

RURAL MUNICIPALITY OF MILTON NO. 292

Minutes of the regular meeting of the council of the Rural Municipality of Milton No. 292 held on Wednesday April 15th, 2020 in the Marengo Community Hall located at 13 Main Street in Marengo, Saskatchewan.

CALL TO ORDER

Reeve David Bond called the meeting to order at 8:33 a.m. with the following members in attendance:

Division 1: Adrian Boisvert

Division 2: James Loken

Division 3: Garry Warrington

Division 4: Murray Cowie

Division 5: Larry Stasiuk

Division 6: Jordan Sonmor

Division 7: Sara Wilke

The following staff members were in attendance:

Administrator: Robin Busby

Agenda was reviewed by council to be used as a guideline for the meeting.

MINUTES

2020-143 **MURRAY COWIE** – That the minutes from the regular meeting of council held on March 27th, 2020 be approved as circulated.

CARRIED

HIGHWAY 317 PROJECT COMMITTEE

2020-144 **JAMES LOKEN** – That the following Highway 317 Project Committee minutes attached hereto and forming part of these minutes be approved:
March 20th, 2020 Committee Meeting
March 24th, 2020 Committee Meeting

CARRIED

BOARD REPORTS

2020-145 **ADRIAN BOISVERT** – That the following board reports be filed:
Division Reports
Kindersley Library Board
Community Futures – Meridian Region – March 26th, 2020 Meeting
North West Heavy Oil Municipalities Committee – Tax Relief Requests

CARRIED

8:55 a.m. to 9:05 a.m. – Gerald Sonmor attended the meeting via conference call to discuss graveling of roads, grading of roads, and road repairs.

INCOME AND EXPENSE STATEMENT

2020-146 **MURRAY COWIE** – That the statement of income and expense for March be approved as presented.

CARRIED

10:00 a.m. – Reeve David Bond declared a conflict of interest as he knows one of the applicants for the seasonal utility operator position that is being interviewed by council.

10:00 a.m. - David Bond vacated the chair.

10:00 a.m. – Deputy Reeve James Loken assumed the duties of the chair.

10:00 a.m. - David Bond left the hall.

10:12 a.m. – David Bond returned to the hall and did not resume the duties of the chair.

10:28 a.m. – Reeve David Bond declared a conflict of interest as he knows one of the applicants for the seasonal utility operator position that is being interviewed by council.

10:28 a.m. – David Bond left the hall.

10:28 a.m. – Council member Garry Warrington left the hall.

10:38 a.m. – David Bond returned to the hall and did not resume the duties of the chair.

10:38 a.m. – Garry Warrington returned to the hall.

CORRESPONDENCE

- 2020-147** **SARA WILKE** – That we acknowledge receipt of the following correspondence and file for future reference:
SRC Analytical
Alsask water samples analysis all printed below:

<u>Date</u>	<u>Free Chlorine</u>	<u>Total Chlorine</u>	<u>Turbidity</u>
07-Apr-2020	0.63	0.74	0.32 (Regular)

(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

Royal Canadian Mounted Police (RCMP)
1st Quarter Policing Report

Baytex Energy Ltd.
Tax Relief

Saskatchewan Construction Association
Construction is Safe and Necessary

Ministry of Highways & Infrastructure
2019 Rural Municipal Road Traffic Count Program

TransGas Limited
2020 Mitigation Payment

CARRIED

DRILLING LICENSES

- 2020-148** **MURRAY COWIE** – That we approve the following drilling licenses:
Teine Energy Ltd.
07-14-030-28W3 – File No. 20-26032

CARRIED

2020 DUST CONTROL

- 2020-149** **ADRIAN BOISVERT** – That we contract Rawhide Supplements Ltd. to apply magnesium chloride for dust control in the municipality in 2020.

CARRIED

RESCIND RESOLUTION 2020-051

- 2020-150** **GARRY WARRINGTON** – That we rescind resolution 2020-051.

CARRIED

HIGHWAY 317 PROJECT - CROP DAMAGE, GROUND DISTURBANCE, AND BORROWS

2020-151 **GARRY WARRINGTON** – That we follow the Ministry of Highways and Infrastructure construction policies for the compensation for crop damage, ground disturbance, deep pit borrows, and landscape borrows for the Highway 317 Project.

CARRIED

COUNCIL REMUNERATION

2020-152 **GARRY WARRINGTON** – That mileage for council member travel be set at \$0.65 per kilometer effective April 16th, 2020.

CARRIED

11:00 a.m. – Reeve David Bond declared a conflict of interest as he knows one of the applicants for the seasonal utility operator position that is being interviewed by council.

11:00 a.m. - David Bond left the hall.

11:08 a.m. – Reeve David Bond returned to the board room and did not resume the duties of the chair.

TAX TITLE PROPERTY

2020-153 **SARA WILKE** – That we advertise the following lots for sale by tender on the municipality's Facebook page and posters in Alsask and Marengo; tenders to close on May 12th, 2020 at 4:00 p.m.
Lot 6-7 Block 6 Plan G286
Lot 18 Block 6 Plan G286

CARRIED

GARBAGE BINS FOR COMMUNITY CLEANUP

2020-154 **JORDAN SONMOR** – That we rent one 30 yard roll-off bin from Loraas Environmental and hold a Community Cleanup Day for Division 7 and one 30 yard roll-off bin for a Community Cleanup Day for Division 1-6; the cleanup day in Alsask to occur as soon as possible and the cleanup day for Division 1-6 to be scheduled for June or July 2020.

CARRIED

**HIGHWAY 317 PROJECT – CHANGE ORDER – PRE-CONSTRUCTION BREEDING
BIRD SURVEYS**

2020-155 **DAVID BOND** – That we approve the change order received from Wood Environment and Infrastructure Solutions for the Highway 317 Project pre-construction breeding bird surveys to be conducted in the RM of Milton No. 292 in the amount of \$4,100.80.

CARRIED

11:29 a.m. – Reeve David Bond declared a conflict of interest as he knows one of the applicants for the seasonal utility operator position that is being interviewed by council.

11:29 a.m. - David Bond left the hall.

HIRING OF SEASONAL UTILITY OPERATORS

2020-156 **LARRY STASIUK** – That we hire Vaughn Olorenshaw and Esther Pakulak as utility operators on the following terms:
Starting wage to be \$20.00/hour;
Holiday pay paid at the rate of 3/52

CARRIED

11:43 a.m. – David Bond returned to the hall

11:43 a.m. – Reeve David Bond assumed the duties of the chair.

GRAVEL SPREADING TENDER

The following tenders were received for the hauling and spreading of approximately 10,000 cubic yards of road gravel and heavy crush gravel:

628514 Saskatchewan Ltd.	\$33,000
Pure Haul Transport Inc.	\$151,000
C. Sehn Trucking Ltd.	\$51,000
C. Fischer Trucking Ltd.	\$69,000
Larry Peers Trucking Inc.	\$32,500
Vortrax Construction Ltd.	\$32,500
Sanderson Ventures Inc.	Tender received after the submission deadline

2020-157 **JAMES LOKEN** – That after review and deliberation of all tenders received, that we accept the tender received from 628514 Saskatchewan Ltd. for the loading, hauling and spreading of approximately 10,000 cubic yards at a calculated total cost of \$33,000.

CARRIED

ACCOUNTS

2020-158

JAMES LOKEN – That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED

ADJOURN

2020-159

JAMES LOKEN – That this meeting now adjourn at 12:11 p.m.

CARRIED

[REDACTED]

Reeve

[REDACTED]

Administrator

Wednesday May 13th, 2020 - 8:30 a.m. - Regular meeting of council – Marengo Community Hall

**RURAL MUNICIPALITY OF MILTON NO. 292
& RURAL MUNICIPALITY OF ANTELOPE PARK NO. 322
HIGHWAY 317 PROJECT COMMITTEE
FRIDAY MARCH 20TH, 2020**

Minutes of a meeting of Highway 317 Project Committee for the R.M. of Antelope Park No. 322, R.M. of Milton No. 292, held on Friday March 20th, 2020 in the Marengo Community Hall located at 11 Main Street, Marengo, Saskatchewan.

CALL TO ORDER

Chairperson David Bond called the meeting to order at 5:09 p.m. with the following in attendance:

David Bond	Reeve, R.M of Milton No. 292
James Loken	Council member, R.M. of Milton No. 292
Gordon Dommett	Reeve, R.M. of Antelope Park No. 322
Clinton Barr	Council member, R.M. of Antelope Park No. 322
Robin Busby	Adminisrator, RM of Antelope Park No. 322 and RM of Milton No. 292

Bill Warrington, council member for the R.M. of Antelope Park No. 322 attended as a delegate.

AGENDA

2020-007 CLINTON BARR – That the agenda be adopted as circulated.
CARRIED

MINUTES

2020-008 JAMES LOKEN – That the minutes of the meeting held on February 13th, 2020 be approved as circulated.
CARRIED

JDL UNDERGROUND LTD.

2020-009 JAMES LOKEN – That we acknowledge receipt of the request from JDL Underground Ltd. to restockpile the gravel pile located at NE 10-31-27W3 and that we deny the request and that we recommend to the councils of the Rural Municipality of Milton No. 292 and the Rural Municipality of Antelope Park No. 322 that payment be made based on the measurement performed by Wood Environment and Infrastructure on March 16th, 2020 as per the signed contract, equipment must be removed after March 31st, 2020.
CARRIED

Rescinded.
March 24, 2020

**RURAL MUNICIPALITY OF MILTON NO. 292
& RURAL MUNICIPALITY OF ANTELOPE PARK NO. 322
HIGHWAY 317 PROJECT COMMITTEE
TUESDAY MARCH 24TH, 2020**

Minutes of a meeting of Highway 317 Project Committee for the R.M. of Antelope Park No. 322, R.M. of Milton No. 292, held on Tuesday March 24th, 2020 in the municipal council chambers located at 20 1st Avenue North in Marengo, Saskatchewan.

CALL TO ORDER

Chairperson Gordon Dommett called the meeting to order at 8:15 a.m. with the following in attendance:

David Bond	Reeve, R.M of Milton No. 292 - via telephone conference call
James Loken	Council member, R.M. of Milton No. 292 - via telephone conference call
Gordon Dommett	Reeve, R.M. of Antelope Park No. 322 - via telephone conference call
Clinton Barr	Council member, R.M. of Antelope Park No. 322 - via telephone conference call
Robin Busby	Adminisrator, RM of Antelope Park No. 322 and RM of Milton No. 292 - at the Marengo municipal office

8:15 a.m. to 9:10 a.m. - Tyler Kondra from Wood Environment and Infrastructure attended the meeting via conference call.

AGENDA

2020-011 CLINTON BARR – That the agenda be adopted as circulated.
CARRIED

RESCIND RESOLUTION 2020-009

2020-012 DAVID BOND – That we rescind resolution 2020-009.
CARRIED

JDL UNDERGROUND LTD.

2020-013 JAMES LOKEN – That we instruct the Administrator to write a letter to JDL Underground Ltd. acknowledging his request to restockpile the gravel piles with the following conditions:
JDL Underground Ltd. is granted permission to restockpile any of the gravel supplied by JDL Underground Ltd. located at SW 10-32-27W3, NE 10-31-27W3 and SE 18-29-27W3;
Any restockingpiling must occur on the current stockpile locations, unless an alternate location is passed by council resolution;
JDL Underground Ltd. shall mark out with lathe the location of the restockpile locations in order for the ground to be surveyed by the engineer;

ADJOURN

2020-014

CLINTON BARR – That this meeting now adjourn at 9:15 a.m.

CARRIED

Robin Busby - Administrator

Gordon Dommett - Chairperson

Report Date
15/04/2020 9:40 AM

Rural Municipality of Milton No. 292
List of Accounts for Approval
As of 15/04/2020
Batch: 2020-00032 to 2020-00036

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
Computer Cheques:					
11779	27/03/2020	Marengo Hotel Bar & Grill 47809 27Mar2020	Lunches for Council Mtg	125.00	125.00
11780	07/04/2020	Enviroway Detergent Man Inc IN044151 CN006601	WTP Chemicals Chemical Drum Return	707.70 157.50-	550.20
11781	07/04/2020	G-Mac's AgTeam Inc HO02052	Land Rent - Parcel Z Marengo	2,835.00	2,835.00
11782	07/04/2020	MEPP E06Mar2020PP05 E21Feb2020PP06	Remittance 22 Feb - 6 Mar 2020 Remittance 7 - 20 March 2020	1,378.72 1,489.42	2,868.14
11783	07/04/2020	RM of Antelope Park No. 322 2020-00008Adm	Mar Admin Salaries & Benefits	13,292.34	13,292.34
11784	07/04/2020	VOID - Wrong Amount			
11785	07/04/2020	ScotiaBank Visa Stmnt 26Mar2020	JD Filters,Belt &Tire Assembly	1,240.43	1,240.43
11786	07/04/2020	ScotiaBank VISA Stmnt 26Mar2020 Adjust26Mar2020	TDG & Convention Costs TDG & Convention Costs Adj	1,446.41 20.00	1,466.41
11787	15/04/2020	102053541 Saskatchewan Ltd. WTP 2020-03	Alsask WTP Operator	971.25	971.25
11788	15/04/2020	Air Liquide 71284568	Cylinder Refills	19.61	19.61
11789	15/04/2020	Big Sky Steel Fabricators Ltd. 64322	Supply - Steel&Repair trailer	685.80	685.80
11790	15/04/2020	Bumper to Bumper 219356	Shop Supplies	88.31	88.31
11791	15/04/2020	Canadian National Railway 9500211286 9500211283	Pipeline Encroach Alsask Sewer Line Cross Alsask	31.50 63.00	94.50
11792	15/04/2020	Clow, Tracy April 2020	Janitorial Contract- Apr 2020	495.00	495.00
11793	15/04/2020	G.D. Extermination Ltd 9469	Pest Control Supplies - Joint	55.50	55.50
11794	15/04/2020	Information Services Corp Stmnt 31Mar2020	Title Detail	36.00	36.00
11795	15/04/2020	Kindersley & District Co-op 286983	Cardlock Fuel - March 2020	1,689.83	1,689.83
11796	15/04/2020	Kindersley Bearing (2008) Ltd. 001018213 001-018328	Oil & Air Filters Shop Supplies	753.70 122.10	875.80
11797	15/04/2020	Northbound Planning			

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Rural Municipality of Milton No. 292
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		IN200097Mar	Enforcement Services	99.75	99.75
11798	15/04/2020	Osters Plumbing & Heating Ltd. 213961	Annual Service H/W tank & A/C	377.40	377.40
11799	15/04/2020	RM of Chesterfield No. 261 2020-00034	Pest Control Contract Apr 2020	563.73	563.73
11800	15/04/2020	SARM 1231-50005241 SARM20128 BON201292 SARM20194 SARM20208 53082836 53092926	Weight Limit Signs Hockey Night In SK - Cowie Fidelity Bond IncreaseCoverage Pest Control Products - Joint Pest Control Products - Joint Office Supplies - Staples Office Supplies - Staples	161.59 94.50 217.30 1,661.64 1,567.19 88.35 138.74	3,929.31
11801	15/04/2020	SGI 886HXG 2020	1999 GMC Sierra	838.62	838.62
11802	15/04/2020	Sim-Con Oilfield Equipment Ltd 44428 44462	Fire Ext. Maintenance Fire Ext. Maintenance	88.80 154.85	243.65
11803	15/04/2020	Success Office Systems INV276289	Copier Contract	458.56	458.56
11804	15/04/2020	Technical Safety Authority BR-00138677	Alsask Pool Boiler License	85.00	85.00
11805	15/04/2020	Village of Marengo PO 319 March 2020 April 7, 2020 321 323	Covid-19Mailout Alsask&Marengo Mar 2020 Office Postage- Joint Alsask Water Samples Postage - Alsask Registered PrepAssessMailout Alsk&Mrngo	29.93 48.70 8.92 11.36 29.93	128.84
11806	15/04/2020	Loraas Environmental Services 0000261278March	Waste & Recycling-Shop&Alsask	1,851.03	1,851.03
11807	15/04/2020	Bond, David Apr 2020	Reeve Indemnity & Mileage	395.25	395.25
11808	15/04/2020	Cowie, Murray Apr 2020	Councillor Indemnity & Mileage	278.00	278.00
11809	15/04/2020	Stasiuk, Larry Apr 2020	Councillor Indemnity & Mileage	278.00	278.00
				Total for Bank1:	36,916.26

Report Date
15/04/2020 9:40 AM

Rural Municipality of Milton No. 292
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: EFT - Electronic Fund Transfer					
Computer Cheques:					
90555	20/03/2020	Payroll - Scotia EFT			
		LokenCPP2020-06	Wages, 7 - 20 Mar 2020	1,595.49	
		SonmorGPP20-06	Wages, 7 - 20 Mar 2020	1,959.43	
		WiebeCPP2020-06	Wages, 7 - 20 Mar 2020	1,814.15	5,369.07
90556	30/03/2020	SaskTel			
		Cell 16Mar2020	Cell Phones	93.41	93.41
90557	30/03/2020	SaskPower			
		JSpr10Mar2020	JeffriesSpring Dec2019-Mar2020	168.89	168.89
90558	03/04/2020	Dorsett, Dean			
		DepositRefund	Refund land deposit less costs	8,334.41	8,334.41
90559	03/04/2020	Payroll - Scotia EFT			
		LokenCPP2020-07	Wages, 21 Mar - 03 Apr 2020	1,635.49	
		SonmorGPP20-07	Wages, 21 Mar - 03 Apr 2020	2,140.52	
		WiebeCPP2020-07	Wages, 21 Mar - 03 Apr 2020	2,000.08	5,776.09
90560	03/04/2020	SaskTel			
		ALPool19Mar2020	Pool Phone and Internet	67.01	67.01
90561	07/04/2020	SaskTel			
		AWTP22Mar2020	Alsask Water Plant	59.19	59.19
90562	07/04/2020	SaskTel			
		ASpr22Mar2020	Alsask Springs Phone	188.54	188.54
90563	07/04/2020	SaskTel			
		Office22Mar2020	Municipal Office Phones	285.28	285.28
90564	09/04/2020	SaskEnergy			
		AShop 18Mar2020	Alsask Shop	40.43	40.43
90565	09/04/2020	SaskEnergy			
		OldWTP18Mar2020	Old Water Plant - Alsask	149.11	149.11
90566	09/04/2020	SaskEnergy			
		RMShop18Mar2020	RM Shop	178.22	178.22
90567	09/04/2020	SaskEnergy			
		Office18Mar2020	Municipal Office	204.67	204.67
90568	09/04/2020	SaskEnergy			
		AWTP18Mar2020	Alsask Water Treatment Plant	308.13	308.13
90569	09/04/2020	SaskEnergy			
		AFH/Pool18Mar20	Alsask Pool and Fire Hall	483.65	483.65
90570	11/04/2020	ScotiaBank - Line of Credit			
		Principle202004	Line of Credit Principle Pmt	8,333.34	8,333.34
90571	14/04/2020	SMHI			
		March 2020	Remittance - February 2020	1,084.13	1,084.13
90572	15/04/2020	Minister of Finance			
		Remit 2020-03	EPT Remittance - Monthly	3,375.71	
		PenaltyMarPmt	EPT Remittance - Late Penalty	340.13	3,715.84

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Rural Municipality of Milton No. 292
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
90573	15/04/2020	Receiver General for Canada RP0002 2020-03	Remittance RP0002 - Mar 2020	422.90	422.90
90574	15/04/2020	Receiver General for Canada RP0001 2020-03	Remittance RP0001 - Mar 2020	5,183.91	5,183.91
90575	15/04/2020	Boisvert, Adrian Apr 2020	Council Indemnity & Mileage	827.00	827.00
90576	15/04/2020	Loken, James Apr 2020	Councillor Indemnity & Mileage	548.44	548.44
90577	15/04/2020	Warrington, Garry Apr 2020	Councillor Indemnity & Mileage	273.00	273.00
90578	15/04/2020	Sonmor, Jordan Apr 2020	Councillor Indemnity & Mileage	255.75	255.75
90579	15/04/2020	Wilke, Sara Apr 2020	Council Indemnity & Mileage	267.75	267.75
				Total for EFT:	42,618.16

Rural Municipality of Milton No. 292
Agenda – Wednesday April 15th, 2020

8:45 a.m. - Gerald Sonmor - via conference call

1. Call to Order
2. Review of Agenda
3. Minutes
March 27th, 2020 Regular Meeting of Council
4. Reports
Division Reports
Agricultural Producers Association of Saskatchewan (APAS)
Kindersley Vet Board
Kindersley Medical Arts
Wheatland Regional Library Board
Kindersley Library Board
West Central Municipal Government Committee (WCMGC)
Kindersley & District Plains Museum
Highway 317 Committee (copy)
March 20th, 2020 Committee Meeting Minutes (copy)
March 24th, 2020 Committee Meeting Minutes (copy)
April 9th, 2020 Committee Meeting Minutes (copy)
Community Futures - Meridian Region - March 26th, 2020
North West Heavy Oil Municipalities Committee- -Tax Relief Requests
5. Administrators Reports - Financial Report - Income and Expense for March (copy)
6. Correspondence (page 3)
7. Drilling Licenses
Teine Energy Ltd.
07-14-30-28W3 - File No. 20-26032
8. Gravel Hauling Tenders (screen)
9. 2020 Dust Control
10. Gravel map
11. Highway 317 - Land Purchase, ground disturbance and crop damage
12. Note from auditor - Council mileage rate
13. Alsask Agenda Items
 - Alsask utility payment deferrals - tabled from March 27th, 2020 council meeting
 - Tax Title Property tender
 - Community Cleanup bins
14. Date of next meeting - May 13th, 2020
15. Other
 - *Change order for environmental - Highway 317 Project*
 - *JDL Underground Ltd.*
 - *ICIP grant application - additional options*
16. Accounts
17. Adjourn

RM of Milton Correspondence April 15th, 2020

SRC Analytical

- Alsask water samples analysis all printed below:

<u>Date</u>	<u>Free Chlorine</u>	<u>Total Chlorine</u>	<u>Turbidity</u>
07-Apr-2020	0.63	0.74	0.32 (Regular)

(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

Royal Canadian Mounted Police (RCMP)

- 1st Quarter Policing Report

Baytex Energy Ltd.

- Tax Relief

Saskatchewan Construction Association

- Construction is Safe and Necessary

TransGas Limited

- 2020 Mitigation Payment