against an individual who has reported harassment, either informally or formally, or participated in the investigation or resolution of a report of discrimination or harassment. However, a report of harassment that is fraudulent or malicious (as distinct from unfounded) may itself be regarded as major misconduct subject to corrective action and/or disciplinary action, up to and including termination of employment.

Confidentiality

The RM will not disclose the name of the individual who reported the harassment, the alleged harasser, or the circumstances related to the report of alleged harassment to any individual except where disclosure is necessary for investigation of the alleged harassment report or taking corrective action, or where such disclosure is required by law.

All individuals involved with the investigation of an incident shall treat all information related to the matter as strictly confidential. Unwarranted or inappropriate breaches of confidentiality may be subject to disciplinary action, up to and including termination of employment.

Other Legal Rights

Nothing in this policy is intended to prevent or discourage an individual from exercising:

- A. his or her statutory rights as set out in Part III of *The Saskatchewan Employment Act*, including, but not limited to, the right to request the assistance of an occupational health officer to resolve a complaint of harassment;
- B. his or her statutory rights as set out in *The Saskatchewan Human Rights Code* as it relates to discriminatory practices, including, but not limited to, the worker's right to file a complaint with the Saskatchewan Human Rights Commission; and
- C. any other legal rights pursuant to any other law.

Availability of the Policy

The RM will make a copy of this policy readily available for workers' reference and post it in a conspicuous place in the workplace.

Revisions

The RM shall ensure that this policy is reviewed and, where necessary, revised at least annually. A review will also be done whenever there is a change of circumstances that may affect the health or safety of workers.

Resolution No. 2023-328

September 11th, 2023



Rural Municipality of Milton No. 292
Harassment Prevention Policy
Acknowledgment And Declaration Form - Employee

I, _____, an employee of the Rural Municipality of Milton No. 292 acknowledge that I have been provided with a copy of the Rural Municipality of Milton No. 292 Harassment Prevention Policy (the "Policy") and have read and understood it and acknowledge that I will abide by the policy. I understand that if I violate the rules set forth by this policy, I may face disciplinary action up to and including termination of employment.

Date

Employee Signature



Rural Municipality of Milton No. 292
Harassment Prevention Policy
Acknowledgment And Declaration Form – Council Member

I, _____, a Council member of the Rural Municipality of Milton No. 292 acknowledge that I have been provided with a copy of the Rural Municipality of Milton No. 292 Harassment Prevention Policy (the "Policy") and have read and understood it and acknowledge that I will abide by the policy. I understand that if I violate the rules set forth by this policy, I may face disciplinary action or sanctions.

Date

Council member Signature



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Cattle Guard (Texas Gate) Policy

Scope

This policy includes all cattle guards (Texas gates) situated on all municipal road allowances.

Purpose

1. To ensure that the Rural Municipality (RM) is aware of all cattle guards situated on road allowances within the municipality.
2. To ensure that cattle guards are built and maintained to a standard satisfactory to the RM Council and to ensure the safety of users of municipal roads.
3. To ensure all cattle guards on road allowances are constructed and maintained to a standard that is satisfactory to the RM.
4. To ensure that all cattle guards are constructed to withstand the weights and sizes of vehicles and equipment traveling on them.

Application

1. Written permission must be obtained before a cattle guard may be placed on a road allowance.
2. A detailed plan of the cattle guard, including the land location, construction details, and material details, must be submitted in writing to Council prior to installation.
3. The landowner is responsible for all costs incurred for the cattle guard's construction, installation, and ongoing maintenance.
4. "Cattle at Large" "Texas Gate Ahead" signs shall be provided by the municipality, with all the costs for signs and installation to be charged to the landowner. The landowners will be responsible for the costs of the ongoing maintenance of the signs.
5. All cattle guards shall meet the standards as set in the policy.
6. Installation shall be supervised by municipal personnel.
7. All cattle guards in the municipality shall be inspected annually by municipal personnel.
8. If any cattle guard does not meet the standards and specifications set in this policy, the council may order the cattle guard repaired or removed. If the landowner does not comply, the RM personnel will remove the cattle guard,

repair the road site, and invoice the owner of the cattle guard for the costs of repair or removal.

9. If the road requirements of the municipality change in the future, the RM reserves the right to have the gates removed.

Standards and Specifications

1. Must meet the minimum weight requirements according to Provincial weight restrictions.
2. Space between cross members shall be a minimum of 5 inches on 2 7/8 inch pipes.
3. Pipe cross members should be a minimum of 2 7/8 inches
4. Cross members shall be supported by a minimum of 4 6x6 X ½ I-beam, T-iron, or pipe of equal strength.
5. Cattle guard shall be a minimum of 20 feet x 7 feet on all municipal road allowances.
6. Wings on either side of the cattle guard shall be a minimum of 4 feet in height.
7. Material shall be all steel construction sitting on a steel or concrete foundation.
8. An alternate crossing in the form of a minimum 30-foot gate in the fence within a reasonable distance of the cattle guard and an approach from the road allowance to the fence gate on both sides to accommodate passage of wide or heavy equipment.

Resolution No. 2023-336

September 11th, 2023

Rural Municipality of Milton No. 292
List of Accounts for Approval (Condensed)
Batch: 2023-00082 to 2023-00090

Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
13712	2023-08-14	Paklulak, Esther BOOTS30185	Safety Clothing Reimbursement - B	276.39	276.39
13713	2023-08-24	Enviroway Detergent Man Inc IN070309	WTP Chemicals	372.75	372.75
13714	2023-08-24	Hill Acme Machine Ltd 142783	O-rings	12.25	12.25
13715	2023-08-24	ScotiaBank Visa Stmt 2023Aug	TS Expenses	507.51	507.51
13716	2023-08-24	Wiebe, Cornelius PrinAutoTR#5941	Reimburse - Power Wash Wand	144.29	144.29
13717	2023-08-24	Winter, Jeannette SamsonTrg2023	Pool Lifeguard Training	340.00	340.00
13718	2023-08-31	Simplot AB Retail Canada Limited MA07547 MA07620 Interest_July	Herbicide Aquamark Interest charged 31 July 2023	2,660.00 172.20 56.64	2,888.84
13719	2023-08-31	Wagstaff, Hannah MolloyAward'23	David & Betty Molloy Student Award	5,000.00	5,000.00
13720	2023-09-11	628514 Saskatchewan Ltd. 3042	Spreading Gravel on Grid Roads	4,020.98	4,020.98
13721	2023-09-11	Air Liquide 76311237	Cylinder Refills	24.09	24.09
13722	2023-09-11	Auto Value 150891	2009 Ford F350	156.55	156.55
13723	2023-09-11	BeePLUS Workplace Solutions 334242	Office Supplies	216.40	216.40
13724	2023-09-11	Bumper to Bumper 252096	Shop Supplies	16.82	16.82
13725	2023-09-11	Busby, Robin Walmart10Aug23	Reimburse for Batteries	74.82	74.82
13726	2023-09-11	Callsen, James 2023 Tx Ovpmt	Refund of 2023 Tax Overpayment	175.82	175.82
13727	2023-09-11	Clow, Tracy 2023-09-01	Janitorial Services Sep	525.00	525.00
13728	2023-09-11	Dyck, Larry 5168	Weed Inspection	569.13	569.13
13729	2023-09-11	Eston Sheet Metal (1981) Ltd. 31055	Alsask Pool Boiler Repairs	3,276.73	3,276.73
13730	2023-09-11	Acklands-Grainger Inc. 9814315298	Cylinder rental	75.83	75.83
13731	2023-09-11	Hutterian Brethren Church 2023 TxOverPmt	Refund of 2023 Tax Overpayment	491.68	491.68
13732	2023-09-11	Hyland, Garry Boots 1-24766 Parka Peavey235	Safety Clothing Reimbursement - f Safety Clothing Reimbursement - f	204.75 295.25	500.00
13733	2023-09-11	Information Services Corp Stmt31Aug2023	Title Details & Transfer Fees	80.00	80.00
13734	2023-09-11	Kindersley Bearing (2008) Ltd.			

Rural Municipality of Milton No. 292
List of Accounts for Approval (Condensed)
Batch: 2023-00082 to 2023-00090

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			001-065306	Alsask WTP & Shop supplies	322.52	
			001-065689	Alsask Springs Pump House	61.88	
			001-065869	Alsask WTP Repairs	16.61	401.01
13735	2023-09-11	The Royal Life Saving Society- SK Brai				
			35147	Pool Supplies	786.92	786.92
13736	2023-09-11	LM By-Law Enforcement				
			138	Enforcement Services - July 2023	2,376.99	2,376.99
13737	2023-09-11	Loraas Disposal North Ltd.				
			7514-0000552314	Waste & Recycling-Shop&Alsask	2,276.58	2,276.58
13738	2023-09-11	Mann Environmental				
			W528	Alsask Sewer Main Cleaning	7,715.70	7,715.70
13739	2023-09-11	McDougall Gauley LLP				
			701895	Legal - Employee Matters	3,663.37	3,663.37
13740	2023-09-11	Medcoff Designs				
			113	Engraved plates-office plaques	274.54	274.54
13741	2023-09-11	MuniSoft				
			2023/24-02434	MuniSoft Software	543.28	543.28
13742	2023-09-11	Rawhide Supplements Ltd.				
			23116	Dust Control- Multiple sites	15,523.33	15,523.33
13743	2023-09-11	Rea, Candace				
			Mileage	RM Travel	108.38	108.38
13744	2023-09-11	RM of Chesterfield No. 261				
			2023-00153	Pest Control Contract	462.62	462.62
13745	2023-09-11	RM of Antelope Park No. 322				
			2023-00038	Admin Salaries & Benefits - Aug	16,099.00	16,099.00
13746	2023-09-11	ScotiaBank VISA				
			Stmt 2023-08	Admin Expenses	126.00	126.00
13747	2023-09-11	SGI				
			3671ZR_2023	2004 International Renewal	1,123.20	1,123.20
13748	2023-09-11	Saskatchewan Health Authority				
			3440533	Alsask Water Sample	23.00	
			2190066	Sonmor Well Water Sample	23.00	
			3441746	Alsask Water Sample	23.00	
			3442380	Alsask Water Sample	23.00	
			1175770	Alsask Water Sample	231.25	323.25
13749	2023-09-11	Saskatchewan Research Council				
			1245787	Alsask Water Samples & Weekenc	812.70	812.70
13750	2023-09-11	Village of Marengo PO				
			535	Postage - Pool Water Sample	17.32	
			536	Postage	22.71	
			537	Postage	5.92	
			539	Postage	32.56	
			540	Postage - Water Sample	13.53	
			543	Postage	7.65	
			544	Postage - Boil Water Rescinded	15.89	
			Postage 2023-08	Postage	427.93	
			547	Postage	17.32	560.83
13751	2023-09-11	WellTraxx Ltd.				
			SI-9723	Software Subscription Renewal	7,879.89	7,879.89
13752	2023-09-11	Loken, James				
			Indemnity'23-09	Councillor Indemnity & Mileage	694.90	694.90

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
13753	2023-09-11	Cowie, Darren Indemnity07Corr	Councillor Indemnity & Mileage	263.40	263.40
13754	2023-09-11	Chudyk, David Indemnity'23-09	Council Indemnity & Mileage	285.20	285.20
13755	2023-09-11	Sullivan, Natalie Indemnity'23-09	Councillor Indemnity & Mileage	272.40	272.40
				Total Computer Cheque:	82,319.37

Total Bank1: 82,319.37

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Bank Code - EFT - Paid Electronically

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
990550	2023-08-11	SaskPower SE01Well2023-07	SE01-30-29W3 Comm Well 11Apr	134.25	134.25
990551	2023-08-14	SaskEnergy RMShop 2023-07	RM Shop	48.86	48.86
990552	2023-08-14	SaskEnergy Office 2023-07	Municipal Office	53.10	53.10
990553	2023-08-14	SaskEnergy Pool2023-07	Alsask Pool	774.98	774.98
990554	2023-08-14	SaskPower OldWTP 2023-07	Old Water Plant	43.24	43.24
990555	2023-08-14	SaskPower AShop 2023-07	Alsask RM Shop	45.59	45.59
990556	2023-08-14	SaskPower SW32Well2023-07	Community Well SW32-29-27-3	54.51	54.51
990557	2023-08-14	SaskPower RMShop 2023-07	RM Shop	199.63	199.63
990558	2023-08-14	SaskPower Office 2023-07	Municipal Office	302.36	302.36
990559	2023-08-14	SaskPower SprPH 2023-07	Alsask Springs Pump House	355.88	355.88
990560	2023-08-14	SaskPower AWTP 2023-07	Alsask Water Treatment Plant	471.82	471.82
990561	2023-08-14	SaskPower ASL 2023-07	Alsask Street Lights	534.84	534.84
990562	2023-08-14	SaskPower APool 2023-07	Alsask Swimming Pool	773.68	773.68
990563	2023-08-18	Payroll - Scotia EFT			
		BoliaSPP2023-17	Wages, 05 - 18 Aug 2023	262.99	
		HylandG PP23-17	Salary, 05 - 18 Aug 2023	2,101.13	
		JohnsonSPP23-17	Wages, 05 - 18 Aug 2023	1,627.05	
		KleinC PP23-17	Wages, 05 - 18 Aug 2023	2,269.53	
		LokenC PP23-17	Wages, 05 - 18 Aug 2023	1,771.49	
		MundtJPP2023-17	Wages, 05 - 18 Aug 2023	1,081.13	
		MundtOPP2023-17	Wages, 05 - 18 Aug 2023	631.44	
		PakulakEPP23-17	Wages, 05 - 18 Aug 2023	1,527.38	
		CowieAPP2023-17	Wages, 05 - 18 Aug 2023	503.32	
		WiebeCPP23-17	Wages, 05 - 18 Aug 2023	2,393.96	
		WinterS PP23-17	Payroll, 05 - 18 Aug 2023	191.97	14,361.39
990564	2023-08-22	Payroll - Scotia EFT			
		MillerE PP23-17	Payroll, 17 & 18 Aug 2023	224.74	224.74
990565	2023-09-01	Payroll - Scotia EFT			

Rural Municipality of Milton No. 292
List of Accounts for Approval (Condensed)
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Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			BoliaSPP2023-18	Wages, 19 Aug-01 Sep 2023	225.02	
			HylandG PP23-18	Salary, 19 Aug-01 Sep 2023	2,141.13	
			JohnsonSPP23-18	Wages, 19 Aug-01 Sep 2023	763.33	
			KleinC PP23-18	Wages, 19 Aug-01 Sep 2023	2,320.05	
			LokenC PP23-18	Wages, 19 Aug-01 Sep 2023	1,136.64	
			MundtJPP2023-18	Wages, 19 Aug-01 Sep 2023	724.10	
			MundtOPP2023-18	Wages, 19 Aug-01 Sep 2023	687.87	
			PakulakEPP23-18	Wages, 19 Aug-01 Sep 2023	1,881.13	
			CowieAPP2023-18	Wages, 19 Aug-01 Sep 2023	449.48	
			WiebeCPP23-18	Wages, 19 Aug-01 Sep 2023	2,436.99	
			WinterS PP23-18	Wages, 19 Aug-01 Sep 2023	93.64	12,859.38
990566	2023-09-06	MEPP				
		Remit2023Aug		Remittance Aug	7,696.86	7,696.86
990567	2023-09-06	Minister of Finance				
		Remit 2023-08		EPT Remittance - Monthly	30,270.82	30,270.82
990568	2023-09-06	Receiver General for Canada				
		RP0002_2023-08		Remittance RP0002 - Aug	1,422.45	1,422.45
990569	2023-09-06	Receiver General for Canada				
		RP0001_2023-08		Remittance RP0001 - Aug	12,966.22	12,966.22
990570	2023-09-06	SMHI				
		Remit 2023-08		Remittance - Monthly	2,097.60	2,097.60
990571	2023-09-11	Cowie, Murray				
		Indemnity'23-09		Councillor Indemnity & Mileage	347.40	347.40
990572A	2023-09-11	Martin, Trevor				
		Indemnity'23-09		Councillor Indemnity & Mileage	272.40	272.40
990572	2023-09-11	Wilke, Sara				
		Indemnity'23-09		Council Indemnity & Mileage	238.55	238.55
Total Computer Cheque:						86,550.55
					Total EFT:	86,550.55
					Grand Total:	169,869.92