

RURAL MUNICIPALITY OF MILTON NO. 292

Minutes of the regular meeting of the council of the Rural Municipality of Milton No. 292 held on Tuesday, August 13, 2024 in the municipal council chambers located at 20 1st Avenue North in Marengo, Saskatchewan.

CALL TO ORDER

Reeve James Loken called the meeting to order at 8:05 a.m. with the following members in attendance:

Division 1: Darren Cowie

Division 2: Dave Chudyk

Division 4: VACANT

Division 5: Natalie Sullivan

Division 6: Trevor Martin

Division 3 council member Larry Stasiuk was absent.

Division 7 council member Sara Wilke was absent.

The following staff members were in attendance:

Acting Administrator: Lisa Ensor

AGENDA

2024-266

JAMES LOKEN – The agenda was reviewed by council and will be used as a guideline for this meeting and that we approve the following changes:

Addition

Request from Alsask Residents

Deletions

Waterworks Quality Assurance/Control Policy

Waterworks Emergency Response Plan

Garry Hyland attended the meeting at 8:05 a.m. to discuss safety program, graveling of roads, CN railway track repairs, oil companies need to notify the RM of any roads they grade for inspection, grader repairs, water trailer is available in case of fire, and cleanup of RM gravel pit.

8:30 a.m. – Garry Hyland left the meeting.

Dawn Stasiuk attended the meeting at 8:31 a.m. to discuss dust control and personal concerns regarding a council member's actions.

8:45 a.m. – Dawn Stasiuk left the meeting.

DUST CONTROL HWY 317

2024-267

TREVOR MARTIN – That we hire Rawhide Supplements to provide dust control on HWY 317.

CARRIED

MINUTES

2024-268 **DARREN COWIE** – That we approve the minutes from the regular meeting of council held on July 8, 2024.

2024-269 **DARREN COWIE** – That we approve the minutes from the special meeting of council held on July 8, 2024.

CARRIED

REPORTS

2024-270 **TREVOR MARTIN** – That the following board reports be acknowledged as received and be filed:

Division Reports
Kindersley Vet Board
Kindersley Medical Arts
Kindersley Health and Wellness Foundation Inc.
Kindersley Library Board
West Central Municipal Government Committee (WCMGC)
North West Municipalities Association (NWMA)
Kindersley & District Plains Museum
RoadaData Reports July 2024

CARRIED

DONATION

2024-271 **NATALIE SULLIVAN** – That we donate \$10,000 to the RM of Kindersley No. 290 for the Hospital Paving Fund for the paving of the parking lot at the Kindersley Hospital.

CARRIED

ADMINISTRATOR'S HOURS

2024-272 **DARREN COWIE** – That the Administrators Hours for July 2024 be acknowledged as received and filed.

CARRIED

FINANCIAL REPORTS

2024-273 **DARREN COWIE** – That the statement of financial activities and bank reconciliations for July 2024 be approved as presented.

CARRIED

ALSASK WATERWORKS REPORTS

2024-274 **NATALIE SULLIVAN** – That the July 2024 Alsask Waterworks Reports be acknowledged as received and filed.

CARRIED

FOREMAN'S REPORT

2024-275 DAVE CHUDYK – That the Foreman's Report for July 2024 be acknowledged as received and filed.

CARRIED

CORRESPONDENCE

2024-276 DAVE CHUDYK – That we acknowledge receipt of the following correspondence and file for future reference:

SHA Analytical

Alsask water samples analysis printed below:

Date	Free Chlorine	Total Chlorine	Turbidity
08-July-2024	0.69	0.89	0.19 (Regular)
29-July-2024	0.67	1.06	0.20 (Regular)

(acceptable results: Free Chlorine >1.0, Total Chlorine >.50, Turbidity <.10)

Saskatchewan Association of Rural Municipalities (SARM)

Rural Dart – July 9, 2024

Rural Dart – July 16, 2024

Rural Dart – July 23, 2024

Rural Dart – August 6, 2024

Rural Sheaf – July 2024

Municipalities Today – July 2024

Agricultural Producers Association of Saskatchewan (APAS)

Update – July 25, 2024

Update – August 8, 2024

Kindersley RCMP

1st Quarterly Policing Report

West Central Crisis & Family Support Centre Inc.

Letter - Call for Board Members

CARRIED

KINDERSLEY FIRE AGREEMENT

2024-277 TREVOR MARTIN – That we sign a 3-year agreement with the RM of Kindersley and contribute \$55,272 annually to fire protection services for reduced fire service rates within the RM of Milton No. 292 and appoint one representative to the RM of Kindersley No. 290 Fire Committee.

CARRIED

RM OF KINDERSLEY NO. 290 FIRE COMMITTEE APPOINTMENT

2024-278 DAVE CHUDYK – That we appoint Trevor Martin to be a representative on the RM of Kindersley No. 290 Fire Committee.

CARRIED

2024 CONFIRMATION OF TAXABLE ASSESSMENT

2024-279 **NATALIE SULLIVAN** – That we knowledge receipt of the 2024 Confirmation of Taxable Assessment from SAMA and file for future reference.

CARRIED

STRIPE ACCOUNT

2024-280 **TREVOR MARTIN** – We authorize Lisa Ensor to open an account for the RM of Milton No. 292 with Stripe effective August 13, 2024 to allow for permits generated through the Welltraxx platforms to be paid.

CARRIED

DRILLING LICENSES

2024-281 **DARREN COWIE** – That the following drilling licenses be acknowledged as approved by council:
Teine Energy Ltd.
SW 12-30-27-W3M File No. 24-26099

CARRIED

REQUEST FROM ALSASK RESIDENTS

2024-282 **DAVE CHUDYK** – That we acknowledge the request and mailout a list of contacts available to the residents to aid them with their concerns.

CARRIED

IN-CAMERA

2024-283 **JAMES LOKEN** – That we enter an in-camera session at 9:18 a.m. to discuss confidential Human Resources matters pursuant to Section 120 Subsection 2(a) of *The Municipalities Act*.

CARRIED

OUT OF CAMERA

2024-284 **TREVOR MARTIN**– That we conclude the in-camera session at 9:25 a.m. and that the regular meeting of council resume.

CARRIED

DEVELOPMENT PERMIT APPLICATION LOTS 7-10 BLOCK 12 G454

2024-285 **JAMES LOKEN** – That we table further discussion to the next meeting of council and post the public hearing for discretionary use for September 10, 2024 at 10:00 a.m.

CARRIED

SPECIAL MEETING OF COUNCIL

2024-286 **TREVOR MARTIN** – That we set a special meeting of council for August 19, 2024 at 7:00 p.m.

CARRIED

ACCOUNTS

2024-287 **TREVOR MARTIN** – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 14192 to 14235 in the amount of \$105,559.62 and EFT cheque numbers 990840 to 990877 in the amount of \$100,195.73 be approved for payment.


CARRIED

ADJOURN

2024-288 **NATALIE SULLIVAN** – That this meeting now adjourn at 10:24 a.m.

CARRIED


Reeve


Administrator

September 10, 2024 – 8:00 a.m. - Regular meeting of council

Rural Municipality of Milton No. 292
List of Accounts for Approval
Batch: 2024-00072 to 2024-00081

Date Printed
2024-08-12 8:25 AM

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Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
14192	2024-07-08	Provincial Mediation Board				
		NW29-30-28W3		Request for Consent Fee	20.00	20.00
14193	2024-07-08	Provincial Mediation Board				
		Lot 21-23 Blk 1		Request for Consent Fee	40.00	40.00
14194	2024-07-08	Loken, James				
		Indemnity'24-07		Councillor Indemnity & Mileage	356.13	356.13
14195	2024-07-08	Chudyk, David				
		Indemnity'24-07		Council Indemnity & Mileage	285.20	285.20
14196	2024-07-08	Stasiuk, Larry				
		Indemnity'24-06		Councillor Indemnity & Mileage	391.33	391.33
14197	2024-07-08	Sullivan, Natalie				
		Indemnity'24-07		Councillor Indemnity & Mileage	272.40	272.40
14198	2024-07-19	102053541 Saskatchewan Ltd.				
		WTP 2024-06		Alsask WTP Operator - June	483.00	483.00
14199	2024-07-19	Close Hauta Bertoia Blanchette				
		Audit 2023		Annual Audit - 2023	8,325.00	8,325.00
14200	2024-07-19	Chilliak, Megan				
		2024SwRefund		Return Fees Paid - Celia	88.00	88.00
14201	2024-07-19	Hill Acme Machine Ltd				
		149289		Parts	19.07	19.07
14202	2024-07-19	Konica Minolta				
		9010023926		Copier Contract	389.83	389.83
14203	2024-07-19	Minister of Finance				
		RP-2023-221-01		RCMP Policing 2024	14,730.22	14,730.22
14204	2024-07-19	SGI Canada				
		2024T1246493-5		Commercial Auto Pak Renewal	2,509.02	2,509.02
14205	2024-07-19	Swimming Pools				
		24-0382		Alsask Pool Repairs	36.03	36.03
14206	2024-07-19	Triod Supply				
		000-157402		Blades	12,343.20	12,343.20
14207	2024-07-19	Village of Marengo				
		RedirectPmt-UB3		Forward EFT funds received in err	427.50	427.50
14208	2024-07-19	VOID - Cheque Confirmation				
14209	2024-07-19	VOID - Cheque Confirmation				
14210	2024-07-19	Verhegge, Robert				
		RefundFee		Refund of Consolidation Fee	100.00	100.00
14211	2024-08-13	Air Liquide				
		77649866		Cylinder Refills	26.49	26.49
14212	2024-08-13	B & T Mears Enterprises Inc.				
		1473		Tire Repair	200.89	200.89
14213	2024-08-13	Brandt Tractor Ltd.				
		02 4221897		Filters & Oil	1,820.63	
		02 4221907		JD 870 GP Grader	22.54	1,843.17
14214	2024-08-13	Clow, Tracy				
		2024-08-01		Janitorial Services Aug	535.00	535.00
14215	2024-08-13	Commercial Aquatic Supplies				
		Issued		DB Perks & Associates Ltd		

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Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			104153	Pool Equipment	1,451.89	1,451.89
14216	2024-08-13	Ensor, Lisa				
		Vistaprint Pool		2024 Pool Donation Sign	115.48	115.48
14217	2024-08-13	Flocor Inc				
		6981930		Alsask Water Repairs	153.03	
		6983372		Alsask Water Meter Readers	118.82	
		6987534		Alsask Water - Refund S/H	-19.32	252.53
14218	2024-08-13	Get Stuff Done Strategies Inc.				
		1022		Joint Feasibility Study	11,130.00	
		1020		Joint Feasibility Study	1,829.79	12,959.79
14219	2024-08-13	Information Services Corp				
		Stmnt30Jul2024		Registrations & Transfer Fees	45.00	45.00
14220	2024-08-13	Kindersley Bearing (2008) Ltd.				
		001-077845		Repairs	442.31	442.31
14221	2024-08-13	Kindersley & District Co-op				
		400167		Cardlock Fuel - Monthly Stmt	5,560.62	
		ExtraFuelPicked		Additional Fuel Purchases	5,940.30	
		StatementExtraF		Additional Fuel Purchases	3,060.76	14,561.68
14222	2024-08-13	Loraas Disposal North Ltd.				
		0000558379		Waste & Recycling-Shop&Alsask	2,339.23	2,339.23
14223	2024-08-13	LUK Plumbing Heating&Electric				
		48047		Alsask Pool Repairs	478.85	478.85
14224	2024-08-13	Mann Environmental				
		W602		Alsask Sewer Main Cleaning	8,308.20	8,308.20
14225	2024-08-13	MuniSoft				
		2024/25-01949		MuniSoft IT Service Premium	254.19	254.19
14226	2024-08-13	NSC Minerals				
		SXP320226		Dust Control	1,150.85	1,150.85
14227	2024-08-13	O K Marking Devices Ltd.				
		123381-01		Notary Stamp	70.02	70.02
14228	2024-08-13	RM of Antelope Park No. 322				
		2024-00026		Share of Joint Admin Expenses 2n	2,346.41	
		2024-00028		Admin Salaries & Benefits - Jun	11,290.97	13,637.38
14229	2024-08-13	SARM				
		SARM820039		Office Supplies	41.13	
		SARM820383		Office Supplies	69.76	
		BEN131558		2024 Premiums Pool Manager	1,296.98	
		PRINT-13616		Time Sheet Books	132.00	1,539.87
14230	2024-08-13	Sask Workers' Compensation Board				
		StmntAug2024		2023 Adjust & 2024 1st Premium	2,735.56	2,735.56
14231	2024-08-13	Simplot AB Retail Canada Limited				
		MA08331		Herbicide - Transorb & R/T 540	347.00	347.00
14232	2024-08-13	Saskatchewan Health Authority				
		3481362		Alsask Water Sample	23.00	
		3483027		Alsask Water Sample	23.00	46.00
14233	2024-08-13	Town & Country				
		778920		Tire Repair - Trailer	25.00	25.00
14234	2024-08-13	Village of Marengo				
		Jul-Dec 2024		Office Water, Sewer & Garbage	583.50	
		Jul - Dec 2024		RM Shop Water & Sewer	427.50	1,011.00
14235	2024-08-13	Village of Marengo PO				

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			634	Postage	11.10	
			636	Postage	8.14	
			638	Postage	198.99	
			639	Postage - return flippers	73.29	
			640	Postage	12.23	
			641	Postage - PDWA mailout	16.30	
			642	Postage	46.26	366.31
				Total Computer Cheque:		105,559.62

Total Bank1: 105,559.62

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Bank Code - EFT - Paid Electronically

COMPUTER CHEQUE

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990840	2024-07-04	SaskTel				
		ALPool2024-06		Pool Phone	137.79	137.79
990841	2024-07-05	Payroll - Scotia EFT				
		HylandG PP24-14		Salary, 22 Jun - 05 Jul 2024	2,135.87	
		KleinC PP24-14		Wages, 22 Jun - 05 Jul 2024	2,414.78	
		LokenC PP24-14		Wages, 22 Jun - 05 Jul 2024	1,242.70	
		MundtJPP2024-14		Salary, 22 Jun - 05 Jul 2024	2,207.24	
		MundtOPP2024-14		Wages, 22 Jun - 05 Jul 2024	1,596.15	
		PakulakEPP24-14		Wages, 22 Jun - 05 Jul 2024	1,976.26	
		WiebeCPP24-14		Wages, 22 Jun - 05 Jul 2024	2,488.67	
		WinterS PP24-14		Wages, 22 Jun - 05 Jul 2024	523.01	14,584.68
990842	2024-07-08	Martin, Trevor				
		Indemnity'24-07		Councillor Indemnity & Mileage	272.40	272.40
990843	2024-07-08	Wilke, Sara				
		Indemnity'24-07		Council Indemnity & Mileage	239.36	239.36
990844	2024-07-09	MEPP				
		Remit2024-06		Remittance Jun	7,005.74	7,005.74
990845	2024-07-09	SaskTel				
		AWTP 2024-06		Alsask Water Plant	60.69	60.69
990846	2024-07-09	SaskTel				
		ASpr 2024-06		Alsask Springs Phone	204.71	204.71
990847	2024-07-09	SaskTel				
		Office 2024-06		Municipal Office Phones	307.37	307.37
990848	2024-07-10	Minister of Finance				
		Remit 2024-06		EPT Remittance - Monthly	530.77	530.77
990849	2024-07-10	Receiver General for Canada				
		RP0002_2024-06		Remittance RP0002 - Jun	483.87	483.87
990850	2024-07-10	Receiver General for Canada				
		RP0001_2024-06		Remittance RP0001 - Jun	18,989.21	18,989.21
990851	2024-07-15	Payroll - Scotia EFT				
		MundtOPP14O/T		O/T Adj, 22 June - 05 July 2024	58.04	58.04
990852	2024-07-15	SaskEnergy				
		AWTP 2024-06		Alsask Water Treatment Plant	49.88	49.88
990853	2024-07-15	SaskEnergy				
		RMShop 2024-06		RM Shop	73.52	73.52
990854	2024-07-15	SaskEnergy				
		Office 2024-06		Municipal Office	83.79	83.79
990855	2024-07-15	SaskEnergy				
		Pool2024-06		Alsask Pool	1,183.57	1,183.57
990856	2024-07-15	SaskPower				
		AShop 2024-06		Alsask RM Shop	46.44	46.44
990857	2024-07-15	SaskPower				
		SW32Well2024-06		Community Well SW32-29-27-3	64.86	64.86
990858	2024-07-15	SaskPower				
		RMShop 2024-06		RM Shop	122.43	122.43
990859	2024-07-15	SaskPower				
		SprPH 2024-06		Alsask Springs Pump House	282.59	282.59
990860	2024-07-15	SaskPower				
		Office 2024-06		Municipal Office	302.72	302.72

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
990861	2024-07-15	SaskPower AWTP 2024-06	Alsask Water Treatment Plant	410.28	410.28
990862	2024-07-15	SaskPower ASL 2024-06	Alsask Street Lights	535.36	535.36
990863	2024-07-15	SaskPower Pool 2024-06	Alsask Swimming Pool	742.87	742.87
990864	2024-07-19	Payroll - Scotia EFT			
		HylandG PP24-15	Salary, 06 - 19 Jul 2024	2,226.63	
		KleinC PP24-15	Wages, 06 - 19 Jul 2024	2,382.15	
		LokenC PP24-15	Wages, 06 - 19 Jul 2024	1,319.64	
		MillerEPP2024-1	Wages, 06 - 19 Jul 2024	790.51	
		MundtJPP2024-15	Wages, 06 - 19 Jul 2024	2,010.29	
		MundtOPP2024-15	Wages, 06 - 19 Jul 2024	1,966.89	
		PakulakEPP24-15	Wages, 06 - 19 Jul 2024	1,968.42	
		WiebeCPP24-15	Wages, 06 - 19 Jul 2024	2,641.89	
		WinterS PP24-15	Wages, 06 - 19 Jul 2024	174.74	15,481.16
990865	2024-07-29	ScotiaBank Visa Strmt 2024-07	TS Expenses	1,594.40	1,594.40
990866	2024-07-25	Payroll - Scotia EFT PakulakEPP24Med	Medical Adj 10 - 21 June 2024	147.93	147.93
990867	2024-07-29	MuniSoft 2024/25-01597 2024/25-01634	Laptop Return Postage MuniSoft Software	26.82 254.19	281.01
990868	2024-08-02	Payroll - Scotia EFT			
		HylandG PP24-16	Salary, 20 Jul - 02 Aug 2024	2,266.62	
		KleinC PP24-16	Wages, 20 Jul - 02 Aug 2024	2,092.93	
		LokenC PP24-16	Wages, 20 Jul - 02 Aug 2024	1,542.44	
		MillerEPP24-16	Wages, 20 Jul - 02 Aug 2024	738.63	
		MundtJPP2024-16	Wages, 20 Jul - 02 Aug 2024	1,578.90	
		MundtOPP2024-16	Wages, 20 Jul - 02 Aug 2024	1,075.17	
		WiebeCPP24-16	Wages, 20 Jul - 02 Aug 2024	2,616.04	
		WinterS PP24-16	Wages, 20 Jul - 02 Aug 2024	249.64	12,160.37
990869	2024-08-02	Payroll - Scotia EFT JohnsonVPP24-16	Wages, 20 Jul - 02 Aug 2024	99.85	99.85
990870	2024-08-06	SaskTel ALPool2024-07	Pool Phone	137.79	137.79
990871	2024-08-07	SaskTel AWTP 2024-07	Alsask Water Plant	60.69	60.69
990872	2024-08-07	SaskTel ASpr 2024-07	Alsask Springs Phone	204.71	204.71
990873	2024-08-07	SaskTel Office 2024-07	Municipal Office Phones	307.37	307.37
990874	2024-08-09	MEPP Remit2024-07	Remittance - July	6,870.12	6,870.12
990875	2024-08-09	Minister of Finance Remit 2024-07	EPT Remittance - Monthly	1,008.69	1,008.69
990876	2024-08-09	Receiver General for Canada RP0002_2024-07	Remittance RP0002 - July	1,655.48	1,655.48
990877	2024-08-09	Receiver General for Canada RP0001_2024-07	Remittance RP0001 - July	13,413.22	13,413.22
Total Computer Cheque:					100,195.73

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COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
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Total EFT:	<u>100,195.73</u>
Grand Total:	<u>205,755.35</u>

