

RURAL MUNICIPALITY OF MILTON NO. 292

Minutes of the regular meeting of the council of the Rural Municipality of Milton No. 292 held on Wednesday January 9th, 2019 commencing at 8:30 a.m. in the municipal council chambers in Marengo, Saskatchewan.

CALL TO ORDER

Reeve David Bond called the meeting to order at 8:34 a.m. with the following council members in attendance:

Division 1: Adrian Boisvert

Division 2: James Loken

Division 3: Garry Warrington

Division 4: Murray Cowie

Division 5: Larry Stasiuk

Division 6: Barrie Slater

Division 7: VACANT

AGENDA

2019-001 MURRAY COWIE – That the agenda be adopted with the following amendments:

Additions:

Agenda Item - Zoning Bylaw Amendments

Agenda Item - Invoice No. 19398 from Vortrax Construction Ltd.

CARRIED

AMEND RESOLUTION 2018-304

2019-002 JAMES LOKEN – That we amend resolution 2018-304 by changing Lot 15 to Lot 14.

CARRIED

MINUTES

2019-003 MURRAY COWIE That we amend resolution 2018-415 by making the following changes:

Change 3272 to 3271

Change 15,22,27 to 14,23,26

Change 34 to 35

CARRIED

2019-004 MURRAY COWIE – That the minutes from the regular meeting of council held on December 12th, 2018 be approved as amended.

CARRIED

JOINT ADMINISTRATION**2019-005****GARRY WARRINGTON** – That the following salary increases and purchases for the municipal office be approved effective January 1st, 2019:

Increase Trina Mears' wage from \$24.00 per hour to \$24.75 per hour;

Increase Candace Dueck's salary from \$52,225 per year to \$54,000 per year;

Increase Robin Busby's salary from \$97,220 per year to \$102,827 per year;

Purchase a 22kw Generac natural gas power generator, automatic 110A transfer switch and install a cement pad for the generator to sit on from Half Diamond R Electric Ltd. at a quoted cost of \$16,100 plus taxes; costs to be allocated as per the Joint Administration agreement;

Instruct the Administrator to replace the existing office furnace in 2019; three quotes to be obtained for the installation with the maximum costs not to exceed \$6,000.00 plus taxes; costs to be allocated as per the Joint Administration agreement;

Instruct the Administrator to replace the computers on an as needed basis;

That the following percentages for the municipal joint administration salaries and expenses be implemented on January 1st, 2019:

Rural Municipality of Antelope Park No. 322	35.5%
Rural Municipality of Milton No. 292	35.5%
Division 7 in the RM of Milton No. 292	23.0%
Village of Marengo	6.0%

CARRIED**JOINT ADMINISTRATION AGREEMENT****2019-006****GARRY WARRINGTON** – That we ratify the Joint Administration Agreement attached hereto and forming part of these minutes and append it to Bylaw 2/2009.**CARRIED****8:58 a.m. to 9:13 a.m.** - Gerald Sonmor attended the meeting to discuss grader repairs, backhoe repairs, pesticide course, safety, intersections and the work load in Alsask.**BOARD REPORTS****2019-007****JAMES LOKEN** – That the following board reports be filed:

Division Reports

Agricultural Producers Association of Saskatchewan (APAS)

Joint Administration

CARRIED

INCOME AND EXPENSE STATEMENT

2019-008 **LARRY STASIUK** – That the statement of income and expense for December be approved as presented.

CARRIED

CANADA SUMMER JOBS

2019-009 **JAMES LOKEN** – That we apply for a summer student through the Canada Summer Jobs program.

CARRIED

CORRESPONDENCE

2019-010 **BARRIE SLATER** – That having dealt with correspondence it be filed for future reference.

CARRIED

NOTICE OF INTENT - SEISMIC OPERATIONS

2019-011 **LARRY STASIUK**– That we acknowledge receipt of the Notice of Intent for Seismic Operations submitted by Terra-Sine Resources Ltd. for program name Marengo 3D 2019.

CARRIED

RESIGNATION OF COUNCIL MEMBER

2019-012 **JAMES LOKEN**– That we acknowledge the written resignation of council member William May received by the Administrator effective December 20th, 2018.

CARRIED

BY-ELECTION

2019-013 **JAMES LOKEN** – That we hold a by-election for Division 7 on March 20th, 2019 from 9:00 a.m. to 8:00 p.m.

CARRIED

BY-ELECTION POLLING PLACE

2019-014 **ADRIAN BOISVERT** – That a polling place be established for the by-election for Division 7 on March 20th, 2019 at the Alsask Drop Inn Centre located on Main Street in the former Village of Alsask.

CARRIED

ADVANCE POLL

2019-015 **MURRAY COWIE** – That we schedule an advance poll for the by-election for Division 7 to be held in the municipal office in Marengo located at 20 1st Avenue North from 9:00 a.m. to 4:00 p.m. on Friday March 8th, 2019, if required.

CARRIED

RESCIND RESOLUTION 2019-299**2019-016 JAMES LOKEN** – That we rescind resolution 2018-299.**CARRIED****RESCIND RESOLUTION 2019-300****2019-017 LARRY STASIUK** – That we rescind resolution 2018-300.**CARRIED****RESCIND RESOLUTION 2019-300****2019-018 MURRAY COWIE** – That we rescind resolution 2018-301.**CARRIED****ZONING BYLAW AMENDMENT****2019-019 JAMES LOKEN** – That we amend Bylaw 2018-07 by making the following changes:

Add the following text to end of section 3(a) - "This excludes Parcel A Plan 59S11973 Ext 0. This amendment is illustrated on the map in Attachment A."

Add the following text to the end of section 3(b) - "as illustrated on the map in Attachment B."

Add the following text and mark as section 3 (c) - "Correcting an oversight of the labelling of the legal land description of the Quarter Section shown on the map as SE ¼ 15-29-28W3 to the proper legal land description of SE ¼ 15-28-29W3."

CARRIED**REQUEST TO WAIVE ADVERTISING****2019-020 BARRIE SLATER** – That we request that the Minister of Government Relations waive the advertisement requirement for the minor alterations to the Zoning Amendment Bylaw No. 2018-07.**CARRIED****BYLAW 2018-07 - BYLAW TO AMEND BYLAW NO. 127****2019-021 ADRIAN BOISVERT** – That Bylaw 2018-07, a bylaw to amend Bylaw 127 be given second reading.**CARRIED****2019-022 GARRY WARRINGTON** – That third reading of Bylaw 2018-07 be permitted at this meeting.**CARRIED
UNANIMOUSLY**

2019-023 LARRY STASIUK – That Bylaw 2018-07 be given third reading and be adopted as read.

CARRIED

CROP DAMAGE - SE 14, NW 11 & NE 11-29-28W3

2019-024 JAMES LOKEN – That we pay crop damage in the amount of \$374.32 to Murray & Carol Jeffries for the 2018 road construction season.

CARRIED

TRAFFIC SIGNS

2019-025 JAMES LOKEN – That we order ten 70 km/hr for trucks over 10 tonnes signs.

CARRIED

GRAVEL SPREADING TENDER ADVERTISEMENT

2019-026 GARRY WARRINGTON – That we advertise for tender the loading, hauling and spreading of approximately 10,000 cubic yards of road gravel and heavy crush for 2019 from the municipality's gravel stockpile location south of Marengo; tenders to close February 11th, 2019 at 4:00 p.m.

CARRIED

TIMECLOCK FOR MARENGO SHOP

2019-027 MURRAY COWIE – That we purchase a time clock for the RM shop in Marengo.

LOST

2019 CUSTOM WORK RATES

2019-028 ADRIAN BOISVERT – That the municipal custom work (machine & operator) rates for 2019 are as follows:

Machine	Hourly Rate - Ratepayer	Hourly Rate - Non-Ratepayer
Grader	\$140.00	\$210.00
Mowing	\$130.00	\$155.00
Scraper	\$300.00	\$400.00
Tractor	\$130.00	\$155.00
Sod Mulcher	\$175.00 (Councillor & Foreman discretion)	
Gravel Truck	\$105.00 (Alsask and Marengo Cemetery free)	
Grass Seeder	\$75.00/day (rental of equipment only)	
Shop Plug-in	\$20.00 per day	
Backhoe	Not rented	
Alsask Tractor	Not rented	

CARRIED

PURCHASE OF STRYCHNINE

2019-029 LARRY STASIUK – That we purchase 40 cases of strychnine through the SARM Trading Services Department; strychnine to be sold on a cost recovery basis.

CARRIED

CROWN LAND LEASE AGREEMENT

- 2019-030** **ADRIAN BOISVERT** – That we submit an agreement cancellation request for non-payment of property taxes relative to provincial lands for the following properties:
 SE 24-30-27W3
 SW 24-30-27W3

CARRIED**SASKATCHEWAN LOTTERIES COMMUNITY GRANT PROGRAM**

- 2019-031** **JAMES LOKEN** – That we apply to Saskatchewan Lotteries for the Saskatchewan Lotteries Community Grant Program for 2020 in the amount of \$6.35 per capita.

CARRIED**2019 DONATIONS**

- 2019-032** **LARRY STASIUK** – That the following donations be approved for 2019:
 \$100.00 – Westcliffe Composite School Awards
 \$100.00 – Kindersley and District Music Festival
 \$200.00 – Kerrobert & District Ag. Society
 \$200.00 – Bea Bank Beef 4-H Club
 \$500.00 – Royal Canadian Legion Flaxcombe
 \$500.00 – Kindersley and District Plains Museum
 \$500.00 – West Central Crisis and Family Support Centre
 \$1,000.00 – Heritage Manor Auxiliary
 \$1,000.00 – Ronald McDonald House
 \$1,000.00 – STARS (donation made through SARM)

CARRIED**FIDELITY BOND**

- 2019-033** **ADRIAN BOISVERT** – That the administration fidelity bond, issued by SARM and renewed annually, be noted in the minutes as having been examined at the first meeting of 2019.

CARRIED**RECESS FOR LUNCH**

- 2019-034** **JAMES LOKEN** – That we recess for lunch at 12:00 p.m.

CARRIED

Reeve David Bond called the meeting back to order at 12:25 p.m.

PEST CONTROL OFFICER AND WEED INSPECTOR

- 2019-035** **JAMES LOKEN** – That we appoint Gordon Roesch as the municipality's Pest Control Officer and Weed Inspector and that we agree to pay the R.M. of Chesterfield No. 261 \$24.03 per hour for services and \$0.64/km for mileage.

CARRIED**SPRING RATEPAYER'S MEETING**

2019-036 **MURRAY COWIE** – That we hold a spring ratepayer's meeting & open house on April 10th, 2019 at the Alsask Drop Inn Centre.

CARRIED**IN CAMERA SESSION**

2019-037 **JAMES LOKEN** – That we enter an in camera session at 12:34 p.m. to discuss confidential matters pursuant to Section 120 Subsection 2(a) of *The Municipalities Act*.

CARRIED**OUT OF CAMERA**

2019-038 **JAMES LOKEN** – That we conclude the in camera session at 1:05 p.m. and that the regular meeting of council resume.

CARRIED**HIRING OF EMPLOYEE**

2019-039 **LARRY STASIUK** – That we hire Cory Loken as a full time employee of the municipality effective February 1st, 2019 at a rate of \$20.00 per hour.

CARRIED**TERMINATION OF ALSASK EMPLOYEE**

2019-040 **ADRIAN BOISVERT** – That we terminate Alsask employee Larry Chachula effective immediately and that Mr. Chachula be paid out 4 weeks in lieu of notice.

CARRIED

1:06 p.m. - Council member Larry Stasiuk declared a pecuniary interest as the next item on the agenda is an invoice submitted by Stasiuk Land & Oil and Mr. Stasiuk is the owner of this company.

1:06 p.m. - Larry Stasiuk left the board room.

INVOICE 1241

2019-041 **GARRY WARRINGTON** – That we pay invoice 1241 to Stasiuk Land & Oil in the amount of \$504.00 including GST for the trackhoe work to cap off a water line in Alsask.

CARRIED

1:08 p.m. – Larry Stasiuk returned to the board room.

ADJUSTING INVOICE - MOSQUITO EARTH

2019-042 **JAMES LOKEN** – That we pay invoice 1518 in the amount of \$915.74 including GST received from Mosquito Enterprises Inc. to cover the shortfall in the calculation of invoice 1517; as the 5% on the extra of contracts was miscalculated by Mosquito Enterprises Inc.

CARRIED

VORTRAX CONSTRUCTION LTD.

2019-043 **GARRY WARRINGTON** – That we pay invoice 19398 in the amount of \$228,247.95 including GST for the delivery and stockpile of 8,075 cubic yards of 5/8" gravel.

CARRIED

ACCOUNTS

2019-044 **LARRY STASIUK** – That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED

ADJOURN

2019-045 **MURRAY COWIE** – That this meeting now adjourn at 1:56 p.m.

CARRIED


Reeve


Administrator

Wednesday February 13th, 2019 - 8:30 a.m. - Regular meeting of council

Report Date
11/01/2019 9:53 AM

Rural Municipality of Milton No. 292
List of Accounts for Approval
As of 11/01/2019
Batch: 2018-00111 to 2019-00003

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
Computer Cheques:					
11046	13/12/2018	John Deere Financial 2208248	RM Tractor (Marengo)	212.42	212.42
11047	13/12/2018	ScotiaBank Visa Stmnt 3Dec2018	Convention & Repairs	358.75	358.75
11048	13/12/2018	Boisvert, Adrian Dec 2018 Exp	Council Supervision Mileage	19.50	19.50
11049	13/12/2018	Loken, James Dec 2018 Exp	Convention & Mileage	844.50	844.50
11050	13/12/2018	Cowie, Murray Dec 2018 Exp	Convention & Mileage	712.00	712.00
11051	13/12/2018	May, William Dec 2018 Exp	Supervision meeting	75.00	75.00
11052	31/12/2018	3-Way Sales & Service Ltd 198568	Alsask Pool Call-out Box	529.42	529.42
11053	31/12/2018	Bee-J's Office Plus 217232 217553	Office Supplies Office Supplies	100.29 397.64	497.93
11054	31/12/2018	Busby, Robin HelloFax2018	Purchase HelloFax software	136.67	136.67
11055	31/12/2018	Chiliak, Cindy 12Dec2018	Council Meeting Meals	180.00	180.00
11056	31/12/2018	Clow, Tracy Dec 2018	Janitorial Contract	480.00	480.00
11057	31/12/2018	Ellis Holdings Ltd. 2018 Dist Allow	2018-02 Disturbance Allowance	2,338.00	2,338.00
11058	31/12/2018	Hutterian Brethren Church 2018 CropDamage	2018-02 Crop Damage	540.54	540.54
11059	31/12/2018	Jeffries, Murray & Carol 2018 CropDamage 2018 Dist Allow	2018-02 Crop Damage 2018-02 Disturbance Allowance	374.33 1,302.00	1,676.33
11060	31/12/2018	Miller Thomson 3262628	Bylaw Correspondence	83.25	83.25
11061	31/12/2018	Mosquito Enterprises Inc. 1518	Adjustment to Inv #1517 Abate	915.74	915.74
11062	31/12/2018	MuniSoft 2018/19-04048	AP Webinar	105.00	105.00
11063	31/12/2018	Rocking M Farm Ltd. 2018 Dist Allow	2018-02 Disturbance Allowance	2,066.40	2,066.40
11064	31/12/2018	Saskalta Farms Ltd. 2018DistAllow	2018-02 DisturbanceAllowance	781.20	781.20

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
11065	31/12/2018	Village of Marengo PO			
		Dec 18, 2018	Postage Bi-weekly water sample	8.57	
		Dec 2018	December 2018 Postage	406.67	415.24
11066	31/12/2018	Wood Environment &			
		C23423736	2018-02 Marengo West Road	210.79	210.79
11067	31/12/2018	Bond, David			
		Dec 2018 Com	Hwy 317 Meetings	200.70	200.70
11068	08/01/2019	102023541 Saskatchewan Ltd.			
		Dec 2018 WTP	Alsask WTP Operator	1,470.00	1,470.00
11069	08/01/2019	621374 Sask Ltd			
		1241	Alsask Demolitions	504.00	504.00
11070	08/01/2019	Air Liquide			
		69371787	Cylinder Refills	18.58	18.58
11071	08/01/2019	APAS			
		30113	APAS 2019 Membership	9,832.13	9,832.13
11072	08/01/2019	Canadian Public Safety			
		PECC-2019-0417	Dispatching Services 2019	332.50	332.50
11073	08/01/2019	Heather Warrington Design			
		Issued To: Heather Warrington			
		1443-11	Alsask Dog Tags	111.00	111.00
11074	08/01/2019	Hill Acme Machine Ltd			
		107337	Shop Supplies	24.68	
		107412	Shop Supplies	301.39	326.07
11075	08/01/2019	Information Services Corp			
		Stmnt Dec 2018	Title Search & Plan	39.30	39.30
11076	08/01/2019	Kindersley & District Health &			
		2019 Donation	Annual Donation	25,000.00	25,000.00
11077	08/01/2019	Kindersley & District Co-op			
		1453 27Dec18	Shop Supplies	17.74	
		247406	Cardlock Fuel - December 2018	3,926.74	3,944.48
11078	08/01/2019	Marsollier Petroleum			
		268517	Oil	1,120.21	1,120.21
11079	08/01/2019	MEPP			
		PP25E14Dec2018	Remittance Dec1-14, 2018	1,877.88	
		PP26E28Dec2018	Remittance Dec 15-28, 2018	1,142.66	3,020.54
11080	08/01/2019	Pyttlik, Lorelie			
		Dec 2018 WTP	WTP Relief Operator - Dec 2018	520.00	520.00
11081	08/01/2019	RM of Antelope Park No. 322			
		2018-00030	Admin Salaries & Benefits Dec	11,296.76	11,296.76
11082	08/01/2019	R.M.A.A. of Saskatchewan			
		2019 R Busby	2019 membership R Busby	455.00	455.00
11083	08/01/2019	SGI			
		215GBB 2019	2005 F250 SuperCab 4WD	1,401.48	1,401.48

Report Date
11/01/2019 9:53 AM

Rural Municipality of Milton No. 292
List of Accounts for Approval
As of 11/01/2019
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
11084	08/01/2019	SMHI Dec 2018	Remittance - December 2018	39,170.01	39,170.01
11085	08/01/2019	Success Office Systems INV229943	Copier Contract	247.45	247.45
11086	08/01/2019	Vortrax Construction Ltd 19398	Gravel Spreading Contract	228,247.95	228,247.95
11087	08/01/2019	Waste Management Corporation 1018880-0269-4	Garbage Bins - Shop & Alsask	1,844.93	1,844.93
11088	08/01/2019	Wheatland Regional Library 1010.80	Library Levy	1,010.80	1,010.80
				Total for Bank1:	343,292.57

Report Date
11/01/2019 9:53 AM

Rural Municipality of Milton No. 292
List of Accounts for Approval
As of 11/01/2019
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: EFT - Electronic Fund Transfer					
Computer Cheques:					
90038	12/12/2018	SaskTel AWTP22Nov2018	Alsask Water Plant	54.22	54.22
90039	12/12/2018	SaskTel ASpr22Nov2018	Alsask Springs Phone	173.92	173.92
90040	12/12/2018	SaskTel Office22Nov2018	Municipal Office Phones	437.87	437.87
90041	13/12/2018	SaskPower AShop 20Nov18	RM Shop	93.00	93.00
90042	14/12/2018	Payroll - Scotia EFT ChachulaLP1825 HylandG PP1825 KleinC PP1825 SonmorG PP1825 WiebeC PP1825	Wages, Dec 1-14, 2018 Wages, Dec 1-14, 2018 Wages, Dec 1-14, 2018 Wages, Dec 1-14, 2018 Wages, Dec 1-14, 2018	1,527.03 1,021.08 835.97 2,118.28 1,804.33	7,306.69
90043	14/12/2018	SaskPower SW32Well20Nov18	Community Well SW32-29-27-3	46.28	46.28
90044	14/12/2018	SaskPower RMShop20Nov18	RM Shop	46.38	46.38
90045	14/12/2018	SaskPower Office 20Nov18	Municipal Office	125.86	125.86
90046	14/12/2018	SaskPower OldWTP20Nov18	Old Water Plant	257.80	257.80
90047	14/12/2018	SaskPower APool 20Nov18	Alsask Swimming Pool	314.50	314.50
90048	14/12/2018	SaskPower AWTP 20Nov18	Alsask Water Treatment Plant	359.70	359.70
90049	14/12/2018	SaskPower SprPH20Nov18	Alsask Springs Pump House	456.31	456.31
90050	14/12/2018	SaskPower ASL 20Nov18	Alsask Street Lights	499.93	499.93
90051	14/12/2018	SaskEnergy AShop20Nov18	Alsask Shop	40.43	40.43
90052	14/12/2018	SaskEnergy OIWTP20Nov18	Old Water Plant - Alsask	87.00	87.00
90053	14/12/2018	SaskEnergy RMShop20Nov18	RM Shop	133.20	133.20
90054	14/12/2018	SaskEnergy Office20Nov18	Municipal Office	159.38	159.38
90055	14/12/2018	SaskEnergy AWTP20Nov18	Alsask Water Treatment Plant	190.99	190.99
90056	14/12/2018	SaskEnergy			

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11/01/2019 9:53 AM

Rural Municipality of Milton No. 292
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		AFH/Pool20Nov18	Alsask Pool and Fire Hall	380.81	380.81
90057	24/12/2018	ScotiaBank - Line of Credit			
		Interest 201812	Line of Credit Interest Pmt	865.84	865.84
90058	28/12/2018	Payroll - Scotia EFT			
		ChachulaLP1826	Wages, Dec 15-28, 2018	1,264.42	
		SonmorG PP1826	Wages, Dec 15-28, 2018	1,816.42	
		WiebeC PP1826	Wages, Dec 15-28, 2018	1,416.53	4,497.37
90059	31/12/2018	SaskPower			
		JSpr10Dec2018	Jeffries Spring	184.66	184.66
90060	31/12/2018	SaskTel			
		Cells 16Dec2018	Cell Phones	178.03	178.03
90061	03/01/2019	SaskTel			
		Pool19Dec2018	Pool Phone and Internet	73.09	73.09
				Total for EFT:	16,963.26

MEMORANDUM OF AGREEMENT MADE IN TRIPLICATE, 20th day of December, 2018:

B E T W E E N:

The Rural Municipality of Milton No. 292
and
The Rural Municipality of Antelope Park No. 322
Saskatchewan Rural Municipalities
and
The Village of Marengo
Saskatchewan Urban Municipality

The councils of the rural municipalities and the urban municipality (the municipalities) agree as follows:

1. The councils of the municipalities comprise a Joint Administration Board to oversee the operation of this agreement;

JOINT COSTS

2. The municipalities agree to share administrative costs, including salaries and benefits, administrative convention and travel costs, office utilities, telephone, postage, stationery, miscellaneous office costs, and office equipment costs, on the following basis:

Rural Municipality of Milton No. 292	35.5%
Rural Municipality of Milton No. 292 (Alsask Division 7)	23.0 %
Rural Municipality of Antelope Park No. 322	35.5%
Village of Marengo	6.0%

3. The rural municipalities agree to make all expenditures in connection with providing the joint office and agree to present an accounting of expenditures annually or as otherwise required; the urban municipality agrees to reimburse the rural municipalities, and the rural municipalities agree to equalize their expenditure, by the end of each fiscal year;

PERSONNEL POLICY

4. Statutory duties as well as those assigned by the municipalities are the responsibility of the administrator who is appointed by each municipality to the position; supervision of the office and delegation of tasks are the responsibilities of the administrator.
5. Full time annual administrative employees are required to report for work 40 hours per week and may work a maximum of 8 hours per day;
6. The Administrator who is required to attend evening meetings or committee meetings of Rural Municipal Councils is entitled to 12 days off per year; evening village council meetings are classified as ordinary duties and no equivalent time off is allowed

Continued.....

7. Assistant Administrative and casual administrative employees who are required to attend evening committee or council meetings are entitled to equivalent paid time off work;
8. Administrative employees annual holidays are granted as follows 1-9 years – 3 weeks, 10 years – 4 weeks, 15 years – 5 weeks, 20 years – 6 weeks, the years being portable from one municipality to another;
9. Annual salaried administrative employees may bank or accumulate a maximum of 10 days holidays over year end, but must be used by March 31st of that same year;
10. Annual salaried administrative employees are entitled to 1.5 paid sick days per month, with a maximum of 18 days in any 12-month period; there is no provision for *banking* of unused sick days; and casual administrative employees will be paid one sick day a month if sick on scheduled work days;
11. The municipalities adopt an ongoing policy authorizing the administrator to attend conventions and seminars as part of the duties of office, as required by the Urban and Rural Municipal Administrators' Associations of Saskatchewan; hotel room costs, meals, registration fees, and mileage allowance at rate to be determined at the annual joint meeting for the following year;
12. The administrator's annual professional association membership fees will be paid by the employers;
13. The Rural Municipalities shall insure employees under the SARM short-term disability benefits plan (which pays 80% of insured earnings after 7 continuous days of illness or disability) and under the mandatory SARM group life insurance plan, premiums for such insurance shall be paid by the municipalities;
14. The Rural Municipalities shall insure employees who are obliged as members of the Rural Municipal Administrators Association of Saskatchewan (or who may otherwise choose to be insured) to maintain group insurance under the SARM long-term disability benefits plan; premiums for such insurance shall be paid by the municipalities according to SARM's policies, and be reimbursed to the municipalities by the employees;
15. Health and Dental and Group Life Insurance coverage offered to other municipal employees shall also be offered to administrative employees, with the employer paying part of premiums on the same basis as is provided to other municipal employees;
16. Administrative employees be granted five – eight hour paid days for bereavement due to the death of immediate family, paid days off to be taken within the period commencing one week before and ending one week after the funeral; the definition of "immediate family" as taken from the *The Labour Standards Act* is as follows:
"Immediate family means a spouse, parent, grandparent, child, brother or sister of an employee or of a spouse."

COMMITTEE ADMINISTRATION

17. Meetings of the Joint Administration Board shall be held as required, with one annual meeting each December to be held on any date as may be selected; advance notice shall be provided to members.
18. Voting at Joint Administration meetings shall be by 3 voting delegates from each R.M. Council and 1 voting delegate for the Village Council.
19. The terms of the agreement shall be open to negotiation at the annual meeting, and new or revised agreements may be substituted from time to time; each municipality must individually ratify new agreements and append them to their bylaws, by resolutions adopted at municipal council meetings.

Continued.....

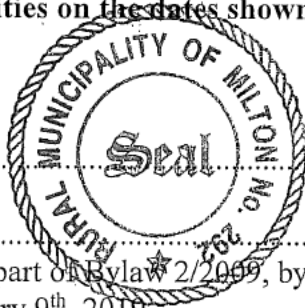
Joint Administration Board Agreement

20. Dissolution of the agreement, due to a member wishing to withdraw, or due to a majority of members wishing to expel a member, requires twelve months advance notice.
21. This agreement replaces previous agreements (January, 1996 inter-municipal agreement, as amended in 1997, 2000, 2003, 2006, 2009, 2011, 2012, 2016) and continues.

Agreed by the municipalities on the dates shown:

[SEAL]

Appended to and forming part of Bylaw 2/2009, by resolution of council January 9th, 2019



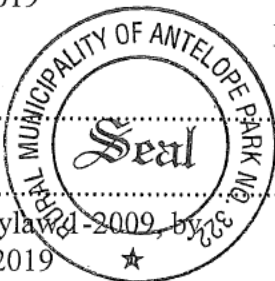
Rural Municipality of Milton No. 292

..... Reeve

..... Administrator

[SEAL]

Appended to and forming part of Bylaw 4-2009, by resolution of council January 15th, 2019



Rural Municipality of Antelope Park No. 322

..... Reeve

..... Administrator

[SEAL]

Appended to and forming part of Bylaw 2009-03, by resolution of council January 22nd, 2019



Village of Marengo

..... Mayor

..... Administrator

Rural Municipality of Milton No. 292
Agenda – Wednesday January 9th, 2019

8:45 a.m. - Gerald Sonmor

1. Call to Order
2. Adopt Agenda
3. Minutes
 - Amend resolution 2018-304
 - Amend resolution 2018-415
4. Reports
 - Divisional Reports
 - Agricultural Producers Association of Saskatchewan (APAS)
 - Kindersley Vet Board
 - Kindersley Medical Arts
 - Wheatland Regional Library Board
 - Kindersley Library Board
 - West Central Municipal Government Committee (WCMGC)
 - Joint Administration Report
 - Pest Control Officer Reports
5. Administrators Reports - Financial Report - Income and Expense for November
6. Correspondence (page 3)
7. Notice of Intent for Seismic Operations
8. Acknowledge resignation of council member William May
9. By-election Date
10. *Zoning Bylaw Amendments (addition after agenda deadline)*
11. 2018 Road Construction cost estimates (screen)
12. Crop Damage - SE 14-29-28W3, NW 11-29-28W3 & NE 11-29-28W3
13. 2019 Road Construction
14. Access road to Hoosier Cardlock
15. 2019 Equipment Purchases
16. 2018 Gravel Inventory (screen)
17. Gravel Usage Summary (screen)
18. Gravel Hauling and Spreading Tender (screen)
19. Timeclock in shop
20. 2019 Custom Work Rates (screen)
21. Purchase of strychnine
22. SE 04-28-28W3 - update on fire at location
23. Crown Land - Agreement Cancellation Request
24. Pound and Pound Keeper
25. Saskatchewan Lotteries Grant
26. 2019 Donations (screen)

27. Fidelity Bond
28. Bylaws relating to fire services
29. Pest Control Officer and Weed Inspector - update hourly rate
30. SARM Annual Convention March 11-14, 2019 - Saskatoon
31. 2019 Spring Ratepayers Meeting - set date
32. Board of Revision Members - R.M. of Antelope Park No. 322
33. Alsask Agenda Items
 - Employee matters - in camera discussion
 - Invoice from Stasiuk Land & Oil - cap off of water line
 - Education Property Tax Abatements for community halls
 - Mosquito Earth - adjustment invoice received
 - Alsask Utility Review
 - Alsask Recreation Centre - inspection of facility?
 - Alsask Community Club - lease expires March 6th, 2019
34. Date of next meeting - February 13th, 2019
35. Other
 - *Invoice 19398 from Vortrax Construction Ltd. (addition after agenda deadline)*
 -
 -
36. Accounts
37. Adjourn

RM of Milton Correspondence January 9th, 2019

SRC Analytical

- Alsask water samples analysis all printed below:

<u>Date</u>	<u>Free Chlorine</u>	<u>Total Chlorine</u>	<u>Turbidity</u>
18-Dec-2018	0.38	0.62	0.20

(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

Saskatchewan Association of Rural Municipalities (SARM)

- 2019 Membership Fees
- Action Required - 2019 Annual Resolution Deadline - January 25th, 2019
- Information - SARM Elections

Ministry of Government Relations

- December 2018 Municipalities Today (copy)

Saskatchewan Workers' Compensation Board

- 2019 Premium Rate Notice

Government of Canada

- Canada Summer Jobs

Innovation, Science and Economic Development Canada

- Radio license fees increase - 2.2 % as of March 15th, 2020

G-Mac's AgTeam

- Partnership Announcement

KGS Group - Sean Bayer

- Inert Landfill Monitors

Canadian Civil Defence Museum and Archives

- SAMA Property Assessment

Saskatchewan Crime Stoppers

- October 2018 Newsletter

Evolution Training and Consulting Ltd.

- 2019 Construction Season