

RURAL MUNICIPALITY OF MILTON NO. 292

Minutes of the regular meeting of the council of the Rural Municipality of Milton No. 292 held on Monday, January 18th, 2016 commencing at 8:30 a.m. in the municipal council chambers in Marengo, Saskatchewan.

CALL TO ORDER

Reeve David Bond called the meeting to order at 8:35 a.m. with the following council members in attendance:

Division 1: Trevor Martin

Division 2: James Loken

Division 3: Garry Warrington

Division 5: Lee Yeomans

Division 6: Barrie Slater

Division 7: Dave Chudyk

Division 4 councillor Murray Cowie was absent.

One guest attended.

AGENDA

2016-001

DAVE CHUDYK – That the agenda be adopted as amended.

CARRIED

RESCIND RESOLUTION 2015-351

2016-002

DAVID BOND – That we rescind resolution 2015-351.

CARRIED

MINUTES

2016-003

TREVOR MARTIN – That the minutes from the council meeting held on December 9th, 2015 be approved as amended.

CARRIED

8:39 a.m. to 8:44 a.m. – Gerald Sonmor attended the meeting to discuss GPS installation in the graders, safety committee meeting, safety audit work and blade installation.

JOINT ADMINISTRATION MEETING

2016-004

GARRY WARRINGTON – That the following salary increases and repairs to the municipal office be approved effective January 1st, 2016:

- Increase Trista Clow's janitorial contract from \$4,320.00 per year to \$4,440.00;
- Increase Trina Mears' wage from \$22.00 per hour to \$23.00 per hour;

- Candace Dueck to receive a salary of \$50,000 per year;
- Increase Robin Busby's salary from \$82,424.00 per year to \$88,348.00 per year;
- Replace the sewer line from the septic tank behind the municipal office to the sewer main;
- Purchase a RicohMP C2503sp copier for the approximate cost of \$6,624.00;

CARRIED

BOARD REPORTS

2016-005 LEE YEOMANS – That the following board reports be filed:
 Foreman Report
 Safety Committee Report
 Divisional Reports
 PCO Inspection Reports
 Joint Administration Report

CARRIED

INCOME AND EXPENSE STATEMENT

2016-006 LEE YEOMANS – That the statement of income and expense for December be approved as presented.

CARRIED

9:24 a.m. - Kerri Blanchette from Close, Perkins & Hauta attended the meeting to present the tenders received for the Sale of Land by Public Tender.

IN CAMERA SESSION

2016-007 TREVOR MARTIN – That we enter an in camera session at 9:24 a.m. to discuss the sale of municipal owned land.

CARRIED

9:24 a.m. - One guest left the board room.

9:35 a.m. - Kerri Blanchette left the board room.

OUT OF CAMERA

2016-008 LEE YEOMANS – That we conclude the in camera session at 9:52 a.m. and the regular meeting of council resume.

CARRIED

9:52 a.m. - One guest returned to the board room.

SALE OF LAND BY PUBLIC TENDER

2016-009 TREVOR MARTIN – That we reject all tenders submitted for the sale of the NE 06-28-28W3, NW 06-28-28W3, NE 01-28-29W3, and SE 01-28-29W3.

CARRIED

ADVERTISE LAND FOR SALE

2016-010 LEE YEOMANS – That we re-tender the following land for sale:
 NE 06-28-28W3
 NW 06-28-28W3
 NE 01-28-29W3
 SE 01-28-29W3

Tenders to be submitted to the municipality's auditor, Close, Perkins & Hauta; tenders to close March 15th, 2016 at 4:00 p.m.; highest or any tender not necessarily accepted; oil revenue included.

CARRIED

DATE OF NEXT MEETING

2016-011 TREVOR MARTIN – That the regular meeting of council in March 2016 be held on March 16th, 2016.

CARRIED

IN CAMERA SESSION

2016-012 DAVE CHUDYK – That we enter an in camera session at 10:16 a.m. to discuss the legal correspondence received from the municipality's solicitor.

CARRIED

10:16 a.m. - One guest left the board room

OUT OF CAMERA

2016-013 GARRY WARRINGTON – That we conclude the in camera session at 10:29 a.m. and the regular meeting of council resume.

CARRIED

10:29 a.m. - One guest returned to the board room.

CORRESPONDENCE

2015-014 BARRIE SLATER – That having dealt with correspondence it be filed for future review.

CARRIED

IN CAMERA SESSION

2016-015 **TREVOR MARTIN** – That we enter an in camera session at 10:57 a.m. to conduct a conference call with the municipality's solicitor in order to discuss the legal correspondence received.

CARRIED

10:57 a.m. - One guest left the board room.

10:57 a.m. to 11:23 a.m. – Mr. Robert Kennedy, legal counsel representing the municipality in Boisvert & Cowie v. Rural Municipality of Milton No. 292 attended the meeting via conference call to discuss the legal proceedings.

OUT OF CAMERA

2016-016 **TREVOR MARTIN** – That we conclude the in camera session at 11:30 a.m. and the regular meeting of council resume.

CARRIED

11:30 a.m. - One guest returned to the board room.

BOISVERT & COWIE v. RURAL MUNICIPALITY OF MILTON NO. 292

2016-017 **LEE YEOMANS** – That having discussed the correspondence received from the municipality's solicitor, that we instruct the administrator to reply to the correspondence as per the direction of council.

CARRIED

STRAIGHTEN ROAD - 2016 ROAD CONSTRUCTION

2016-018 **TREVOR MARTIN** – That we straighten the most southern ¼ mile of roadway between section 15 and 16-29-28W3 in 2016.

CARRIED

MARENGO WEST ROAD CONSTRUCTION - PHASE II

2016-019 **TREVOR MARTIN** – That the following road allowances be constructed in 2016:

North ½ 11-29-28W3

North ½ 10-29-28W3

North ½ 9-29-28W3

CARRIED

2016 ROAD CONSTRUCTION - DIVISION 2

2016-020 LEE YEOMANS – That we construct the following roadways in 2016:
 North ½ 23-28-28W3
 North ½ 24-28-28W3
 NW 19-28-28W3

CARRIED**2016 ROAD CONSTRUCTION - DIVISION 3**

2016-021 GARRY WARRINGTON – That we construct the following roadways in 2016:
 East ½ 3-29-29W3
 East ½ 10-29-29W3

CARRIED**RECESS FOR LUNCH**

2016-022 TREVOR MARTIN – That we recess for lunch at 11:55 a.m.

CARRIED

Reeve David Bond called the meeting back to order at 12:19 p.m.

GRADER AND SCRAPER POSITION INTERVIEWS

2016-023 DAVE CHUDYK – That the committee formed to perform the grader and scraper position interviews be authorized to offer up to \$27.00 per hour for the grader position and \$29.00 per hour for the scraper position.

CARRIED**QUOTES FOR COMMERCIAL ZERO TURN MOWER**

2016-024 GARRY WARRINGTON – That we obtain quotes for a 72 inch and 84 inch zero-turn commercial mower with a canopy; quotes to be reviewed at the February 10th, 2016 meeting of council.

CARRIED**QUOTES FOR 4X4 TRUCK**

2016-025 TREVOR MARTIN – That we obtain quotes for a new ¾ ton 4x4 base model truck; quotes to be reviewed at the February 10th, 2016 meeting of council.

CARRIED**CUSTOM WORK RATES**

2016-026 DAVE CHUDYK – That the municipal custom work (machine & operator) rates for 2016 are as follows:

Machine
 Grader

Hourly Rate
 \$135.00 (\$200.00 for non-ratepayers)

2004 Gravel Truck	\$100.00 (Alsask & Marengo Cemetery free)
Mowing	\$125.00 (non-ratepayer \$150.00)
Shop Plug-in	\$20.00 per day
Hired tractor (over 100 hp)	\$125.00/hour including operator and implement
Grass seeder rental (seeder only)	\$75.00 per day
Scraper	\$300.00 (\$400.00 for non ratepayers)
Backhoe	not rented
Alsask Tractor	not rented

CARRIED

PIPELINE CROSSING AGREEMENT

- 2016-027 LEE YEOMANS** – That the pipeline crossing agreement within 45 metres of a municipal road, attached hereto and forming part of these minutes be approved with an effective date of January 18th, 2016.

CARRIED

BYLAW 2016-01 - BYLAW TO EXTEND THE TIME REQUIRED FOR THE PREPARATION AND ENACTMENT OF THE COUNCIL PROCEDURES BYLAW

- 2016-028 TREVOR MARTIN** – That Bylaw 2016-01, a bylaw to extend the time required for the preparation and enactment of the council procedures bylaw be given first reading.

CARRIED

- 2016-029 LEE YEOMANS** – That Bylaw 2016-01, a bylaw to extend the time required for the preparation and enactment of the council procedures bylaw be given second reading.

CARRIED

- 2016-030 DAVE CHUDYK** – That the third reading of Bylaw 2016-01, be permitted at this meeting.

**CARRIED
UNANIMOUSLY**

- 2016-031 BARRIE SLATER** – That Bylaw 2016-01 be given third reading and be adopted.

CARRIED

BYLAW 2016-02 - BYLAW TO ESTABLISH A MUNICIPAL EMPLOYEE CODE OF CONDUCT

2016-032 **LEE YEOMANS** – That Bylaw 2016-02, a bylaw to establish a municipal employee code of conduct be given first reading.

CARRIED

2016-033 **TREVOR MARTIN** – That Bylaw 2016-02, a bylaw to establish a municipal employee code of conduct be given second reading.

CARRIED

2016-034 **GARRY WARRINGTON** - That the third reading of Bylaw 2016-02, be permitted at this meeting.

**CARRIED
UNANIMOUSLY**

2016-035 **DAVE CHUDYK** – That Bylaw 2016-02 be given third reading and be adopted.

CARRIED

CANADA SUMMER JOBS

2016-036 **GARRY WARRINGTON** – That we apply for a summer student through the Canada Summer Jobs program.

CARRIED

SARM - FIRE FIGHTING EXPENSE REIMBURSEMENT

2016-037 **GARRY WARRINGTON** – That we enroll in the firefighting expense reimbursement insurance program that will provide \$20,000 of insurance for a premium of \$200.00.

CARRIED

SARM PROPERTY INSURANCE

2016-038 **DAVE CHUDYK** – That upon further review of our SARM Property Insurance policy that we make the following changes effective January 18th, 2016:

Buildings and Contents

Loc. 1	Marengo Machine Shop	increase from \$280,000 to \$400,000
Loc. 12	Alsask Church	change from replacement cost (RC) to Actual Cash Value(ACV) and increase from \$20,000 to \$50,000
Loc. 13	Alsask Brick School	change from replacement cost (RC) to Actual Cash Value

Addition Alsask Hotel
 Lot 1-2 Block 1 Plan G68

(ACV) and increase from
 \$20,000 to \$50,000
 Add to policy at Actual Cash
 Value (ACV) at a value of
 \$500,000

CARRIED

IN CAMERA SESSION

2016-039 LEE YEOMANS – That we enter an in camera session at 1:14 p.m. to discuss a potential legal contract.

CARRIED

1:14 p.m. - One guest left the board room.

OUT OF CAMERA

2016-040 GARRY WARRINGTON – That we conclude the in camera session at 1:50 p.m. and the regular meeting of council resume.

CARRIED

1:50 p.m. - One guest returned to the board room.

REVIEW OF AGREEMENT WITH ENERFIN ENERGY COMPANY OF CANADA INC.

2016-041 BARRIE SLATER – That we contact the SARM Legal Department and ask them to draft a document to Enerfin Energy Company of Canada Inc. noting the recommended changes and that Enerfin incorporate the changes into their proposed agreement with the municipality.

CARRIED

BOARD OF REVISION - 2016

2016-042 LEE YEOMANS – That are the following Rural Municipality of Antelope Park No. 322 council members have agreed to participate in a Board of Revision, that we appoint the following members to the Rural Municipality of Milton No. 292 Board of Revision for 2016:
 Gordon Dommett
 Barry Noble
 William Warrington

CARRIED

BOARD OF REVISION REMUNERATION

2016-043 TREVOR MARTIN – That the remuneration for the Board of Revision members for the Rural Municipality of Milton No. 282 be set at \$150.00 per meeting and \$0.65/km for mileage.

CARRIED

BOARD OF REVISION SECRETARY

2016-044 **DAVE CHUDYK** – That we appoint Candace Dueck as the Board of Revision secretary for 2016.

CARRIED

BOARD OF REVISION SECRETARY REMUNERATION

2016-045 **DAVE CHUDYK** – That the 2016 remuneration for the Board of Revision secretary be set at \$150.00 per meeting and \$0.65/km for mileage.

CARRIED

CANCEL CHEQUE

2016-046 **LEE YEOMANS** – That the following cheque be cancelled and re-issued as it was lost:
Cheque No. 8922 for \$115.50 dated December 9, 2015 payable to SARM

CARRIED

FIDELITY BOND

2016-047 **GARRY WARRINGTON** – That the administrators fidelity bond, issued by SARM and renewed annually, be noted in the minutes as having been examined at the first meeting for 2016.

CARRIED

CANCEL RBC VISAS

2016-048 **DAVE CHUDYK** – That we cancel the RBC Visa cards for the Reeve, Foreman and Administrator and once cancelled and destroyed, instruct the administrator to distribute the ScotiaBank Visa cards.

CARRIED

2:00 p.m. - Council member James Loken attended the meeting.

COMMUNITY CLUB FINANCIAL STATEMENTS

2016-049 **JAMES LOKEN** – That we acknowledge the receipt of the 2015 financial statements from the Alsask Community Club and the Marengo Community Club.

CARRIED

2016 DONATIONS

2016-050 **LEE YEOMANS** – That the following donations be approved for 2016:
\$500.00 – Heritage Manor Auxiliary
\$500.00 – West Central Crisis and Family Support Centre
\$500.00 – Kindersley and District Plains Museum
\$500.00 – Royal Canadian Legion Flaxcombe

\$500.00 – Ronald McDonald House
 \$200.00 – Sask 4H Foundation
 \$100.00 – Kindersley and District Music Festival
 \$100.00 – Westcliffe Composite School Awards
 \$100.00 – Kerrobert & District Ag. Society
 \$200.00 – Saskatchewan Crime Stoppers
 \$100.00 – Kindersley Animal Welfare Society
 \$1,000.00 – STARS (donation made through SARM)
CARRIED

SASKATCHEWAN LOTTERIES GRANT

2016-051 **JAMES LOKEN** – That we apply to Sask Lotteries for the Sask Lotteries Grant 2017 in the amount of \$6.35 per capita
CARRIED

SPRING RATEPAYER'S MEETING AND SUPPER

2016-052 **JAMES LOKEN** – That we hold the 2016 spring ratepayer's meeting and supper at the Alsask Lion's Hall on Wednesday, April 6th, 2016 at 6:00 p.m.
CARRIED

BYLAW 2016-03 WATER AND SEWER RATE BYLAW

2016-053 **DAVE CHUDYK** – That Bylaw 2016-03, a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charge for the use of sewer, be introduced to council and given first reading.

CARRIED

2016-054 **LEE YEOMANS** – That Bylaw 2016-03, a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charge for the use of sewer, be introduced to council and given second reading.

CARRIED

2016-055 **TREVOR MARTIN** – That third reading of Bylaw 2016-03 be permitted at this meeting

CARRIED
UNANIMOUSLY

2016-056 **JAMES LOKEN** – That Bylaw 2016-03 be given third reading and be adopted as read.

CARRIED

CLOSURE OF PORTION OF B AVENUE - FORMER VILLAGE OF ALSASK BASE

- 2016-057** **DAVE CHUDYK** – That as a portion of B Avenue in the former Village of Alsask now known as Division 7, is part of proposed Parcel H and Parcel J, and that the closure of a portion of B Avenue will not affect the traffic flow through the area, that we investigate the closure of 3.049 metres of the south portion of the road allowance known as B Avenue, and that public notice be given that the council will be considering the closure of a portion of B Avenue in the former Village of Alsask.

CARRIED**CANCEL CHEQUE - ALSASK COMMUNITY IMPROVEMENT ASSOCIATION**

- 2016-058** **LEE YEOMANS** – That as the Alsask Community Improvement Association was not formally established, we cancel cheque number 8808 in the amount of \$807.50 dated October 14th, 2015, and re-issue the cheque to Doug Anguish to cover the expenses he personally incurred during the residential garbage pickup contract.

CARRIED**TENDER FOR ALSASK GOPHER DIP POOL RENOVATIONS**

- 2016-059** **DAVE CHUDYK** – That we place and ad in the West Central Crossroads accepting tenders for the Alsask Gopher Dip Pool Renovations; tenders to be received by 4:00 p.m. on February 9th, 2016.

CARRIED**ALSASK COMMUNITY CLUB - SASKENERGY BILLING**

- 2016-060** **TREVOR MARTIN** – That the Alsask Community Club be billed for the basic charge for service indicated on the SaskEnergy invoices for October and November as the thermostat was turned off in the Alsask Fire Hall during those months.

CARRIED**INVOICE 4306 - BERNIE'S OVERHEAD DOOR**

- 2016-061** **JAMES LOKEN** – That we pay invoice 4306 submitted by Bernie's Overhead Door in the amount of \$4,429.30 for the installation of overhead doors at the Alsask RM shop.

CARRIED

3:09 p.m. - Lee Yeomans left the board room and did not return.

ACCOUNTS**2016-062****JAMES LOKEN** – That the following accounts be approved for payment:

Cheque No.	Payee	Description	Amount
EFT	Sask Energy	Alsask Shop	64.09
EFT	Sask Energy	Alsask WTP	79.72
EFT	Sask Energy	Alsask Fire Hall	138.67
EFT	Sask Energy	Old WTP	152.88
EFT	Sask Energy	RM Shop	170.71
EFT	Sask Energy	Municipal Office	225.69
EFT	Sask Power	Community Well	38.65
EFT	Sask Power	Alsask old shop/Villa	41.61
EFT	Sask Power	RM Shop	88.28
EFT	Sask Power	Old WTP	146.90
EFT	Sask Power	Springs Pump House	173.19
EFT	Sask Power	RM Shop	340.88
EFT	Sask Power	Municipal Office	378.90
EFT	Sask Power	Alsask Street Lights	443.55
EFT	Sask Power	Alsask WTP	532.68
EFT	WHITE, Dale H	Vision Benefits	300.00
EFT	HYLAND, Garry	Wages, 5-18 Dec 2015	1,057.35
EFT	CHACHULA, Lawrence S.	Wages, 5-18 Dec 2015	1,269.30
EFT	SONMOR, Gerald C.	Wages, 5-18 Dec 2015	1,993.78
EFT	Sask Power	Jefferies Springs	150.42
EFT	Sask Tel	Cell phones	281.44
EFT	CHACHULA, Lawrence S.	Wages, 19-31 Dec 2015	979.06
EFT	SONMOR, Gerald C.	Wages, 19-31 Dec 2015	1,627.35
EFT	Sask Tel	Alsask WTP	53.39
EFT	Sask Tel	RM Shop	64.39
EFT	Sask Tel	Alsask Springs	170.66
EFT	Sask Tel	Municipal Office	186.63
EFT	Sask Energy	Old WTP	58.40
EFT	Sask Energy	Alsask Shop - Base	76.17
EFT	Sask Energy	Alsask WTP	104.58
EFT	Sask Energy	RM Shop	118.23
EFT	Sask Energy	Municipal Office	146.69
EFT	Sask Energy	Alsask Fire Hall	327.61
EFT	Sask Power	RM Shop	78.35
EFT	Sask Power	Community Well	38.65
EFT	Sask Power	Old shop/villa	41.34
EFT	Sask Power	Old WTP	125.17
EFT	Sask Power	Springs Pump House	136.16
EFT	Sask Power	Municipal Office	166.16
EFT	Sask Power	RM Shop	320.61
EFT	Sask Power	Alsask WTP	433.95
EFT	Sask Power	Alsask Street Lights	443.55
EFT	CHACHULA, Lawrence S.	Wages, Jan 1-15, 2016	1,358.80

EFT	SONMOR, Gerald C.	Wages, Jan 1-15, 2016	2,030.66
8935	Larry Mann	Pest control supplies	9.66
8936	S.T.C.	Degelman parts by bus	17.69
8937	R.M. of Milton No. 292	Transfer to Scotia Bank	2,200,000.00
9001	Cancelled		
9002	Cancelled		
9003	Alsask Community Club	2015 Grant - Chesterfield RM	5,322.63
9004	AMEC Foster Wheeler	Engineering Services	6,233.63
9005	Bee-J's Office Plus	Office supplies	60.45
9006	B & J Olorenshaw Farms Ltd.	Disturbance N1/2 12-29-28-3	3,870.00
9007	Ellis Holdings Ltd.	Disturbance S1/2 13-29-28-3	1,813.50
9008	Information Services Corporation	Title searches / registrations	323.58
9009	It Happens Septic Service	Office maintenance	157.50
9010	Jamac Publishing Ltd.	Advertising - jobs & land	994.44
9011	Larry Chachula	Reimburse sink parts RM shop	17.90
9012	Luk Plumbing & Heating Ltd.	Alsask WTP - chimney	585.07
9013	Marengo Community Club	2015 Recreation Grant	5,000.00
9014	Marvin and Shelley Mohr	Disturbance NW 7-29-27-3	167.00
9015	Minister of Finance, SK Health	Water samples	84.00
9016	Murray & Carol Jeffries	Disturbance NE11&SE14-29-28-3	804.50
9017	OK Marking Devices Ltd.	Office supplies	39.94
9018	Peter & Sheila Applin	Disturbance SW 18-29-27-3	453.16
9019	SARM	Equipment insurance adjustment	28.54
9020	Speedy Glass	2011 Volvo Grader	425.49
9021	Tisdale's Sales & Service Ltd	2011 Ford truck	27.12
9022	Village of Marengo P.O.	Postage - December	391.65
9023	Royal Bank VISA (Admin)	Hotel cost - Lloyd training	408.79
9024	Royal Bank VISA (TS)	Shop maintenance, Animal control	150.18
9025	SARM	Legal services	250.26
9026	Receiver General for Canada	Remittance - December 2015	3,579.05
9027	Sun West School Division No. 207	Remittance - December 2015	21,987.45
9028	SMHI	Remittance - December 2015	25,959.48
9029	MEPP	Remittance - December 2015	2,629.12
9030	R.M. of Antelope Park No. 322	Admin salaries & benefits	9,677.68
9031	Gordon Chiliak	Alsask WTP	1,325.00
9032	Joanne Mulatz	Alsask WTP - relief	400.00
9033	Air Liquide Canada Inc.	Refills	30.70
9034	Alsask Community Club	2015 Recreation Grant	5,000.00
9035	Air Liquide Canada Inc.	Refills	29.70
9036	Hill Acme Machine Ltd.	2013 Volvo G976	287.00
9037	APAS	2016 Membership	9,931.44
9038	Canada Post, Alsask	2016 Alsask water sample postage	181.55
9039	Canadian National	Property - License	945.00
9040	City of Prince Albert	Dispatching Services	390.00
9041	R.M.A.A.S.	2016 Membership	400.00
9042	U.M.A.A.S.	2016 Membership	185.00

9043	Waste Management of Canada Corporation	Garbage bins	2,754.29
9044	Success Office Systems	Printer - C2503 Colour MFP	7,286.40
9045	Sun West School Division No. 207	Remittance - December 2015 adj.	109,289.73
9046	It Happens Septic Service	Office maintenance	157.50
9047	Jamac Publishing Ltd.	Advertising - jobs & land	497.22
9048	Kee Sheet Metal Ltd.	Office maintenance	164.90
9049	Kindersley & District Co-op Ltd.	Shop supplies & cardlock fuel	2,105.03
9050	Larry Mann	PCO contract	1,312.50
9051	Peter & Sheila Applin	Disturbance adjustment	559.92
9052	Redhead Equipment Ltd.	2013 Volvo Grader purchase	195,086.65
9053	SARM	Replace lost chq #8922	115.50
9054	SARM	Bond, insurance, benefits & supplies	21,511.65
9055	SGI	Registration/Insurance Ford F250	1,321.00
9056	Trista Clow	Janitorial contract	370.00
9057	Village of Marengo	Water & sewer - RM shop & Office	648.00
9058	Cancelled		
9059	Village of Marengo P.O.	Ad mail - 2016 Dog license	8.40
9060	Wheatland Regional Library	2016 Levy - first half	1,154.40
9061	Minister of Finance - PST	2015 payable on AB purchases	787.92
9062	Cindy Chiliak	Council lunch - January 18, 2016	120.00
9063	David Bond	Reeve indemnity & mileage - Dec 2016	692.60
9064	Trevor Martin	Councillor indemnity & mileage - Dec 2016	283.80
9065	Garry Warrington	Councillor indemnity & mileage - Dec 2016	264.95
9066	Lee Yeomans	Councillor indemnity & mileage - Dec 2016	250.00
9067	Barrie Slater	Councillor indemnity & mileage - Dec 2016	542.00
9068	Receiver General for Canada	D.Chudyk indemnity & mileage - Dec 2016	289.00

re: Dave Chudyk

CARRIED**ADJOURN****2016-063****GARRY WARRINGTON** – That this meeting now adjourn at 3:33 p.m.**CARRIED**

Reeve

Administrator

Wednesday February 10th, 2016 - Next regular meeting of council

CROSSING AGREEMENT - PIPELINE WITHIN 45 METERS OF A MUNICIPAL ROAD

Date of Application: _____
YOUR FILE # _____

SURVEY PLAN MUST BE ATTACHED
LSD ___ Sec ___ Twp ___ Rge ___ W3

Applicant's Name & Address

Pipeline Owner's Name & Address:

Telephone: _____
Fax: _____

Telephone: _____
Fax: _____

Applicant and Pipeline Owner agree to the following:

1. The pipeline shall be constructed across the municipality's road allowance subject to all conditions as stipulated in this agreement, unless otherwise agreed to by the municipality.
2. The applicant or the pipeline owner shall not commence any work whatsoever in the crossing area prior to submitting a request and survey plan to the municipality and obtaining written approval of the plan.
3. The owner shall give to the Administrator of the municipality responsible for the roadway to be affected by any work, 48 hours notice of the owner's intention to construct, remove, repair, or maintain the pipeline (herein collectively referred to as "pipeline work"). In an emergency, pipeline work may be commenced without notice but notice shall be given as soon as is reasonably possible.
4. In the event the roadway surface settles or otherwise requires repair due to pipeline work, the owner shall repair the roadway within 48 hours of becoming aware of the need for repair. If the municipality performs the repair, the costs of repair shall be paid to the municipality by the owner:
 - (a) if the municipality has given notice to the owner of the need for repair and the owner has not repaired the roadway within 48 hours of being notified; or
 - (b) if immediate repair is necessary and the municipality gives notice to the owner as soon as is reasonably possible.

Where the municipality repairs the roadway, it shall use reasonable care to prevent any damage to the pipeline or risk of personal injury. The municipality shall close the roadway if appropriate. Any period of time of 48 hours in this Schedule shall not include time of Saturdays, Sundays, or statutory holidays.

5. The owner shall install the pipeline by a boring method across all roadways unless permission to use another method is granted by the municipality.
6. The owner shall supply and maintain suitable identification signs at the intersection of each public highway, right-of-way and pipeline crossing. The signs shall be placed at each limit of the right-of-way and 60 cm north and/or west of the pipeline centre line. The signs shall indicate the following:
 - Name of Owner
 - Warning Notice
 - Commodity being transported

7. The owner shall provide traffic accommodation so as to ensure the safe passage of traffic while pipeline work is being performed.
8. The owner shall restore the surface of the right-of-way as nearly as possible to its condition prior to the installation and re-establish native grasses.
9. All pipe installed under road allowances must be able to withstand crossing of construction equipment using the roadway.
9. The pipeline shall cross the public highway right-of-way at an angle as close to 90 degrees as is practical, but in any event, shall not cross the right-of-way at an angle of less than 45 degrees, unless specifically authorized by the Minister.
10. The top of the pipeline shall be not less than 3.65 metres (12 feet) below the roadway and ditch surfaces for at least 45 metres from the centre of the road. The application shall fully explain the reason for being unable to install the pipeline at the minimum depth.
11. The owner is liable for any costs associated with line locating and exposing where road construction occurs within the municipal right of way.
11. If the pipeline is installed in accordance with the conditions of this consent and any conditions imposed by the municipality, the municipality shall pay the cost of lowering or moving the pipeline required by the municipality. If the lowering or moving of the pipeline is required because the pipeline was not installed in accordance with the conditions of this consent and the conditions imposed by the municipality, the owner shall pay the cost of the lowering or moving of the pipeline. If the owner and the municipality cannot agree which party should bear the cost, the matter may be referred to the Minister for a decision.
12. Noncompliance by the pipeline owner of any of the conditions contained in this consent shall be sufficient basis for the cancellation of this consent.
13. The owner must comply with all laws governing the pipeline and the transportation of material in the pipeline.
14. The owner covenants and agrees to maintain its pipeline in good order and condition and carry out all necessary repairs to the pipeline.
15. The municipality shall have the right to enter upon the crossing area to carry out repairs, construct or re-construct its road. The municipality shall give at least 10 days written notice to the owner of its intent to construct or re-construct the road.
16. The owner shall save harmless and keep indemnified the Rural Municipality of Milton No. 292, its employees, agents, contractors, successors, Government of Saskatchewan, the Minister of Saskatchewan Highways and Infrastructure and all employees and agents of the Government and the Minister from any and all actions, causes of action, claims and demands for, upon and by reason of death or injury to person or loss or damage to property which may be sustained in consequence of the construction of the pipeline or its existence as permitted by this consent.

Date

Signature of Applicant and/or Pipeline Owner

.....

P E R M I T

Permission is granted by the Rural Municipality of Milton No. 292 Administrator under municipality's policy to authorize pipeline right of way within 45 metres of a municipal road, providing the above mentioned specifications are followed:

Date

Robin Busby, Administrator

R.M. of Milton No. 292
Agenda –Monday, January 18th, 2016 at 8:30 a.m.

8:45 a.m. – Gerald Sonmor

9:30 a.m. – Kerri Blanchette – Close Perkins & Hauta

11:00 a.m. – Robert Kennedy McDougall Gauley LLP (via conference call)

1. Call to Order
2. Adopt Agenda
3. Minutes
4. Reports
 - Foreman Report
 - Safety Committee Report
 - Divisional Reports
 - Kindersley Regional Airport
 - Kindersley & District Plains Museum
 - Kindersley Vet Board
 - Kindersley Medical Arts
 - West Central Municipal Government Committee
 - Kindersley Library Board
 - PCO Inspection Reports
 - Joint Administration Report
5. Administrators reports - Financial Report - Income and Expense for December
6. Correspondence (page 3)
7. Sale of Land by Public Tender
8. Drill Rig for Soil Samples
9. 2016 Road Construction Projects – review at January meeting
 - Straightening of road SW 15-29-28W3 – cost estimates
 - 2016 road construction projects (screen)
 - Information from SaskTel in regards to line in road
10. Information about MREP Grant Application submitted in 2014
11. Applications for Grader Operator and Scraper Operator positions
12. 2016 Equipment Purchases
 - Roller for grader
 - Truck
 - Alsask Equipment

13. 2016 Custom Work Rates

Machine	Hourly Rate (2015)
Grader	\$135.00 (\$200.00 for non-ratepayers)
2004 Gravel Truck	\$100.00 (Alsask & Marengo Cemetery free)
Mowing	\$125.00 (non-ratepayer \$150.00)
Shop Plug-in	\$20.00 per day
Hired tractor (over 100 hp)	\$125.00/hour including operator and implement
Grass seeder rental (seeder only)	\$75.00 per day
Scraper	\$300.00 (\$400.00 for non –ratepayers)
Backhoe	not rented
Alsask Tractor	not rented

14. Crossing Agreement (screen)

15. Bylaw 2016-01 – Extend the Time Required for the Preparation and Enactment of Council Procedure Bylaw (copy)

16. Bylaw 2016-02 – Bylaw to Establish Municipal Code of Conduct

17. Public Disclosure Statements

18. Community Planning Committee meeting date

19. Canada Summer Jobs application

20. SARM Property Self-Insurance Program (screen)

21. Enerfin Energy Company of Canada Option and Lease Agreement (screen)

22. Board of Revision Appointments

23. Board of Revision Remuneration

24. Board of Revision Secretary

25. Board of Revision Secretary Remuneration

26. Era America Resource Corporation – tax arrears

27. Monies sent to wrong taxing authority

28. Replacement of cheque 8922

29. Fidelity Bond

30. Cancel RBC Visa Card for Reeve, Foreman and Administrator

31. Marengo Community Club 2015 Financial Statement (screen)

32. 2016 Donations

\$500.00 – Heritage Manor Auxiliary
\$500.00 – West Central Crisis and Family Support Centre
\$500.00 – Kindersley and District Plains Museum
\$500.00 – Royal Canadian Legion Flaxcombe
\$500.00 – Ronald McDonald House
\$200.00 – Sask 4H Foundation
\$100.00 – Kindersley and District Music Festival
\$100.00 – Westcliffe Composite School Awards
\$100.00 – Kerrobert & District Ag. Society
\$200.00 – Saskatchewan Crime Stoppers
\$100.00 – Kindersley Animal Welfare Society

\$1,000.00 – STARS (donation made through SARM)

33. Sask Lotteries Grant
34. Reserves in separate bank account
35. SARM Convention – March 7-10, 2016 Regina – who will be attending?
36. Spring Ratepayer's Supper – date and location (April 6th, 2016 – Alsask Lion's Hall)
37. Alsask Items
 - Bylaw 2016-03 – Water and Sewer Rate Bylaw (screen) (copy)
 - Closure of a portion of B Avenue (screen)
 - Refund SaskEnergy credit to Alsask Community Club re: Fire Hall Heat
 - Alsask Community Improvement Association – re-issue cheque to Doug Anguish
 - Alsask Gopher Dip Pool – Tender to complete pool renovations (screen)
 - Meeting with Alsask Community Club Executive
 - Fire Storage invoice for SaskEnergy charges - Alsask Community Club
 - Invoice from Bernie's Overhead Door – Alsask RM shop
 - Alsask Capital Items - set priority for Capital Works Plan for Alsask (screen)
38. Date of next meeting – February 10th, 2016
39. Other
 -
 -
 -
40. Accounts
41. Adjourn

RM of Milton Correspondence January 18th, 2016

SRC Analytical

- Alsask water samples analysis all printed below:

<u>Date</u>	<u>Free Chlorine</u>	<u>Total Chlorine</u>	<u>Turbidity</u>
08-Dec-2015	1.08	1.32	0.12
15-Dec-2015	1.00	1.18	0.14
22-Dec-2015	1.10	1.31	0.16
05-Jan-2016	1.17	1.26	0.14
13-Jan-2016	0.50	0.66	0.18

(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)
Trihalomethane Quarterly Test 59.0 ug/l Sask guideline <100

Honourable Jim Reiter – Minister of Government Relations

- CC: - Letter to Honourable Herb Cox – Minister of Environment

Honourable Herb Cox – Minister of Environment

- Disposal of Demolition Material from the former Village of Alsask

SARM

- SARM Update – December 2015 (copy)
- 2016 Membership Fees - \$2,357.27 (increase of \$44.93 over 2015)
- Municipal Leadership Development Modules
- Excess Liability Insurance for 2016
- SARM Fees for 2016
- News Release – SARM pleased with Repeal of COOL
- Civic Addressing Signage Update
- 2016 Annual Convention Resolution Deadline
- Proposed SARM Bylaw Changes
- Provincial Election Brochure (copy)

Harvey Malanowich

- Support for SARM Vice-President nomination

Carmen Sterling

- Support for SARM Vice President nomination

Western Economic Diversification Canada

- Canada 150 Community Infrastructure Program Application – Alsask Gopher Dip Pool

Ministry of Government Relations

- 2015 Fall Municipalities Today (copy)
- Public Disclosure Statements (copy)
- New Municipal Conflict of Interest Rules – FAQs (copy)

Agricultural Producers of Saskatchewan

- APAS in Action – December 2015 (copy)

Rural Municipality of Chesterfield No. 261

- Garbage Disposal at Alsask

Western Regional Landfill Inc.

- Request for Expression of Interest published – closes February 8th, 2016.

South Sask River Watershed Agri-Environmental Group Plan

- Fall 2015 Newsletter (copy)

Sasktel

- High Speed Internet Rate Increase

Hudson Bay Route Association

- 2016 Membership

Federation of Canadian Municipalities

- 2016-2017 Membership Invoice

Saskatchewan Library Trustees' Association

- Saskatchewan Libraries Matter campaign

The Agricultural Health and Safety Network

- Vacant Division 6 Steering Committee Member position

Robert Kennedy – McDougall Gauley LLP

- Boisvert & Cowie v. RM of Milton No. 292