

## **RURAL MUNICIPALITY OF MILTON NO. 292**

Minutes of the regular meeting of the council of the Rural Municipality of Milton No. 292 held on Monday March 11<sup>th</sup>, 2019 commencing at 8:30 a.m. in the municipal council chambers in Marengo, Saskatchewan.

Member of Council Oath was signed by Division 7 council member Sara Wilke.

### **CALL TO ORDER**

Reeve David Bond called the meeting to order at 8:32 a.m. with the following council members in attendance:

**Division 1:** Adrian Boisvert

**Division 2:** James Loken

**Division 3:** Garry Warrington

**Division 4:** Murray Cowie

**Division 6:** Barrie Slater

**Division 7:** Sara Wilke

Division 5 council member Larry Stasiuk was absent.

### **AGENDA**

**2019-095 JAMES LOKEN** – That the agenda be adopted (as circulated) with the following amendments:

*Additions:*

Agenda Item: Transport Canada – Rail Crossing Letter of Concern

Agenda Item: Termination of sub-lease – Alsask Recreation Centre

Agenda Item: Rural Crime Watch

Agenda Item: Appointments

**CARRIED**

### **AMEND RESOLUTION 2019-071**

**2019-096 JAMES LOKEN** – That we amend resolution 2019-071 by changing “\$165,500.00” to “\$163,800.00”

**CARRIED**

### **MINUTES**

**2019-097 ADRIAN BOISVERT** – That the minutes from the regular meeting of council held on February 13<sup>th</sup>, 2019 be approved as amended.

**CARRIED**

### **BOARD REPORTS**

**2019-098 MURRAY COWIE** – That the following board reports be filed:  
Division Reports

**CARRIED**

**INCOME AND EXPENSE STATEMENT**

**2019-099 JAMES LOKEN** – That the statement of income and expense for February be approved as presented.

**CARRIED**

**8:48 a.m. to 9:03 a.m.** – Gerald Sonmor attended the meeting to discuss tire quotes, grader warranty work, equipment repairs, industrial vegetation management course, icy intersections, and snow removal.

**9:03 a.m. to 9:42 a.m.** – Staff Sergeant Ray Blais attended the meeting to discuss policing priorities for the municipality, 2018 policing stats, and the Rural Crime Watch.

**RESIGNATION OF OFFICE CLERK**

**2019-100 JAMES LOKEN** – That we acknowledge the resignation of Kjerstin Cooper effective March 1st, 2019.

**CARRIED**

**CORRESPONDENCE**

**2019-101 BARRIE SLATER** – That having dealt with correspondence it be filed for future reference.

**CARRIED**

**DRILLING LICENSES**

**2019-102 MURRAY COWIE** – That we approve the following drilling licenses:  
*Saturn Oil & Gas Inc.*  
16-10-30-27W3

**CARRIED**

**CULTIVATED LAND LEASE TENDER**

The following tenders were received for the NW 19-28-28W3  
*SaskAlta Farms Ltd.* - \$1,500.00  
**2019-103 JAMES LOKEN** – That after review and deliberation of all tenders received, that we accept the tender received from SaskAlta Farms Ltd. in the amount of \$1,500.00 for the lease of the NW 19-28-28W3; successful tender applicant must sign a 3 year lease with the municipality.

**CARRIED**

**ADVERTISEMENT FOR OFFICE CLERK**

**2019-104 GARRY WARRINGTON** – That we agree to advertise for a full-time office clerk; applications to be accepted until March 15th, 2019; Administrator Robin Busby is hereby authorized to conduct interviews and hire a suitable applicant at a maximum of \$18.00 per hour.

**CARRIED**

**APPLICATION TO SUBDIVIDE LAND**

**2019-105**     **GARRY WARRINGTON** – That we recommend the approval of the application to subdivide land submitted by Wawedash Farms Ltd. for the parcel tie removal between parcels 117837119 and 117964075 located in the NE 02-28-29W3.

**CARRIED**

**ALSASK GRAVEL LEASE**

**2019-106**     **GARRY WARRINGTON** – That we enter into a five (5) year lease agreement for a gravel stockpile site with the Ministry of Highways and Infrastructure; location of site is Parcel B Plan 66S02301 located within the SW 11-28-29W3; lease valid from April 16, 2019 to April 15<sup>th</sup>, 2024; payment in the amount of \$3,000.00 to be received within 30 days of the lease agreement being signed.

**CARRIED**

*10:34 a.m. - Reeve David Bond vacated the chair.*

*10:34 a.m. - Deputy Reeve James Loken assumed duties of the chair.*

*10:34 a.m. - David Bond left the board room.*

**BOARD OF REVISION MEMBERS - 2019**

**2019-107**     **ADRIAN BOISVERT** – That the following individuals be appointed to the Board of Revision for the municipality in 2019:

Gordon Dommert - Board Member

Barry Noble – Board Member

William Warrington – Board Member

Candace Dueck – Board Secretary

**CARRIED**

*10:36 a.m. - David Bond returned to the board room and assumed the duties of the chair.*

**GRAVEL SPREADING TENDER**

The following tenders were received for the hauling and spreading of approximately 10,000 cubic yards of road gravel and heavy crush gravel:

*Larry Peers Trucking Ltd. - \$0.34 per cubic yard per mile*

*Vortrax Construction Ltd. - \$0.394 per cubic yard per mile*

**2019-108**     **JAMES LOKEN** – That after review and deliberation of all tenders received, that we accept the tender received from Larry Peers Trucking Ltd. for the loading, hauling and spreading of approximately 10,000 cubic yards of gravel at \$0.34 per cubic yard per mile.

**CARRIED**

**ALSASK SWIMMING POOL LIFEGUARDS/INSTRUCTORS**

**2019-109**     **SARA WILKE** – That we hire the following staff effective March 11<sup>th</sup>, 2019 for the upcoming 2019 swim season at the corresponding wage per hour and with holiday pay paid at the rate of 3/52:

Sue Johnson	\$27.00 per hour
Tristen Barr	\$19.00 per hour
Abigail Mundt	\$17.00 per hour
Jillian Mundt	\$17.00 per hour
Rachelle Hoyt	\$18.00 per hour
Keely Hayworth	\$17.00 per hour
Kennedy Wilson	\$16.00 per hour
Ashley Lavoie	\$16.00 per hour
Joelle Mundt	\$11.25 per hour

**CARRIED**

*11:08a.m. – Council member Sara Wilke declared a conflict of interest in regards to the lease at the Alsask Recreation Centre and left the board room.*

**IN CAMERA SESSION**

**2019-110**     **JAMES LOKEN** – That we enter an in camera session at 11:08 a.m. to discuss confidential matters pursuant to Section 120 Subsection 2(a) of *The Municipalities Act*.

**CARRIED****OUT OF CAMERA**

**2019-111**     **JAMES LOKEN** – That we conclude the in camera session at 11:44 a.m. and that the regular meeting of council resume.

**CARRIED**

*11:44 a.m. - Sara Wilke returned to the board room.*

**RECESS FOR LUNCH**

**2019-112**     **JAMES LOKEN** – That we recess for lunch at 11:45 a.m.

**CARRIED**

*12:25 p.m. – Reeve David Bond called the meeting back to order.*

**APPOINTMENTS**

**2019-113**     **JAMES LOKEN** – That we appoint council member Sara Wilke to the following committees:

- Bylaw Review Committee (Division 7 Bylaws)
- Finance
- Prairie West Planning District

**CARRIED**

**ACCOUNTS****2019-114****MURRAY COWIE** – That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.**CARRIED***1:08 p.m. – Sara Wilke declared a conflict of interest in regards to the lease at the Alsask Recreation Centre and left the board room.***IN CAMERA SESSION****2019-115****JAMES LOKEN** – That we enter an in camera session at 1:09 p.m. to discuss confidential matters pursuant to Section 120 Subsection 2(a) of *The Municipalities Act*.**CARRIED****OUT OF CAMERA****2019-116****JAMES LOKEN** – That we conclude the in camera session at 1:16 p.m. and that the regular meeting of council resume.**CARRIED***1:16 p.m. – Sara Wilke returned to the board room.***1:19 p.m. to 1:37p.m.** – Lorraine Wilke from the Alsask Community Club and the Alsask Lioness Club and Dave Chudyk from the Alsask Drop Inn Centre attended the meeting to discuss recreation in the former Village of Alsask.*1:37 p.m. – Sara Wilke declared a conflict of interest in regards to the lease at the Alsask Recreation Centre and left the board room.***IN CAMERA SESSION****2019-117****JAMES LOKEN** – That we enter an in camera session at 1:39 p.m. to discuss confidential matters pursuant to Section 120 Subsection 2(a) of *The Municipalities Act*.**CARRIED***1:39 p.m. - Lorraine Wilke and Dave Chudyk left the board room.***OUT OF CAMERA****2019-118****JAMES LOKEN** – That we conclude the in camera session at 1:45 p.m. and that the regular meeting of council resume.**CARRIED***1:45 p.m. – Lorraine Wilke returned to the board room.*

**ALSASK COMMUNITY CLUB LEASE**

**2019-119 GARRY WARRINGTON**– That we lease the Alsask Recreation Centre on the former base in the former Village of Alsask to the Alsask Community Club for \$1.00 per month; terms of the lease agreement as follows:

Lease agreement commences at 12:00 a.m. March 12<sup>th</sup>, 2019 and ends at 11:59 p.m. on March 11<sup>th</sup>, 2022;  
 Lessee is responsible for all utility expenses for the duration of the lease;  
 Lessee accepts the leased premises in “as-is” condition;  
 Lessee signs the lease agreement.  
 List of proposed improvements at the beginning of each year, and what was completed at the end of each year.

**CARRIED**

*1:46 p.m. – Sara Wilke returned to the board room.*

*1:53 p.m. – Lorraine Wilke left the board room.*

**ADJOURN**

**2019-120 MURRAY COWIE** – That this meeting now adjourn at 1:54 p.m.

**CARRIED**



Reeve



Administrator

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**Wednesday April 10<sup>th</sup>, 2019 - 8:30 a.m. - Regular meeting of council**

**Wednesday April 10<sup>th</sup>, 2019 - 7:00 p.m. - Spring ratepayers' meeting - Alsask Drop Inn Centre**

Report Date  
11/03/2019 10:49 AM

Rural Municipality of Milton No. 292  
**List of Accounts for Approval**  
As of 11/03/2019  
Batch: 2019-00019 to 2019-00026

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: Bank1 - Main Demand</b>					
Computer Cheques:					
11166	15/02/2019	<b>Kee Sheet Metal (2016) Ltd.</b> 10038	Deposit on Replacement Furnace	2,000.00	2,000.00
11167	15/02/2019	<b>Mosquito Enterprises Inc.</b> 1519	Alsask Hotel Vermiculite Tests	468.56	468.56
11168	15/02/2019	<b>SGI</b> 280KYT 2019	2009 Ford F350 CrewCab	1,243.54	1,243.54
11169	22/02/2019	<b>Kindersley Bearing (2008) Ltd.</b> 001-002126	Scraper Filters	167.91	167.91
11170	22/02/2019	<b>ScotiaBank VISA</b> Inv Feb 2019	PDF Software	52.50	52.50
11171	22/02/2019	<b>ScotiaBank Visa</b> Inv Feb 2019	Cell Phone Charging Cable	38.85	38.85
11172	28/02/2019	<b>102023541 Saskatchewan Ltd.</b> Feb 2019 WTP	Alsask WTP Operator	1,653.75	1,653.75
11173	28/02/2019	<b>MEPP</b> ADJ Jan Remit PP03E08Feb2019 PP04E22Feb2019	Short January Remit PP1902 Remittance Jan 26-Feb 8, 2019 Remittance Feb 9-22, 2019	1.00 1,064.62 1,159.68	2,225.30
11174	28/02/2019	<b>RM of Antelope Park No. 322</b> 2019-00004	Admin Salaries & Benefits Feb	12,128.88	12,128.88
11175	28/02/2019	<b>SMHI</b> Feb 2019	Remittance - February 2019	2,018.91	2,018.91
11176	11/03/2019	<b>Air Liquide</b> 69606054	Cylinder Refills	16.79	16.79
11177	11/03/2019	<b>All-Net.ca Inc.</b> 101165	Connect License & 1 yr Service	4,434.45	4,434.45
11178	11/03/2019	<b>Bumper to Bumper</b> 203819 203810	Shop Supplies Shop Supplies	17.54 47.02	64.56
11179	11/03/2019	<b>Clow, Tracy</b> March 2019	Janitorial Contract	480.00	480.00
11180	11/03/2019	<b>Eatonia Oasis Living</b> 2019 Donation	Donation	5,000.00	5,000.00
11181	11/03/2019	<b>Flocor Inc</b> 6262488 6263520	Repair Clamp Repair Clamps & Service Box	721.93 2,262.57	2,984.50
11182	11/03/2019	<b>Hill Acme Machine Ltd</b> 108336 108821	Cat 627 Scraper Repairs Alsask JD 5093E Tractor	723.38 351.82	1,075.20
11183	11/03/2019	<b>Information Services Corp</b> Stmnt Feb 2019	Transfer & Title Search	95.00	95.00

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
11184	11/03/2019	<b>Jamac Publishing Ltd</b> 26083	Notice of Abandonment of Poll	215.25	
		26145	NW19-28-28W3 Lease Ad	258.30	473.55
11185	11/03/2019	<b>Kindersley &amp; District Co-op</b> 253317Feb2019	Fuel & Office Supplies-Feb2019	2,018.86	2,018.86
11186	11/03/2019	<b>Kindersley Library Board</b> 2019 Grant	2019 Grant (\$9.20 per capita)	2,447.00	2,447.00
11187	11/03/2019	<b>LUK Plumbing Heating&amp;Electric</b> 37189	Pool boiler repair	655.57	655.57
11188	11/03/2019	<b>Marsollier Petroleum</b> 272610	Oil - Scraper	334.71	334.71
11189	11/03/2019	<b>Pyttlik, Lorelie</b> Feb 2019 WTP	WTP Relief Operator - Feb 2019	220.00	220.00
11190	11/03/2019	<b>Receiver General for Canada</b> 20190028166	Radio Authorization Renewal	188.00	188.00
11191	11/03/2019	<b>SARM</b> PI050138002	Seals from Finning	6.59	
		PI050138087	Scraper Repairs	3,407.29	
		PI050138088	Postage from Finning	31.50	
		ATS123050005592	Signs - MAX 70 Trks ov 10 T	735.42	
		ST292190228	Office Supplies	667.47	4,848.27
11192	11/03/2019	<b>ScotiaBank Visa</b> Stmt 27 Feb2019	Indust Veg Pesticide Course	819.00	819.00
11193	11/03/2019	<b>Saskatchewan Health Authority</b> 3315526	Alsask Water Sample	23.00	
		3316361	Alsask Water Sample	23.00	
		3317394	Alsask Water Sample	23.00	69.00
11194	11/03/2019	<b>Village of Marengo PO</b> Feb 25, 2019	Alsask Bi-weekly Water Sample	8.59	
		Feb 2019	February 2019 Postage	246.23	254.82
11195	11/03/2019	<b>Waste Management Corporation</b> 1020585-0269-5	Garbage Bins - Shop & Alsask	1,938.31	1,938.31
11196	11/03/2019	<b>Wood Environment &amp;</b> C23423813	Highway 317 Estimate	898.10	898.10
11197	11/03/2019	<b>Bond, David</b> March 2019	Reeve Indemnity & Mileage	377.00	377.00
11198	11/03/2019	<b>Boisvert, Adrian</b> March 2019	Council Indemnity & Mileage	256.00	256.00
11199	11/03/2019	<b>Cowie, Murray</b> March 2019	Councillor Indemnity & Mileage	278.00	278.00
11200	11/03/2019	<b>Slater, Barrie</b> March 2019	Councillor Indemnity & Mileage	310.00	310.00
Total for Bank1:					52,534.89

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: EFT - Electronic Fund Transfer</b>					
Computer Cheques:					
90100	12/02/2019	<b>SaskEnergy</b> AShop18Jan19	Alsask Shop	40.43	40.43
90101	12/02/2019	<b>SaskEnergy</b> OIWTP18Jan19	Old Water Plant - Alsask	123.42	123.42
90102	12/02/2019	<b>SaskEnergy</b> RMShop18Jan19	RM Shop	195.51	195.51
90103	12/02/2019	<b>SaskEnergy</b> Office 18Jan19	Municipal Office	221.62	221.62
90104	12/02/2019	<b>SaskEnergy</b> AWTP 18Jan19	Alsask Water Treatment Plant	304.80	304.80
90105	12/02/2019	<b>SaskEnergy</b> AFH/Pool18Jan19	Alsask Pool and Fire Hall	509.07	509.07
90106	14/02/2019	<b>SaskPower</b> SW32Well18Jan19	Community Well SW32-29-27-3	44.02	44.02
90107	14/02/2019	<b>SaskPower</b> Office 18Jan19	Municipal Office	220.46	220.46
90108	14/02/2019	<b>SaskPower</b> RMShop 18Jan19	RM Shop	236.69	236.69
90109	14/02/2019	<b>SaskPower</b> OldWTP 18Jan19	Old Water Plant	256.14	256.14
90110	14/02/2019	<b>SaskPower</b> APool 18Jan19	Alsask Swimming Pool	311.17	311.17
90111	14/02/2019	<b>SaskPower</b> SprPH 18Jan19	Alsask Springs Pump House	424.11	424.11
90112	14/02/2019	<b>SaskPower</b> AWTP 18Jan19	Alsask Water Treatment Plant	470.22	470.22
90113	14/02/2019	<b>SaskPower</b> ASL 18Jan19	Alsask Street Lights	499.93	499.93
90114	14/02/2019	<b>SaskPower</b> AShop 18Jan2019	Alsask RM Shop	139.72	139.72
90115	22/02/2019	<b>Payroll - Scotia EFT</b> LokenC PP1904 SonmorG PP1904 WiebeC PP1904	Wages, 9 - 22 February 2019 Wages, 9 - 22 February 2019 Wages, 9 - 22 February 2019	1,030.90 1,770.96 1,549.07	4,350.93
90116	22/02/2019	<b>ScotiaBank - Line of Credit</b> Interest 201902	Line of Credit Interest Pmt	843.33	843.33
90117	04/03/2019	<b>SaskTel</b> Cells 16Feb2019	Cell Phones	177.75	177.75
90118	06/03/2019	<b>SaskTel</b> Pool19Feb2019	Pool Phone and Internet	73.09	73.09

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
90119	08/03/2019	<b>Minister of Finance</b> Feb 2019	EPT Remittance - Monthly	1,211.05	1,211.05
90120	08/03/2019	<b>Payroll - Scotia EFT</b> LokenC PP1905 SonmorG PP1905 WiebeC PP1905	Wages 23 February-8 March 2019 Wages, 23 Feb - 8 Mar 2019 Wages, 23 Feb - 8 Mar 2019	1,181.42 1,770.96 1,589.07	4,541.45
90121	08/03/2019	<b>Receiver General for Canada</b> Feb 2019 RP0002	Remittance RP0002 - Feb 2019	21.48	21.48
90122	08/03/2019	<b>Receiver General for Canada</b> Feb 2019 RP0001	Remittance RP0001 - Feb 2019	3,700.47	3,700.47
90123	11/03/2019	<b>Loken, James</b> March 2019	Councillor Indemnity & Mileage	256.00	256.00
90124	11/03/2019	<b>Warrington, Garry</b> March 2019	Councillor Indemnity & Mileage	273.00	273.00
90125	11/03/2019	<b>Wilke, Sara</b> March 2019	Council Indemnity & Mileage	294.00	294.00
Total for EFT:					19,739.86

Total from Bank: \$72,274.75

**Rural Municipality of Milton No. 292**  
**Agenda – Wednesday March 11<sup>th</sup>, 2019**

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**8:45 a.m. - Gerald Sonmor**

**9:00 a.m. - Ray Blais - Staff Sergeant - Royal Canadian Mounted Police**

**12:45 p.m. - Alsask Community Club**

**1:15 p.m. - Alsask Community Club, Alsask Drop Inn Centre Inc. Alsask Lioness Club**

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1. Call to Order
2. Adopt Agenda
3. Minutes  
Amend resolution 2019-071
4. Reports
  - Divisional Reports
  - Agricultural Producers Association of Saskatchewan (APAS)
  - Kindersley Vet Board
  - Kindersley Medical Arts
  - Wheatland Regional Library Board
  - Kindersley Library Board
  - West Central Municipal Government Committee (WCMGC)
  - Pest Control Officer Reports
5. Administrators Reports - Financial Report - Income and Expense for February
6. Correspondence (page 3)
7. Drilling Licenses  
*Saturn Oil & Gas Inc.*  
16-10-30-27W3
8. Gravel spreading tenders (screen)
9. Land lease tenders - NW 19-28-28W3
10. Resignation of Office Clerk
11. Summer student
12. Application for subdivision NE 02-28-29W3
13. Lease agreement for stockpile site Block B Plan 66S02301 (SW 11-28-29W3)
14. Pound keeper and pound
15. 2019 Board of Revision
16. Alsask Agenda Items
  - Tax enforcement proceedings
  - Update on Bylaw Court appearance - February 21, 2019
  - Update on Parcel S Plan No. 102210466
  - Email received about pigeons causing damage
  - Alsask Community Club - Lease of Recreation Centre
  - Alsask Swimming Pool - 2019 staff and wages
  - Quote for outstanding repairs - Alsask Drop Inn Centre Inc. and Alsask Lions' Hall

17. Other

- *Transport Canada - Rail Crossing Letter of Concern (addition after agenda deadline)*
- *Termination of sub-lease - Alsask Recreation Centre*
- *Rural Crime Watch*
- *Appointments*

18. Accounts

19. Adjourn

**RM of Milton Correspondence March 11<sup>th</sup>, 2019**

SRC Analytical

- Alsask water samples analysis all printed below:

<u>Date</u>	<u>Free Chlorine</u>	<u>Total Chlorine</u>	<u>Turbidity</u>
11-Feb-2019	1.17	1.44	0.19
26-Feb-2019	0.74	1.15	0.21

(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

Saskatchewan Association of Rural Municipalities (SARM)

- Building Valuation Pilot Project

Ministry of Government Relations

- February 2019 Municipalities Today (copy)

Kjerstin Cooper

- Letter of Resignation

Kindersley Library Board

- 2019 Levy

SGI

- Business Recognition Assessment

Ronald McDonald House Charities Saskatchewan

- Thank you for your donation