RURAL MUNICIPALITY OF MILTON NO. 292

Minutes of the regular meeting of the council of the Rural Municipality of Milton No. 292 held on Wednesday, February 12, 2025 in the municipal council chambers located at 20 1st Avenue North in Marengo, Saskatchewan.

CALL TO ORDER

Reeve James Loken called the meeting to order at 8:59 a.m. with the following members in attendance:

Division 1: Darren Cowie

Division 2: Dave Chudyk

Division 4: Doug Anguish

Division 5: Natalie Sullivan

Division 6: Trevor Martin

Division 7: Randy Geissler

Division 3 council member Larry Stasiuk was absent.

The following staff members were in attendance:

Acting Administrator: Lisa Ensor

AGENDA

2025-055

DARREN COWIE – The agenda was reviewed by council and will be used as a guideline for this meeting and that we approve the following changes:

Additions:

Custom Work Rate for WTP Service

Road-New Co-op Ag Location

Lisa Ensor - Rural "C" Qualification

Recognize years of Service - Murray Cowie

Gift - Murray Cowie

Shop Construction

Deletions:

Human Resources (in-camera)

CARRIED UNANIMOUSLY

9:03 a.m. – Garry Hyland attended the meeting to discuss snow plowing, wear guides on the grader, TS staff courses, truck fill operations, line repairs in Alsask, and shop construction.

9:15 a.m. – Cory Kasner attended the meeting via phone to discuss the shop construction.

9:45 a.m. – Garry Hyland left the boardroom.

9:48 a.m. – Cory Kasner left the boardroom.

NEW SHOP CONSTRUCTION-GEOTECHNICAL SURVEY

2025-056

DARREN COWIE – That we instruct the Administrator to obtain 3 quotes for a geotechnical survey of the new RM shop location.

CARRIED

WHEEL PURCHASE

2025-057

DOUG ANGUISH – That we allow the foreman to purchase skid wheels for the grader at a cost of up to \$4,000.00.

CARRIED

WATER/SEWER LINE BREAK REPAIR – ALSASK

2025-058

DAVE CHUDYK – That we invoice the owners of 407-409 Main Street for the repair to their water and sewer line and if not paid by the due date on the invoice that the outstanding amount be transferred to the tax roll forming part of the taxes.

CARRIED

REPORTS

2025-059

NATALIE SULLIVAN – That the following board reports be acknowledged as received and be filed:

APAS

Division Reports

Kindersley Vet Board

Kindersley Medical Arts

Kindersley Health and Wellness Foundation Inc.

Kindersley Library Board

Kindersley & District Plains Museum

North West Municipalities Association (NWMA)

Western Regional Landfill Inc

West Central Municipal Government Committee (WCMGC)

Roadata Reports

PCO Reports

TS Staff Safety Meeting

CARRIED

MINUTES

2025-060

DARREN COWIE – That we approve the minutes from the regular meeting of council held on January 15, 2025.

CARRIED

FOREMAN'S REPORT

2025-061

DARREN COWIE – That the Foreman's Report for January 2025 be acknowledged as received and filed.

ADMINISTRATOR'S HOURS

2025-062

TREVOR MARTIN – That the Administrator's hours for January 2025 be acknowledged as received and filed.

CARRIED

ALSASK WATERWORKS REPORT

2025-063

RANDY GEISSLER – That the Alsask Waterworks Report for January 2025 be acknowledged as received and filed.

CARRIED

FINANCIAL REPORTS

2025-064

DARREN COWIE – That the statement of financial activities and bank reconciliations for January 2025 be approved as presented.

CARRIED

CORRESPONDENCE

2025-065

TREVOR MARTIN – That we acknowledge receipt of the following correspondence and file for future reference:

SHA Analytical

Alsask water samples analysis printed below:

Date	Free Chlorine	Total Chlorine	Turbid	lity
06-Jan-2025	0.50	0.75	0.26	(Regular)
19-Jan-2025	0.23	0.37	0.32	(PDWA)
20-Jan-2025	0.54	0.75	0.26	(PDWA)
20-Jan-2025	0.49	0.76	0.79	(Regular)
	contract a company			:

(acceptable results: Free Chlorine >.1, Total Chlorine >.5, Turbidity never to exceed 1.0)

Saskatchewan Association of Rural Municipalities (SARM)

Rural Dart – January 14, 2025

Rural Dart - January 21, 2025

Rural Dart - February 4, 2025

Rural Sheaf - January 2025

Information – January 19, 2025

Ministry of Government Relations

Municipalities Today – January 2025

Agricultural Producers Association of Saskatchewan (APAS)

Update – January 16, 2025

Update – January 30, 2025

Canadian Wildlife Service, Prairie Region

Proposed Amendments to the Species at Risk Act

West Central Early Childhood Intervention Program

Letter-Request for Donation



Curtis and Susan Hart

Letter to Council-January 30, 2025

Canadian Union of Postal Workers (CUPW)
Letter-January 16, 2025

CARRIED

CONSULTATION ON AMENDING THE LIST OF SPECIES UNDER THE SPECIES AT RISK ACT

2025-066

TREVOR MARTIN – That we do not participate in the consultation on amending the list of species under the *Species at Risk Act*.

CARRIED

CANADA POST AND THE INDUSTRIAL INQUIRY COMMISSION

2025-067

TREVOR MARTIN – That we do not make a submission to the Commission or write a letter to the Federal Minister.

CARRIED

OUTSTANDING TAXES CUSTOMER #970 & #956

2025-068

TREVOR MARTIN – That we accept the request to waive interest and will revisit the outstanding taxes owing of customer 970 and 956 at the December 2025 council meeting to consider waiving the interest at that time if the payments have been made as written in the request received.

CARRIED

SARM ANNUAL CONVENTION - SASKATOON

2025-069

JAMES LOKEN – That Dave Chudyk and Trevor Martin be appointed as our voting delegates for the SARM Annual Convention to be held in Saskatoon on March 11 to 13, 2025.

CARRIED

<u>IN-CAMERA</u>

2025-070

NATALIE SULLIVAN – That we enter an in-camera session at 10:01 a.m. to discuss confidential legal matters pursuant to clause 120 2(a) of *The Municipalities Act*.

CARRIED

OUT OF CAMERA

2025-071

NATALIE SULLIVAN – That we conclude the in-camera session at 10:31 a.m. and that the regular meeting of council resume.

SMHI – ANNUAL MEETING – SASKATOON

2025-072

TREVOR MARTIN – That Dave Chudyk be appointed as our voting delegate for the SMHI Annual Meeting to be held in Saskatoon on March 11, 2025.

CARRIED

GRAVEL INVOICE - WHODUNIT CONSTRUCTION

2025-073

TREVOR MARTIN – That we review and accept the invoice in the amount of \$294,749.43 plus tax for the hauling and supplying of 12,726.66 metric tons of gravel per the agreement.

CARRIED

CUSTOM RATE - WATER TREATMENT PLANT

2025-074

TREVOR MARTIN – That we set a custom rate for Water Treatment Plant Services at \$50.00 per hour and any municipality using the service will need to pay the legal fees to prepare a contract to utilize the service.

CARRIED

2025 ROAD CONSTRUCTION

2025-075

DARREN COWIE – That we table discussion to the next meeting of council.

CARRIED

APPOINTMENT - SHOP CONSTRUCTION COMMITTEE

2025-076

DARREN COWIE – That we appoint James Loken, Larry Stasiuk, Trevor Martin, Darren Cowie, and Foreman Garry Hyland to the Shop Committee effective January 1, 2025 to continue the management of the RM shop construction.

CARRIED

10:48 a.m. – Lisa Ensor left the boardroom.

10:53 a.m. - Lisa Ensor returned to the boardroom.

LISA ENSOR – RURAL "C" QUALIFICATION

2025-077

NATALIE SULLIVAN – That we recognize Lisa Ensor has received her Rural "C" qualification effective January 30, 2025 and that we reimburse the costs for her to take her family to dinner and purchase a frame for her certificate in acknowledgment of the work.

2025 SPRING ROAD BANS

2025-078

DARREN COWIE – That we opt out of the Ministry of Highways 2025 spring road ban program.

CARRIED

SERVICE RECOGNITION AWARD – MURRAY COWIE

2025-079

DAVE CHUDYK – That we present Murray Cowie with a Recognition & Appreciation Certificate to acknowledge his 16 years of service as councillor with the RM of Milton No. 292.

CARRIED

TRANSFER FROM GENERAL OPERATING TO RESERVE

2025-080

TREVOR MARTIN – That we instruct the Administrator to transfer \$10,906.64 from the general operating account to the 3101 – Future Road Repairs & Construction reserve account and that the funds be transferred from the municipality's general operating bank account 95968-***614 to the municipality's reserve bank account 95968-***116.

CARRIED

2025 GRAVEL SPREADING

2025-081

RANDY GEISSLER – That we contract 628514 Saskatchewan Ltd. to load, haul, and spread approximately 10,000 cubic yards of gravel throughout the municipality at an estimated cost of \$57,500 plus a 10% fuel surcharge when the price of fuel exceeds \$2.00/litre.

CARRIED

AMEND RESOLUTION #2024-261

2025-082

JAMES LOKEN – That we amend resolution #2024-461 by adding Trevor Martin to Emergency Planning Committee appointments and that we add Lisa Ensor to the EMO Coordinator appointment.

CARRIED

AMEND RESOLUTION #2024-432

2025-083

DAVE CHUDYK – That we amend resolution #2024-432 by striking out Sara Wilke and adding Natalie Sullivan.

CARRIED

AMEND RESOLUTION #2024-434

2025-084

NATALIE SULLIVAN – That we amend resolution 2024-434 by striking out 1 and adding 8. to amend the typing error.

AMEND RESOLUTION #2024-435

2025-085

NATALIE SULLIVAN – That we amend resolution 2024-435 by striking out 1 and adding 8. to amend the typing error.

CARRIED

SASKATCHEWAN WORKERS COMPENSATION – 2025 COVERAGE FOR COUNCIL

2025-086

TREVOR MARTIN – That we table this item to the next meeting of council.

CARRIED

CULTIVATED LAND TENDERS - PT. NE 10-28-29W3

2025-087

NATALIE SULLIVAN – That we accept the only tender received for Pt. NE 10-28-29W3 from Saskalta Farms Ltd. in the amount of \$3,000.00; Tender applicant must sign a 5 year lease with the municipality.

CARRIED

TAX TITLE PROPERTY – LOT 12-13 BLOCK 1 PLAN G68

2025-088

DOUG ANGUISH – That we pay the Ministry of Finance the outstanding education property taxes in the amount of \$105.52 for the following properties and that the municipality retains the property for future resale:

Lot 12-13 Block 1 Plan G68

CARRIED

DEMOLITION – LOT 12-13 BLOCK 1 PLAN G68

2025-089

RANDY GEISSLER – That we investigate the costs to demolish the buildings on Lots 12-13 Block 1 Plan G68.

CARRIED

TAX ENFORCEMENT PROCEEDINGS

2025-090

DARREN COWIE – That we authorize proceedings to request title due to non-payment of taxes on the following properties:

Roll Number 1163 000

CARRIED

GIFT - MURRAY COWIE

2025-091

DAVE CHUDYK – That we purchase a \$100.00 restaurant gift card to go with Murray Cowie's award.

ACCOUNTS

2025-092

TREVOR MARTIN – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 14445 to 14486 in the amount of \$381,621.82, and EFT cheque numbers 991026 to 991048 in the amount of \$59,960.86 be approved for payment.

CARRIED

ADJOURN

2024-093

DAVE CHUDYK – That this meeting now adjourn at 12:10 p.m.

CABRI

Reeve

Acting Administrator

March 20, 2025 - 9:00 a.m. - Regular meeting of council

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Bank Code - Bank1 - Main Demand

COMPUTER CHEQUE

Payment #	Date Vendor	Name	
	Invoice #		Payment Amount
14445		41 Saskatchewan Ltd.	
	WTP 2024-1		703.50
14446	2025-01-15 Loken,		100.45
	Indemnity 25		403.15
14447	2025-01-15 Cowie, I		
	AdjCH14977		004.04
44440	Indemnity 25		264.81
14448	2025-01-15 Chudyk,		470.40
44440	Indemnity 25	• • •	470.40
14449	2025-01-15 Stasiuk,	•	405.20
44450	Indemnity 25	· · ·	485.38
14450	2025-01-15 Sullivan		396.62
44454	Indemnity 25		390.02
14451	2025-01-15 Anguish Ind 2025-01	·	291.44
44450		, ,	291.44
14452	2025-02-04 1318982		200 496 00
44452	1004	2025 Gravel Supply & Stockpile 309,486.90	309,486.90
14453	2025-02-04 Konica		262.00
	9010279114	·	363.98
14454	2025-02-12 Aaron E		0.40.70
	1427	Office exterior lights 340.79	340.79
14455	2025-02-12 Air Liqu		
	78269869	Cylinder Refills 26.49	
	CH143410v		07.00
	78405447	Cylinder Refills 27.88	27.88
14456	2025-02-12 Auto Va		
	211932	Gaskets - Backhoe 95.29	95.29
14457	2025-02-12 Clow, Ti	-	
	2025-02-01	Janitorial Services Feb 550.00	550.00
14458	2025-02-12 Ensor, L		
	Coop#5331	Employee Pancake Breakfast 143.94	
	Walmart#00	3 11	179.76
14459	2025-02-12 Informati	·	
	CH14350Ov		
	Stmt 2025-0		275.00
14460	2025-02-12 1302322		
	205897	Confimed Space Entry I & II 532.35	
	205914	Intermediate First Aid 933.45	
	205948	Ground Disturbance & First Aid kit: 1,434.72	2,900.52
14461	2025-02-12 Kinders	ey Bearing (2008) Ltd.	
	001-083400	Shop supplies, Filters, Parts 41.03	41.03
14462	2025-02-12 Kinders	ey & District Co-op	
	7651	Shop Supplies 207.50	
	6858	Shop Supplies 190.75	
	414054	Cardlock Fuel - ***1786 2,272.91	
	414055	Cardlock Fuel - ***5560 3,095.74	
	415439	Cardlock Fuel - ***5545 93.43	
	415440	Cardlock Fuel - ***5552 424.41	
	415860	Cardlock Fuel - ***1752 106.55	6,391.29

Rural Municipality of Milton No. 292 List of Accounts for Approval Batch: 2025-00004 to 2025-00017

COMPUTER CHEQUE

Payment #	Date	Vendor Name			
	Inve	oice #	Reference	Invoice Amount	Payment Amount
14463	2025-02-12	Kindersley Machine Servi	ces Ltd.		
	528	32	Snow Plow Repairs	2,487.58	2,487.58
14464	2025-02-12	Kindersley Veterinary Ser	vice		
	Red	quest 2025-26	2025-2026 Municipal Requisition	2,450.00	2,450.00
14465	2025-02-12	Loraas Disposal North Ltd	d.		
	000	00561834	Waste & Recycling-Shop&Alsask	2,325.92	2,325.92
14466	2025-02-12	Marsollier Petroleum Ltd.			
	451	246	Oil	249.26	249.26
14467	2025-02-12	May, Valerie			
	Wa	lmart/Costco	Office Supplies	37.61	
	RM	AA_"C" Cert	Rural "C" Certificate Application	352.00	389.61
14468	2025-02-12	Northwest Muncipalities	Association		
	202	25-002	2025 Membership Fee	300.00	300.00
14469	2025-02-12	Materi, Payten			
	202	25-01	PCO Contract Jan	422.00	422.00
14470	2025-02-12	People First HR Services			
		0145282	HR On Call & Templates - Jan	136.50	136.50
14471	2025-02-12	Redhead Equipment			
	P54	1334	Repair parts - Backhoe	675.75	675.75
14472	2025-02-12	RM of Antelope Park No.	322		
\		25-00002	Admin Salaries & Benefits - Jan	22,448.62	22,448.62
14473	2025-02-12	RMAA Workshop Fund			
		ing 2025	Spring Workshop Registration x2	200.00	200.00
14474		R.M.A.A. of Saskatchewa			
	Issued Rural Municipal Administrator Assoc.				
	Mer	mbership 2025	Membership - Lisa Ensor 2025	425.00	425.00
14475		Royal Flush Vac Services	•		
	404	*	Hydrovac - Alsask water break	2,073.76	2,073.76
14476	2025-02-12	SAMA	•		•
		25642	Municipal Assessment 2025	14,495.00	14,495.00
14477	2025-02-12		,	,	
	SAF	RM822180	Finning - Mileage Charges	1,931.40	
		RM826520	Finning - Oil Drums & Filters	4,653.73	
			Finning - Mileage Charges Revers	-1,931.40	
		RM825984	Finning - Mileage Charges	643.80	
		2501-026	Cyber Security Training - Office Sta		
		N134126	2025 Premiums for Benefit Plan	-1,567.26	3,809.02
14478	2025-02-12			.,	-,
		SKCC 2025	2015 Dodge 2500 CrewCab 4WD	1,479.92	1,479.92
14479		Saskatchewan Health Au	•	.,	.,



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Rural Municipality of Milton No. 292 List of Accounts for Approval Batch: 2025-00004 to 2025-00017

COMPUTER CHEQUE

Payment #	Date	Vendor Name			
		Invoice #	Reference	Invoice Amount Pa	yment Amount
		3493926	Alsask Water Sample	23.00	
		CH14364 OvrPmt	Reversed Cheque Cleared Bank	-92.00	
		3494830	Alsask Water Sample	23.00	
		3495806	Alsask Water Sample	23.00	
		3495807	Alsask Water Sample	23.00	
		3495800	Alsask Water Sample	23.00	
		3495808	Alsask Water Sample	23.00	
		3495779	Alsask Water Sample	23.00	
		3496712	Alsask Water Sample	23.00	
		3496713	Alsask Water Sample	23.00	
		3496715	Alsask Water Sample	23.00	
		3496716	Alsask Water Sample	23.00	
		3496714	Alsask Water Sample	23.00	184.00
14480	2025-0	2-12 Triod Supply			
		000-161149	Runner Shoe - Plow	588.30	
		000-161293	Runner Shoe Craig 4-plow x 2	610.50	
		000-161369	Runner Shoe - Plow	588.30	
		000-161367CR	Runner Shoe Craig 4-plow x 2	-610.50	
		000-161366CR	Runner Shoe Craig 4-plow	-610.50	566.10
14481	2025-0	2-12 UFA			
		173808	Pool Antifreeze	19.40	
7.		SOINV7067101	Parts for Water Break Repair	188.49	207.89
14482	2025-0	2-12 Village of Marengo			
		Jan-Jun 2025	Office Water, Sewer & Garbage	603.00	
		Jan - Jun 2025	RM Shop Water & Sewer	427.50	1,030.50
14483	2025-0	2-12 Village of Marengo Po	•		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
		684	Grader Oil Sample postage	18.89	
		685	Postage - Tax Enf Registered letter		
		686	Postage Alsask Reg&PDWA	31.60	
		689	Postage - January	254.52	
		690	Postage	22.81	343.14
14484	2025-0	2-12 West Central Municip	-		- 14111
14404	2020-0	15-2025	Membership 2025	112.05	112.05
14485	2025-0	2-12 Wheatland Regional I	-	112.00	112,00
14400	2020 0	5403	Library Levy	1,005.96	1,005.96
14486	2025-0	2-12 Your Southwest Medi	* *	.,000.00	
1-400	2023-0	12621	Employment Ad - Pool Positions	136.50	136.50
		, and define t		Computer Cheque:	381.621.82

Total Bank1: 381,621.82



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Bank Code - EFT - Paid Electronically

COMPUTER CHEQUE

Payment #	Date Vendor Name		
		eference	Invoice Amount Payment Amoun
991026	2025-01-14 SaskPower		42.24 42.2
004007		ommunity Well SW32-29-27-3	43.24 43.2
991027	2025-01-14 SaskPower Pool 2024-12 Als	anak Swimming Bool	46.61 46.6
004029	2025-01-14 SaskPower	sask Swimming Pool	40.01 40.0
991028		sask RM Shop	185.28 185.2
991029	2025-01-14 SaskPower	sask Kivi Shop	103.20 103.2
991029		unicipal Office	257.04 257.0
991030	2025-01-14 SaskPower	unicipal Office	207.04 257.0
331030		sask Water Treatment Plant	382.24 382.2
991031	2025-01-14 SaskPower	Such video i reduitore i lane	502.24
331031		M Shop	415.12 415.1
991032	2025-01-14 SaskPower	vi 0.1.0p	
331002		sask Springs Pump House	491.01 491.0
991033	2025-01-14 SaskPower	ousit spiniger amp ricuss	101.01
001000		sask Street Lights	463,50 463,5
991034	2025-01-15 Geissler, Randy		
001004	· · · · · · · · · · · · · · · · · · ·	ouncillor Indemnity Jan	303.60 303.6
991035	2025-01-17 Payroll - Scotia EFT	ŕ	
1	-	afety Clothing Allowance	343.49
		fset 2024 Safety Clothing Allows	-343.49
		alary, 04 - 17 Jan 2025	2,132.92
	KleinC PP25-02 Wa	ages, 04 - 17 Jan 2025	1,801.05
	LokenC PP25-02 Wa	ages, 04 - 17 Jan 2025	670.38
	WiebeCPP25-02 Wa	ages, 04 - 17 Jan 2025	2,026.35
	WiebeGPP25-02 Wa	ages, 04 - 17 Jan 2025	1,684.89 8,315.5
991036	2025-01-22 MuniSoft		
	2024/25-03489 Mu	uniSoft Software Maintenance	9 ,775.77
	2024/25-04136 Mu	uniSoft Equipment Maintenance	751.47
	2024/25-05057 Mu	uniSoft Software	254.19 10,781.4
991037	2025-01-22 ScotiaBank Visa		
	Stmt 2025-01 Dre	op Box Subscription	169.02 169.0
991038	2025-01-30 Minister of Finance		
	Ac5550132Yr2024 Accrual PS	ST Payable for 2025	1,244.42 1,244.4
991039	2025-01-31 Payroll - Scotia EFT		
	HylandG PP25-03 Sa	alary,18 - 31 Jan 2025	2,314.09
		ages, 18 - 31 Jan 2025	1,931.41
		ages,18 - 31 Jan 2025	1,448.20
		ages, 18 - 31 Jan 2025	2,177.44
	WiebeGPP25-03 Wa	ages, 18 - 31 Jan 2025	1,912.45 9,783.5
991040	2025-02-06 SaskTel		
		sask Water Plant	60.76 60.7
991041	2025-02-06 SaskTel		
		unicipal Office Phones	307.63 307.6
991042	2025-02-06 SaskTel		
)	•	sask Springs Phone	204.71 204.7
991043	2025-02-10 MEPP		7.004.70
	Remit 2025-01 Re	emittance - Jan	7,361.78 <u>7.361.7</u>

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Rural Municipality of Milton No. 292 List of Accounts for Approval Batch: 2025-00004 to 2025-00017

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COMPUTER CHEQUE

Payment #	Date Vendor Name			
	Invoice #	Reference	Invoice Amount Payment Amount	
-	Remit 2025-01	EPT Remittance - Jan	1,181.35	1,181.35
991045	2025-02-10 Receiver Gene	ral for Canada		
	RP0002_2025-01	Remittance RP0002 - Jan	81.06	81.06
991046	2025-02-10 Receiver Gene	ral for Canada		
	RP0001_2025-01	Remittance RP0001 - Jan	14,184.21	14,184.21
991047	2025-02-10 SMHI			
	Remit 2025-01	Remittance - Monthly	2,906.76	2,906.76
991048	2025-02-11 ScotiaBank Vis	sa		
	Stmt2025-01	Office Expenses & Truck Fill Part	790.91	790.91
		Total	Computer Cheque:	59,960.86

Total EFT: 59,960.86 Grand Total: 441,582.68

