

RURAL MUNICIPALITY OF MILTON NO. 292

Minutes of the regular meeting of the council of the Rural Municipality of Milton No. 292 held on Wednesday March 16th, 2016 commencing at 8:30 a.m. in the municipal council chambers in Marengo, Saskatchewan.

CALL TO ORDER

Reeve David Bond called the meeting to order at 8:30 a.m. with the following council members in attendance:

Division 1: Trevor Martin

Division 2: James Loken

Division 3: Garry Warrington

Division 4: Murray Cowie

Division 5: Lee Yeomans

Division 6: Barrie Slater

Division 7: Dave Chudyk

One guest attended.

AGENDA

2016-105 LEE YEOMANS – That the agenda be adopted as amended.
CARRIED

AMEND RESOLUTION 2016-085

2016-106 LEE YEOMANS – That we amend resolution 2016-085 by changing “32” to “31”.
CARRIED

MINUTES

2016-107 JAMES LOKEN – That the minutes from the council meeting held on February 10th, 2016 be approved as amended.
CARRIED

SEASONAL WORKERS RETURNING FOR SEASON

2016-108 TREVOR MARTIN – That we create a policy that gives the Reeve the authority to call the seasonal workers back each spring after discussion with the Foreman.
CARRIED

8:49 a.m. to 9:05 a.m. – Gerald Sonmor attended the meeting to discuss road repair, GPS systems in graders, rock picking, spring start date, culverts and the safety course attended by Gerald in Regina.

9:06 a.m. to 9:23 a.m. – Sue Johnson attended the meeting to discuss items requiring repair or replacement at the Alsask Pool.

9:25 a.m. to 9:27 a.m. – Kerri Blanchette from Close, Perkins & Hauta attended the meeting to present the tenders received for the Sale of Land by Public Tender.

IN CAMERA SESSION

2016-109 **JAMES LOKEN** – That we enter an in camera session at 9:27 a.m. to discuss the sale of municipal owned land.

CARRIED

9:27 a.m. One guest left the board room.

9:27 a.m. - Kerri Blanchette left the board room.

OUT OF CAMERA

2016-110 **LEE YEOMANS** – That we conclude the in camera session at 9:59 a.m. and the regular meeting of council resume.

CARRIED

9:59 a.m. One guest returned to the board room.

SALE OF LAND BY PUBLIC TENDER

2016-111 **GARRY WARRINGTON** – That after review and deliberation of all tenders received, that we accept the tender received from Leah Cooper in the amount of \$284,000 for the sale of NE 06-28-28W3, NW 06-28-28W3, NE 01-28-29W3 and SE 01-28-29W3 with the following conditions:

All land and improvements are sold “as-is”;

An agreement for sale and transfer will be prepared in the name of the purchaser;

The purchase has 30 days from the effective date of the agreement for sale to provide the balance in cash and complete the purchase;

Deposit will be forfeited if agreement for sale is not finalized;

Transfer of title to the purchaser will be completed once the payment is received in full;

All fees to register the title with Information Services Corporation are the responsibility of the purchaser.

CARRIED

KINDERSLEY REGIONAL AIRPORT

- 2016-112 BARRIE SLATER** – That we write a letter to the Town of Kindersley stating that unless the deficiencies and dangerous situations as described in the report received from Airport Manager Dave Hill, are addressed immediately, that the Rural Municipality of Milton No. 292 will no longer be a board member of the Kindersley Regional Airport and will no longer provide the annual grant of \$15,000.

CARRIED**BOARD REPORTS**

- 2016-113 MURRAY COWIE** – That the following board reports be filed:
 Foreman Report
 Divisional Reports
 Kindersley Regional Airport
 2016 SARM Annual Convention
 PCO Inspection Reports

CARRIED**INCOME AND EXPENSE STATEMENT**

- 2016-114 DAVE CHUDYK** – That the statement of income and expense for February be approved as presented.

CARRIED**2016 CONFIRMED EDUCATION PROPERTY TAX MILL RATES**

- 2016-115 DAVE CHUDYK** – That we acknowledge the 2016 confirmed school mill rates as received by the Minister of Government Relations as follows:
- | | |
|---|-------------|
| Agricultural | 2.67 mills |
| Residential | 5.03 mills |
| Commercial/Industrial | 8.28 mills |
| Resource (oil and gas, mines and pipelines) | 11.04 mills |

CARRIED

10:42 a.m. Trevor Martin declared a conflict of interest as he currently has dependents that are on the organizing committee for the Westcliffe Composite School Mini We-Day. Trevor Martin left the board room.

MINI WE-DAY

- 2016-116 GARRY WARRINGTON** – That we donate \$500.00 to the Westcliffe Composite School to be used to host the 2016 Mini We-Day.

CARRIED

10:43 a.m. - Trevor Martin returned to the board room.

10:45 a.m. - Murray Cowie declared a conflict of interest and left the board room while the council discussed the correspondence received from the municipality's solicitor in regards to Boisvert & Cowie v. Rural Municipality of Milton No. 292

IN CAMERA SESSION

2016-117 JAMES LOKEN – That we enter an in camera session at 10:45 a.m. to discuss the upcoming proceedings in the matter of Boisvert & Cowie v. Rural Municipality of Milton No. 292.

CARRIED

10:45 a.m. - One guest left the board room.

OUT OF CAMERA

2016-118 JAMES LOKEN– That we conclude the in camera session at 10:47 a.m. and that the regular meeting of council resume.

CARRIED

10:47 a.m. - One guest returned to the board room.

BOISVERT & COWIE V. RURAL MUNICIPALITY OF MILTON NO. 292

2016-119 TREVOR MARTIN – That we instruct our lawyer to obtain the market appraisal as advised.

CARRIED

10:48 a.m. - Murray Cowie returned to the board room.

2015 AUDITED FINANCIAL STATEMENT

2016-120 LEE YEOMANS – That we acknowledge the receipt of the 2015 Audited Financial Statement for the Rural Municipality of Milton No. 292 from Close Perkins & Hauta.

CARRIED

CORRESPONDENCE

2015-121 BARRIE SLATER – That having dealt with correspondence it be filed for future review.

CARRIED

GRAVEL SPREADING TENDER

2016-122 **TREVOR MARTIN** – That after review and deliberation of all tenders received, that we accept the tender received from Kattlac Enterprises Inc. for the loading, hauling and spreading of approximately 10,000 cubic yards in the estimated maximum total amount of \$50,000.00

CARRIED

RIGHT OF WAY PURCHASES

2016-123 **MURRAY COWIE** – That we purchase land from landowners to increase the right of way on the following quarters from a 66 foot right of way to a 100 foot right of way to prepare for future road development:

SW 17-30-27W3

SE 17-30-27W3

NW 8-30-27W3

NE 8-30-27W3

CARRIED

MEETING WITH LANDOWNERS POLICY

*Rescinded
April 11/2018*
2016-124 **JAMES LOKEN** – That we set a policy in which the council member for the respective division, the Reeve, and the Administrator meet with the adjacent landowners where road construction is scheduled during the year to discuss land purchases, and any other questions that the landowners may have; any council members may attend any landowner meeting.

CARRIED

RECESS FOR LUNCH

2016-125 **JAMES LOKEN** – That we recess for lunch at 12:10 p.m.

CARRIED

Reeve David Bond called the meeting back to order at 12:46 p.m.

1:55 p.m. - One guest did not return to the board room.

COMMERCIAL PESTICIDE APPLICATOR COURSE - LARRY CHACHULA

2016-126 **DAVE CHUDYK** – That Larry Chachula complete the Commercial Pesticide Applicator course being offered by Great Plains College in Biggar from April 11-15, 2016 and that the municipality pay the \$819.00 tuition fee, hotel and food expenses.

CARRIED

COLLECTION AND COMPLICATION OF RAILWAY-ROADWAY CROSSING DATA

2016-127 LEE YEOMANS – That we contract AECOM to collect and compile crossing data of railway-roadway within the municipality for an estimated cost of \$6,200.00.

CARRIED

CANCEL CHEQUE

2016-128 TREVOR MARTIN – That the following cheque be cancelled and re-issued as it was lost:
Cheque No. 9099 for \$500.00 dated February 10, 2016 payable to Royal Canadian Legion Flaxcombe.

CARRIED

INCREASE ANNUAL QUANTITY OF WATER ALLOCATED - SE 01-30-29W3

2016-129 BARRIE SLATER – That we make an application to the Water Security Agency to increase the annual quantity of water allocated to the well located at the SE 01-30-29W3 from 2,500 cubic metres per year to 5,000 cubic metres per year.

CARRIED

SASKATCHEWAN LOTTERIES GRANT

2016-130 LEE YEOMANS - That we allocate \$50.86 of the 2015-2016 Saskatchewan Lotteries Grant to the Marengo Kinderschool.

CARRIED

1:25 p.m. Trevor Martin declared a conflict of interest as he currently is in discussions with Enerfin Energy Company of Canada.

IN CAMERA SESSION

2016-131 JAMES LOKEN – That we enter an in camera session at 1:25 p.m. to discuss a potential legal contract with Enerfin Energy Company of Canada.

CARRIED

OUT OF CAMERA

2016-132 JAMES LOKEN – That we conclude the in camera session at 1:41 p.m. and that the regular meeting of council resume.

CARRIED

SASKATCHEWAN WORKER'S COMPENSATION BOARD

2016-133 **MURRAY COWIE** – That the municipal council be insured through the Saskatchewan Worker's Compensation Board at the minimum rate of \$50,994.00.

CARRIED

SCOTIABANK ACCOUNT

2016-134 **LEE YEOMANS** – That we open a second account with ScotiaBank for the purpose of establishing a separate account for the municipality's reserve funds.

CARRIED

ALSASK SWIMMING POOL MANAGER

2016-135 **DAVE CHUDYK** – That we hire Sue Johnson as the Pool Manager for the Alsask Swimming Pool effective March 1st, 2016 on the following terms:

Wage to be \$23.00/hour;
 Holiday pay paid at the rate of 3/52;
 Short term disability, health and dental level 2 coverage paid by the municipality;
 Long-term disability paid by the employee and refunded via wage;
 Ms. Johnson to sign a terms of employment letter.

CARRIED

ALSASK SWIMMING POOL LIFEGUARDS/INSTRUCTORS

2016-136 **DAVE CHDUYK** – That we hire the following staff effective March 16th, 2016 for the upcoming 2016 swim seasons; wage to be \$15.00/hour with holiday pay paid at the rate of 3/52:

Jillian Mundt
 Rachelle Hoyt
 Tasha Chiliak

CARRIED

ALSASK SWIMMING POOL STAFF - HELPER

2016-137 **DAVE CHUDYK** – That we hire Abigail Mundt effective March 16th, 2016 for the upcoming 2016 swim season; wage to be \$10.50/hour with holiday pay paid at the rate of 3/52.

CARRIED

COMMUNITY INITIATIVE FUND GRANT - ALSASK POOL

2016-138 **GARRY WARRINGTON** – That we instruct the Administrator to inquire about amending the CIF grant application for the Alsask Swimming Pool to allow for the municipality to remove the tile along the walls in the main pool area and replace with new fiberglass panels.

CARRIED

ALSASK SWIMMING POOL PURCHASES

- 2016-139** **TREVOR MARTIN** – That the following purchases be approved for the Alsask Swimming Pool for the estimated total cost of \$2,136.00:
- | | |
|--|------------|
| Install new motor and motor mounts | \$400.00 |
| Install LED fixtures in bathrooms | \$1,276.00 |
| Install LED lights in hallway and office | \$460.00 |
- CARRIED**

ALSASK COMMUNITY CLUB LEASE AGREEMENT

- 2016-140** **JAMES LOKEN** – That we lease the Alsask Recreation Centre on the former base in the former Village of Alsask to the Alsask Community Club for \$1.00 per month; terms of the lease agreement as follows:
- Lease agreement commences 12:00 a.m. March 18th, 2016 and ends at 11:59 p.m. on March 17th, 2017;
 - Lessee is responsible for all utility expenses for the duration of the lease;
 - Lessee accepts the leased premises in an “as-is” condition;
 - Lessee signs a lease agreement.

CARRIED

CLOSURE OF PORTION OF B AVENUE

- 2016-141** **DAVE CHUDYK** – That as the municipality has not received any objection to the closure of the portion of the road allowance known as B Avenue on the former military base in the former Village of Alsask; that council proceeds with the proposed survey and drafting of the bylaw to close a portion of the road allowance.

CARRIED

PRELIMINARY SCREENING - INERT LANDFILL

- 2016-142** **DAVE CHUDYK** – That we contract KGS Group to conduct a preliminary screening of an area west of Alsask to determine if an inert landfill for demolition is a feasible option for the municipality.

CARRIED

OUTSTANDING INVOICE 4177

- 2016-143** **DAVE CHUDYK** – That the following outstanding invoice for NSF charges be added to the municipal tax roll:
- Invoice No. 4177 \$25.00 Alternate# 505012050

CARRIED

FINAL APPLICATION FOR TITLE LOT 10-12 BLOCK 3 PLAN G68 & LOT 21-23 BLOCK 3 PLAN G68

- 2016-144** **TREVOR MARTIN** – That the municipality make the final application for title for Lot 10-12 Block 3 Plan G68 and Lot 21-23 Block 3 Plan G68.

CARRIED

PURCHASE METAL DETECTOR

2016-145 DAVE CHUDYK – That the municipality purchase a used metal detector from Murray Cowie in the amount of \$125.00.

CARRIED

ACCOUNTS

2016-146 LEE YEOMANS – That the following accounts be approved for payment:

Cheque No.	Payee	Description	Amount
EFT	CHACHULA, Lawrence S.	Wages, Jan 30 - Feb 12, 2016	1,358.80
EFT	SONMOR, Gerald C.	Wages, Jan 30 - Feb 12, 2016	2,114.21
EFT	Sask Power	SE 01-30-29-3 Water well Service	120.51
EFT	Sask Energy	Old Water Plant	137.78
EFT	Sask Energy	Alsask Shop - Base	4.48
EFT	Sask Energy	R.M. Shop	193.85
EFT	Sask Energy	Municipal Office	246.95
EFT	Sask Energy	Alsask Fire Hall	266.63
EFT	Sask Energy	Alsask Water Treatment Plant	540.72
EFT	Sask Power	R.M. Shop	359.18
EFT	Sask Power	Community Well	38.65
EFT	Sask Power	Old Shop/ Villa	41.48
EFT	Sask Power	R.M. Shop	106.39
EFT	Sask Power	Alsask Water Treatment Plant	156.56
EFT	Sask Power	Municipal Office	184.03
EFT	Sask Power	Old Water Plant	322.35
EFT	Sask Power	Alsask Street Lights	443.55
EFT	Sask Power	Springs Pump House	464.13
EFT	CHACHULA, Lawrence S.	Wages, February 13-26, 2016	1,358.80
EFT	SONMOR, Gerald C.	Wages, February 13-26, 2016	1,858.76
EFT	Sask Tel	Cell phones	281.48
EFT	Sask Tel	Alsask Water Treatment Plant	53.39
EFT	Sask Tel	R.M. Shop	64.39
EFT	Sask Tel	Alsask Springs	170.66
EFT	Sask Tel	Municipal Office	189.89
EFT	CHACHULA, Lawrence S.	Wages, February 27 - March 11, 2016	1,358.80
EFT	SONMOR, Gerald C.	Wages, February 27 - March 11, 2016	2,030.66
EFT	Sask Energy	Alsask Shop - Base	51.37
EFT	Sask Energy	Old Water Plant	142.92
EFT	Sask Energy	Alsask Fire Hall	201.41
EFT	Sask Energy	Alsask Water Treatment Plant	256.72
EFT	Sask Energy	Municipal Office	320.82
EFT	Sask Energy	R.M. Shop	343.11
EFT	Sask Power	Community Well	38.65
EFT	Sask Power	Old Shop/ Villa	41.61
EFT	Sask Power	R.M. Shop	87.87

EFT	Sask Power	Municipal Office	183.06
EFT	Sask Power	Old Water Plant	215.44
EFT	Sask Power	Alsask Street Lights	443.55
EFT	Sask Power	Alsask Water Treatment Plant	452.87
EFT	Sask Power	Springs Pump House	549.31
8938 RBC	R.M. of Milton No. 292	Transfer funds to Scotiabank	320,000.00
9121	Cindy Chiliaik	Lunch for council meeting - February 2016	150.00
9122	3-Way Sales and Services Ltd.	GPS and radios in graders	548.58
9123	Air Liquide Canada Inc.	Gas cylinders	30.70
9124	Gordon Chiliaik	WTP Operator Contract	1,450.00
9125	Joanne Mulatz	WTP Operator Contract - Relief	320.00
9126	Kattlac Enterprises Inc.	Gravel supplied and stockpiled	89,078.33
9127	Saskatchewan Research Council	Halo Acetic Tests	204.75
9128	Receiver General for Canada	Remittance - February 2016	3,412.95
9129	Sun West School Division No. 207	Remittance - February 2016	888.51
9130	MEPP	Remittance - February 2016	1,666.38
9131	R.M. of Antelope Park No. 322	Admin salaries	8,691.90
9132	Jay Dee AgTech	JD zero-turn Mower, Alsask	13,202.65
9133	Energy Dodge Ltd.	2015 Dodge Ram 2500	41,815.50
9134	3-Way Sales and Services Ltd.	Install radio in 2015 Ram Truck	658.36
9135	Canada Post, Alsask	Water sample postage April-June 2016	189.00
9136	It Happens Septic Service	Septic clean out and repair - municipal office	262.50
9137	Jamac Publishing Ltd.	Sale of land and gravel tenders	1,438.76
9138	Kattlac Enterprises Inc.	Gravel supplied and stockpiled	91,083.28
9139	Kindersley & District Co-op Ltd.	Fuel and shop supplies	946.84
9140	Kindersley Insurance Ltd.	Add 2015 Ram to policy	67.00
9141	Kindersley Library Board	2016 operating grant	2,633.00
9142	Larry Mann	PCO Contract	1,312.50
9143	Luk Plumbing & Heating Ltd.	Glycol	328.44
9144	Merid Electric Ltd	Alsask shop	953.53
9145	Minister of Finance, SK Health	Water samples	157.50
9146	Royal Bank Visa (Reeve)	Oil drain	634.59
9147	SARM	Flags, legal and insurance premiums	2,842.06
9148	Scotiabank (VISA)	Commitee lunch ; window wipers	79.61
9149	S.T.C.	Water samples by bus	30.13
9150	Tisdale's Sales & Service Ltd	Shop supplies - wire	135.32
9151	Trista Clow	Janitorial contract	370.00
9152	Village of Marengo P.O.	Postage	247.88
9153	VS Truck Works Inc.	Parts	147.58
9154	Waste Management of Canada Corporation	Garbage bins	2,685.95
9155	David Bond	Reeve indemnity and mileage - March 2016	519.85
9156	Trevor Martin	Councillor indemnity and mileage-March 2016	1,138.20
9157	James Loken	Councillor indemnity and mileage-March 2016	1,809.45
9158	Garry Warrington	Councillor indemnity and mileage-March 2016	264.95
9159	Murray Cowie	Councillor indemnity and mileage-March 2016	413.70
9160	Lee Yeomans	Councillor indemnity and mileage-March 2016	250.00

9161	Barrie Slater	Councillor indemnity and mileage-March 2016	289.00
9162	Receiver General re: Dave Chudyk	Councillor indemnity and mileage-March 2016	282.50

CARRIED

ADJOURN

2016-147 **MURRAY COWIE** – That this meeting now adjourn at 2:56 p.m.
CARRIED



Reeve



Administrator

Wednesday April 13th 2016 - Next regular meeting of council

Wednesday April 13th, 2016 - Spring Ratepayer's Supper - 6:00 p.m. - Alsask Lion's Hall

R.M. of Milton No. 292
Agenda –Wednesday March 16th, 2016 at 8:30 a.m.

8:45 a.m. – Gerald Sonmor

9:00 a.m. – Sue Johnson

9:30 a.m. - Kerri Blanchette - Close, Perkins & Hauta

1. Call to Order
2. Adopt Agenda
3. Minutes
 - Amend resolution 2016-085
4. Reports
 - Foreman Report
 - Divisional Reports
 - Kindersley Regional Airport
 - Kindersley & District Plains Museum
 - Kindersley Vet Board
 - Kindersley Medical Arts
 - West Central Municipal Government Committee
 - Kindersley Library Board
 - 2016 SARM Annual Convention
 - PCO Inspection Reports
5. Administrators reports - Financial Report - Income and Expense for February
6. Correspondence (page 3)
7. Sale of Land by Public Tender (screen)
8. Gravel Tenders (screen)
9. 2015 Road Construction Summary (screen)
10. 2016 Road Construction
 - Marengo West Phase II - resolution to move SaskTel line
 - Schmalzbauer Road (screen)
 - Meeting with landowners adjacent to 2016 road construction
11. Used oil containment system
12. Commercial Pesticide Applicator Certificate
13. Dust control quote from Tiger Calcium Services Inc.
14. Quote from AECOM - Collection and Compiling of Crossing Data within municipality
15. Replacement of missing cheque 9099 to Flaxcombe Legion
16. Application to increase annual quantity of water allocated - SE 01-30-29W3
17. Sask Lotteries Grant - allocate \$50.86 to Marengo Kinderschool
18. Review of email from Ray Petrich re: proposed agreement with Enerfin Canada
19. Saskatchewan Worker's Compensation council rate

20. Open new Business Banking Account through Scotia Bank (reserves in separate account)
21. Alsask Items
 - Alsask Pool
 - Hiring of Pool Manager
 - Hiring of Pool Staff
 - Punch cards for drop in swim (one free swim included)
 - Report on fees collected to date
 - Updated quote for Alsask Pool renovations
 - Alsask Community Club Lease - Alsask Recreation Centre (copy)
 - Closure of a portion of B Avenue - begin draft of bylaw
 - Inert Landfill information
 - Outstanding NSF charge added to tax roll
 - Final Application for Title Lot 10-12, 21-13 Block 3 Plan G68
22. Date of next meeting – April 13th, 2016
23. Other
 - Alsask Recreation Centre
 - 2016 Budget Meeting
 -
24. Accounts
25. Adjourn

RM of Milton Correspondence March 16th, 2016

SRC Analytical

- Alsask water samples analysis all printed below:

Date	Free Chlorine	Total Chlorine	Turbidity
09-Feb-2016	1.06	1.32	0.14
16-Feb-2016	0.67	0.83	0.29
23-Feb-2016	0.74	0.97	0.14
03-Mar-2016	0.56	0.74	0.29
<i>(unacceptable Total Coliform - location will be retested)</i>			
08-Mar-2016	0.77	0.98	0.32
<i>(retest of the March 3rd, 2016 sample location)</i>			
08-Mar-2016	1.52	1.73	0.12
<i>(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)</i>			

Haloacetic Test 16.2 ug/l Sask guideline <80

SARM

- SARM Update – February 2016 (copy)
- News Release - Government of Canada Improve Access to Cash Advances to Producers
- News Release - *Canada Transportation Act* Review
- News Release - 2016 Crop Insurance Program.

Agricultural Producers Association of Saskatchewan

- News Release - APAS President calls for immediate railway costing review
- 2016 Confirmed Education Property Tax Mill Rates

Communities in Bloom

- Participate in the 2017 Communities in Bloom program

SGI

- Business Recognition assessment

Westcliffe Composite School

- Request for Donation - Mini We Day

Saskatchewan 4-H Foundation

- Thank you for your donation

Heritage Manor Auxiliary

- Thank you for your donation

STARS

- Thank you for your donation

Ronald McDonald House

- Thank you for your donation

Randal Card

- Request for employment dated February 22nd, 2016

Robert Kennedy - McDougall Gauley LLP

- Boisvert & Cowie v. RM of Milton No. 292