

RURAL MUNICIPALITY OF MILTON NO. 292

Minutes of the regular meeting of the council of the Rural Municipality of Milton No. 292 held on Wednesday May 20th, 2020 in the Marengo Community Hall located at 13 Main Street in Marengo, Saskatchewan.

CALL TO ORDER

Reeve David Bond called the meeting to order at 8:34 a.m. with the following members in attendance:

Division 1: Adrian Boisvert

Division 2: James Loken

Division 3: Garry Warrington

Division 4: Murray Cowie

Division 5: Larry Stasiuk

Division 6: Jordan Sonmor

Division 7: Sara Wilke

The following staff members were in attendance:

Administrator: Robin Busby

Agenda was reviewed by council to be used as a guideline for the meeting.

MINUTES

2020-165 **ADRIAN BOISVERT** – That the minutes from the regular meeting of council held on April 15th, 2020 be approved as circulated.

CARRIED

2020-166 **JAMES LOKEN** – That the minutes from the special meeting of council held on April 27th, 2020 be approved as circulated.

CARRIED

8:50 a.m. to 9:10 a.m. – Gerald Sonmor attended the meeting to discuss road repairs, rock picking, grading of roads, Highway 317 grading and rock picking, spraying of road edges, graveling of roads, culverts, machinery repairs, Alsask shop and road construction.

DAMAGE TO ROAD SURFACE DUE TO CROP SEEDING

2020-167 **JAMES LOKEN** – That we contract Meridian Surveys to shoot a hub line along the road allowance on the following properties and that once that work is complete that the municipality repair the road top, seed the road allowance back to grass and that all associated costs for the above work be billed to the adjacent landowner due to the damage to the roadtop caused by the landowner:

NE 08-30-27W3 - road running along the east side of quarter
NE 08-30-27W3 - road running along the north side of quarter
NW 08-30-27W3 - road running along the north side of the quarter
SE 08-30-27W3 - road running along the east side of quarter

*Rescinded
July 8, 2020*

NE 05-30-27W3 - road running along the east side of the quarter
SW 09-30-27W3 - road running along the west side of the quarter
NW 09-30-27W3 - road running along the west side of the quarter
NW 09-30-27W3 - road running along the north side of the quarter
NE 09-30-27W3 - road running along the north side of the quarter

CARRIED

9:57 a.m. to 10:04 a.m. – Sue Johnson attended the meeting via conference call to discuss the operation of the Alsask Swimming Pool for the 2020 season if the pool is able to reopen.

HIGHWAY 317 PROJECT COMMITTEE

2020-168 **ADRIAN BOISVERT** – That the following Highway 317 Project Committee minutes attached hereto and forming part of these minutes be approved:

April 9th, 2020 Committee Meeting

April 27th, 2020 Committee Meeting

CARRIED

PRAIRIE WEST PLANNING DISTRICT APPOINTMENT

2020-169 **SARA WILKE** – That we appoint Robin Busby as one of the municipality's members of the Prairie West District Planning Commission.

CARRIED

BOARD REPORTS

2020-170 **MURRAY COWIE** – That the following board reports be filed:

Division Reports

Agricultural Producers Association of Saskatchewan (APAS)

Bylaw Enforcement Officer Report

North West Heavy Oil Municipalities Committee - Tax Relief Requests

Prairie West Planning District Meeting – April 22nd, 2020

Pest Control Officer Inspection Report

CARRIED

INCOME AND EXPENSE STATEMENT

2020-171 **ADRIAN BOISVERT** – That the statement of income and expense for April be approved as presented.

CARRIED

CORRESPONDENCE

2020-172

JORDAN SONMOR – That we acknowledge receipt of the following correspondence and file for future reference:

SRC Analytical

Alsask water samples analysis all printed below:

Date	Free Chlorine	Total Chlorine	Turbidity
21-Apr-2020	0.30	0.61	0.40 (Regular)
05-May-2020	0.70	0.77	0.55 (Regular)

(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

21-Apr-2020 Total Trihalomethane 48.8 ug/L Sask guidelines <100

25-Apr-2020 Total Haloacetic Acids 11 ug/L Sask guidelines <80

Saskatchewan Association of Rural Municipalities (SARM)

Weekly Policy Bulletin – March 31st, 2020

Weekly Policy Bulletin – April 7th, 2020

Weekly Policy Bulletin – April 14th, 2020

Weekly Policy Bulletin – April 21st, 2020

Weekly Policy Bulletin – April 28th, 2020

Weekly Policy Bulletin – May 5th, 2020

Weekly Policy Bulletin – May 12th, 2020

Update from Division 6 Director

News Release – SK Government Announces \$300M in Municipal Infrastructure Spending

Information – Saskatchewan Crime Stoppers

PHO Quarterly

Ministry of Government Relations

April 2020 Municipalities Today

Minister's Orders - Assessment Appeals and Deferral of Municipal By-Elections

Ministry of Highways & Infrastructure

Province and SARM Introduce Road Ban Exemptions for Agriculture Products

Saskatchewan Municipal Hail Insurance

2019 Audited Consolidated Report

CARRIED

KINDERSLEY & DISTRICT PLAINS MUSEUM

2020-173

GARRY WARRINGTON – That we acknowledge the correspondence received from the Kindersley & District Plains Museum and that we agree to pay the \$1,040.00 requested to fund the new sewer line install at the museum.

CARRIED

AGRICULTURAL HEALTH AND SAFETY NETWORK

2020-174 **JAMES LOKEN** – That we acknowledge receipt of the correspondence received from The Agricultural Health and Safety Network and that we discontinue our membership.

CARRIED

NOTICE OF OBJECTION - PMRA STRYCHNINE DECISION

2020-175 **GARRY WARRINGTON** – That we instruct the Administrator to file a Notice of Objection with Health Canada - Pest Management Regulatory Agency stating the municipality's objection regarding deregistration of strychnine for control of Richardson's ground squirrel.

CARRIED

2020 CONFIRMED EDUCATION PROPERTY TAX MILL RATES

2020-176 **LARRY STASIUK** – That we acknowledge the 2020 confirmed school mill rates as received by the Minister of Government Relations:

Agricultural	1.43 mills
Residential	4.12 mills
Commercial/Industrial	6.27 mills
Resource (oil and gas, mines and pipelines)	9.68 mills

CARRIED

10:39 a.m. - Council member James Loken declared a conflict of interest as the next item on the agenda is in regards to the haying tender and Mr. Loken may have had a family member submit a tender.

10:39 a.m. - James Loken left the hall.

2020 HAYING TENDER

The following tenders were received for the haying of the grass located in the NE 31-27-28W3 within the Rural Municipality of Chesterfield No. 261:

Jason Loken \$500.00

2020-177 **ADRIAN BOISVERT** – That after review and deliberation of the tender received, that we accept the tender in the amount of \$500.00 received from Jason Loken for the haying of the grass located in the NE 31-27-28W3 for 2020.

CARRIED

10:41 a.m. - James Loken returned to the hall.

PURCHASE RIGHT OF WAY

- 2020-178** **GARRY WARRINGTON** – That we purchase land from landowners to increase right of way on the following quarters from a 66 foot right of way to a 100 foot right of way to prepare for future road development:
- SW 18-28-28W3 Pt. SW 19-28-28W3
NW 18-28-28W3 Pt. SE 24-28-29W3
SE 13-28-29W3
NE 13-28-29W3

CARRIED

2020 BUDGET MEETING

- 2020-179** **SARA WILKE** – That we hold a special meeting of council on June 18th, 2020 commencing at 8:30 a.m. to discuss and adopt the 2020 budget.

CARRIED

2019 AUDITED FINANCIAL STATEMENTS

- 2020-180** **ADRIAN BOISVERT** – That we acknowledge the receipt of the 2019 Audited Financial Statements from our auditor, Close Hauta Bertoia Blanchette.

CARRIED

INFRASTRUCTURE INVESTMENT PLAN FOR GAS TAX FUND

- 2020-181** **JAMES LOKEN** – That the Rural Municipality of Milton No. 292 complete an Infrastructure Investment Plan for the Gas Tax Fund for the municipality's portion of the Highway 317 Project. This project provides a direct benefit to the residents of the municipality as it is the main north/south corridor in the municipality and much of the traffic in the municipality utilizes this route.

CARRIED

WELL DRILLING LICENSE CANCELLATION POLICY

- 2020-182** **GARRY WARRINGTON** – That we establish a policy stating that all well drilling licenses are valid for one year and payments received for a well drilling license are non-refundable and non-transferrable.

CARRIED

DAVID AND BETTY MOLLOY STUDENT AWARD

- 2020-183** **MURRAY COWIE** – That we cancel the acceptance of applications for the David and Betty Molloy Student Award for 2020 due to the schools being closed until September 2020 from the COVID-19 pandemic.

CARRIED

BYLAW 2020-04 – FIRE AND BURNING RESTRICTIONS BYLAW

- 2020-184** **LARRY STASIUK** – That Bylaw 2020-04, a bylaw to provide for fire and burning restrictions within Divisions 1-6 be given first reading.
CARRIED
- 2020-185** **SARA WILKE** – That Bylaw 2020-04 be given second reading.
CARRIED
- 2020-186** **JAMES LOKEN** – That the third reading of Bylaw 2020-04 be permitted at this meeting.
CARRIED ONLY

MUNICIPAL WEBSITE

- 2020-187** **JAMES LOKEN** – That we contract JEM Creative Solutions to create and maintain a website for the Rural Municipality of Milton No. 292 at the following cost:
Website creation \$999.00
Website hosting \$699.99 per year
Domain \$29.99 to \$34.99 per year
CARRIED

**SASKATCHEWAN MUNICIPAL HAIL INSURANCE ASSOCIATION 2020
WITHDRAWAL**

- 2020-188** **MURRAY COWIE** – That we approve the 2020 Saskatchewan Municipal Hail Insurance Association withdrawal list.
CARRIED

TAX TITLE PROPERTY TENDERS

- The following tenders were received for the purchase of Lot 18 Block 6 Plan G286:
Katina Johnny and Matthew Musat \$1,500.00
- 2020-189** **SARA WILKE** – That after review and deliberation of the tender received, that we accept the tender in the amount of \$1,500.00 received from Katina Johnny and Matthew Musat for the purchase of Lot 18 Block 6 Plan G286; conditions of the same are as follows:
Purchaser agrees to sign an agreement for sale
Purchaser pays \$1,500.00 plus taxes and transfer fees before June 25th, 2020.
CARRIED

WRITE OFF UNCOLLECTIBLE TAXES

2020-190 **SARA WILKE** – That we write off the following uncollectible 2019 municipal and education property taxes on Parcel S Plan 102210466 as the property has been transferred to the municipality:

Municipal taxes:	\$1,253.85
Education taxes:	\$ 370.34

CARRIED

OUTSTANDING UTILITY ACCOUNTS

2020-191 **SARA WILKE** – That the arrears on the following outstanding utility accounts be added to the municipal tax roll and form part of the tax arrears as per section 369(1)(b) of *The Municipalities Act*:

<u>Account</u>	<u>Amount</u>	<u>Roll Number</u>
47	\$659.00	1334 000

CARRIED

TABLE ITEM - ALSASK SWIMMING POOL

2020-192 **SARA WILKE** – That we table further discussion about the Alsask Swimming Pool 2020 season until the June 2020 meeting of council.

CARRIED

DISCONNECTION OF WATER SERVICE FOR NON-PAYMENT

2020-193 **SARA WILKE** – That we resume water service disconnections for non-payment of utilities per Bylaw 2020-03 effective May 20th, 2020.

CARRIED

TABLE ITEM - ALSASK WATER REPORTS

2020-194 **JAMES LOKEN** – That we table the Annual Water Report to Consumers for 2019, Waterworks Financial Overview for 2019 and the 2020 Waterworks Rate Policy until the June 2020 meeting of council.

CARRIED

PLAQUE FOR ALSASK WATER TREATMENT PLANT

2020-195 **GARRY WARRINGTON** – That we approve the installation of a brass plaque noting the donation made by Howard English toward the waterworks in Alsask at a quoted cost of \$1,125.00 plus GST; Reeve David Bond to contact Boyd English to approve the wording on the plaque before ordering.

CARRIED

WORKPLACE ILLNESS POLICY

2020-196 **JORDAN SONMOR** – That the Workplace Illness & COVID-19 Prevention Policy attached hereto and forming part of these minutes be approved effective May 19th, 2020.

CARRIED

JDL UNDERGROUND LTD. - LIQUIDATED DAMAGES ON CONTRACT NO. RM 292 322 317-02

2020-197 **MURRAY COWIE** – That we acknowledge the email received from JDL Underground Ltd. dated May 19th, 2020 regarding the liquidated damages incurred on Contract No. RM292_322_317-02 and we instruct the Administrator to respond that the municipality will continue to adhere to the contract as written and signed by the Rural Municipality of Milton No. 292, the Rural Municipality of Antelope Park No. 322 and JDL Underground Ltd.

CARRIED

HIGHWAY 317 CONTRACTING PARTY

2020-198 **JAMES LOKEN** – That we agree that the Rural Municipality of Antelope Park No. 322 will act as the Contracting Party for the Highway 317 Phase 1 construction tender.

CARRIED

DAMAGE TO VEHICLE CAUSED BY MUNICIPAL EQUIPMENT

2020-199 **SARA WILKE** – That we agree to pay for the replacement of the passenger side window on the 2019 Ford F350 vehicle owned by Michelle Gaffney due to a rock coming out of the municipal mower at 121 Railway Avenue in Alsask, Saskatchewan.

CARRIED

ACCOUNTS

2020-200 **JAMES LOKEN** – That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.


CARRIED

ADJOURN

2020-201 **JAMES LOKEN** – That this meeting now adjourn at 12:30 p.m.

CARRIED


Reeve


Administrator

Report Date
19/05/2020 10:44 PM

Rural Municipality of Milton No. 292
List of Accounts for Approval
As of 19/05/2020
Batch: 2020-00041 to 2020-00045

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
Computer Cheques:					
11810	27/04/2020	JDL Underground Ltd. Hwy 317_106Pr03 RM292 106 Pro03	Hwy 317 106 Gravel Prog. Pymt RM 292 106 Gravel Prog. Pymt	8,950.10 5,380.55	14,330.65
11811	27/04/2020	Provincial Mediation Board AL#1302/1303	Request for Consent Fees	40.00	40.00
11812	13/05/2020	102053541 Saskatchewan Ltd. WTP 2020-04	Alsask WTP Operator	341.25	341.25
11813	13/05/2020	Acklands Grainger 9504976367	Cylinder - LGSAR Stargold	75.18	75.18
11814	13/05/2020	Bea Bank Beef 4-H Club SK Lotto2019-20	Sask Lotteries Grant 2019-2020	475.00	475.00
11815	13/05/2020	Enviroway Detergent Man Inc IN044651 CN006662 IN044770	WTP Chemicals Chemical Drum & Pail Return WTP Chemicals	574.35 141.75- 132.81	565.41
11816	13/05/2020	Fountain Tire (Oyen) Ltd 065I034212	Flat Repairs -Trailer & Grader	198.17	198.17
11817	13/05/2020	G-Mac's AgTeam Inc MA05369	Aquamark	688.80	688.80
11818	13/05/2020	HBI Office Plus Inc. F92783	Hand Sanitizer	360.03	360.03
11819	13/05/2020	Hill Acme Machine Ltd 117439	Hose & Ends for Rock Picker	291.52	291.52
11820	13/05/2020	Kindersley Veterinary Service 2020-2021 Req	2020-21 Municipal Requisition	1,225.00	1,225.00
11821	13/05/2020	Marengo Community Club SK Lott 2019-20	2019-2020 Sask Lotteries Grant	894.00	894.00
11822	13/05/2020	MEPP E03Apr2020PP07 E17Apr2020PP08	Remittance 21 Mar - 3 Apr 2020 Remittance 4 - 17 April 2020	1,598.14 1,404.68	3,002.82
11823	13/05/2020	O K Marking Devices Ltd. 114248	CHQ/EFT Stamp	50.34	50.34
11824	13/05/2020	Redhead Equipment P29791 P30575 P30572 X40464 P36619 P36229 P39240	Returned Crank Arm (Grader Pt) Belts for Grader #0051 Grader Belt Returned G976 Grader S/N31013 MotorLeak Grader Parts Swivel Valve G976 Grader S/N31013	1,914.24- 188.21 94.11- 537.26 103.09 1,283.16 368.35	471.72
11825	13/05/2020	ScotiaBank VISA Stmt 28Apr2020	Cable, Training, GoToMyPC	393.23	393.23

Report Date
19/05/2020 10:44 PM

Rural Municipality of Milton No. 292
List of Accounts for Approval
As of 19/05/2020
Batch: 2020-00041 to 2020-00045

Page 2

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
11826	13/05/2020	ScotiaBank Visa Stmt 28Apr2020	Mower Blades, Parts, Oil	2,281.65	2,281.65
11827	13/05/2020	SGI 718LAN 2020	Trailtech Trailer	162.38	162.38
11828	13/05/2020	Sim-Con Oilfield Equipment Ltd 44492	Fire Ext. Maintenance	35.52	35.52
11829	13/05/2020	Success Office Systems INV277732	Staple Refill	236.64	236.64
11830	19/05/2020	628514 Saskatchewan Ltd. 2488	Spreading Gravel	7,509.15	7,509.15
11831	19/05/2020	Ahrens, Heather & Trevor Ahrens Refund	Pool Refund SpringRegistration	100.00	100.00
11832	19/05/2020	Air Liquide 71379626	Cylinder Refills	18.99	18.99
11833	19/05/2020	Alsask Lioness Club 2017CashSettle	2017InsuranceClaimSettlement	8,042.36	8,042.36
11834	19/05/2020	Associated Engineering (Sask) 453094	Alsask WTP Replace Assessment	22,050.00	22,050.00
11835	19/05/2020	B & T Mears Enterprises Inc. 186	Tire Repair	22.20	22.20
11836	19/05/2020	Bouvier, Kathy BouvierRefund	Pool Refund SpringRegistration	200.00	200.00
11837	19/05/2020	Bradley Directories 100258	Map Purchases	385.50	385.50
11838	19/05/2020	Bumper to Bumper 220671	Shop Supplies	98.24	98.24
11839	19/05/2020	Capital I Industries 12796	Filters - Pull type Mulcher	227.42	227.42
11840	19/05/2020	Clow, Tracy Clow Refund May 2020	Pool Refund Aug Registration Janitorial Contract- May 2020	288.00 495.00	783.00
11841	19/05/2020	Ensor, Lisa 09944 WalMart	Office Supplies	98.27	98.27
11842	19/05/2020	Faubert Contracting Ltd 4597 4598 4618 4619	Hwy 317 Locate Lines Hwy 317 Locate Lines Hwy 317 Locate Lines Hwy 317 Locate Lines	3,746.20 1,720.50 3,746.20 1,720.50	10,933.40
11843	19/05/2020	Hearn, Tara Hearn Refund	Pool Refund SpringRegistration	181.50	181.50
11844	19/05/2020	Hill Acme Machine Ltd 117868	Hose & Ends for Backhoe	95.82	95.82
11845	19/05/2020	Information Services Corp			

Report Date
19/05/2020 10:44 PM

Rural Municipality of Milton No. 292
List of Accounts for Approval
As of 19/05/2020
Batch: 2020-00041 to 2020-00045

Page 3

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		Stmt 30Apr2020	Title Detail	12.00	12.00
11846	19/05/2020	Kindersley & District Co-op			
		#2217	Oil & Grease	100.16	
		#2424	3/4 Ball Valve	17.75	
		#2694	Shop Supplies	9.98	
		#2718	Rope	40.96	
		288893	Cardlock Fuel - April 2020	3,759.47	3,928.32
11847	19/05/2020	Kindersley Bearing (2008) Ltd.			
		001-019492	Grader Air Filters	193.81	
		001-019158	Cab Air Filters - Graders	664.73	
		001-019015	Grader Air Filters	290.71	
		001-018389	Grader Air Filters	581.42	1,730.67
11848	19/05/2020	Loraas Environmental Services			
		0000267854April	Waste & Recycling-Shop&Alsask	2,138.74	2,138.74
11849	19/05/2020	MacLean, Troy & Sherry			
		MacLeanRefund	Pool Refund AugustRegistration	100.00	100.00
11850	19/05/2020	Minister of Finance			
		240320	Notice of Assessment Roll Ad	30.00	30.00
11851	19/05/2020	Minister of Finance			
		702610	Gronning Road Registration	721.50	721.50
11852	19/05/2020	Motz, Carrie			
		Motz Refund	Pool Refund SpringRegistration	300.00	300.00
11853	19/05/2020	Musat, Katina			
		Musat Refund	Pool Refund SpringRegistration	270.00	270.00
11854	19/05/2020	Northbound Planning			
		IN200148	Enforcement Services	648.38	
		IN200184	Enforcement Services	174.56	822.94
11855	19/05/2020	Peardon, Jayla			
		Peardon Refund	Pool Refund SpringRegistration	193.50	193.50
11856	19/05/2020	Redhead Equipment			
		X42152	G976 Grader S/N31013 Warranty	537.26	537.26
11857	19/05/2020	RM of Antelope Park No. 322			
		2020-00017	Jan-Mar 2020 Joint Admin	11,034.16	11,034.16
11858	19/05/2020	RM of Antelope Park No. 322			
		2020-00016	Apr Admin Salaries & Benefits	12,815.05	12,815.05
11859	19/05/2020	RM of Chesterfield No. 261			
		2020-00042	Pest Control Contract Apr 2020	84.00	84.00
11860	19/05/2020	SARM			
		53277149	Office Supplies - Staples	37.95	
		53284893	Office Supplies - Staples	58.26	96.21
11861	19/05/2020	SARM			
		53152654	Office Supplies - Staples	134.80	
		PSIP20292-4	Increase Prop&Equip Insurance	1,045.33	1,180.13
11862	19/05/2020	Schmalzbauer, Edward			

Report Date
19/05/2020 10:44 PM

Rural Municipality of Milton No. 292
List of Accounts for Approval
As of 19/05/2020
Batch: 2020-00041 to 2020-00045

Page 4

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		ROW 2020-03	ROW Purchase SE 14-30-28W3	512.62	512.62
11863	19/05/2020	Saskatchewan Health Authority			
		3348890	Alsask Water Sample	23.00	
		3349794	Alsask Water Sample	23.00	
		1125333	Alsask THM Water Sample	80.75	
		3350690	Alsask Water Sample	23.00	149.75
11864	19/05/2020	Saskatchewan Research Council			
		1197575	Haloacetic Acids	234.68	234.68
11865	19/05/2020	Stanley, Denise			
		ROW 2020-03	ROW Purchase SE 14-30-28W3	512.62	512.62
11866	19/05/2020	Swimming Pools			
		20-0071	Alsask Pool Supplies	638.92	
		20-0075	Alsask Pool Supplies	147.00	785.92
11867	19/05/2020	Tappauf, Gary			
		ROW 2020-03	ROW Purchase NW14-30-28-3	1,500.00	1,500.00
11868	19/05/2020	Tappauf, Karl			
		ROW 2020-03	ROW Purchase SW14-30-28-3	1,500.00	1,500.00
11869	19/05/2020	Village of Marengo PO			
		329	Postage - Alsask Registered	11.36	
		May 4, 2020	Alsask Water Samples	8.60	
		SKLott 2019-20	Sask Lotteries Grant 2019-2020	170.00	189.96
11870	19/05/2020	Village of Marengo PO			
		April 20, 2020	Alsask Water Samples	8.92	
		April 22, 2020	Alsask Water Samples-HAA	8.04	
		325	FarmRdAllowanceMailout-Marengo	6.55	
		327	AlsLtr-IncWater&SewerRates	11.22	
		April 2020	Apr 2020 Office Postage- Joint	617.91	652.64
11871	19/05/2020	Wood Environment &			
		C26424281	Hwy 317 Engineering Services	9,207.46	9,207.46
				Total for Bank1:	128,105.29

Report Date
19/05/2020 10:44 PM

Rural Municipality of Milton No. 292
List of Accounts for Approval
As of 19/05/2020
Batch: 2020-00041 to 2020-00045

Page 5

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: EFT - Electronic Fund Transfer					
Computer Cheques:					
90580	15/04/2020	SaskPower SW32Well18Mar21	Community Well SW32-29-27-3	44.04	44.04
90581	15/04/2020	SaskPower RMShop18Mar2020	RM Shop	191.91	191.91
90582	15/04/2020	SaskPower APool 18Mar2020	Alsask Swimming Pool	196.52	196.52
90583	15/04/2020	SaskPower Office 18Mar20	Municipal Office	200.16	200.16
90584	15/04/2020	SaskPower AShop 18Mar2020	Alsask RM Shop	241.65	241.65
90585	15/04/2020	SaskPower OldWTP18Mar2020	Old Water Plant	248.87	248.87
90586	15/04/2020	SaskPower AWTP 18Mar2020	Alsask Water Treatment Plant	492.69	492.69
90587	15/04/2020	SaskPower ASL 18Mar2020	Alsask Street Lights	508.93	508.93
90588	15/04/2020	SaskPower SprPH 18Mar2020	Alsask Springs Pump House	620.35	620.35
90589	30/04/2020	Payroll - Scotia EFT LokenCPP2020-08 SonmorGPP20-08 WiebeCPP2020-08	Wages, 04 - 17 Apr 2020 Wages, 04 - 17 Apr 2020 Wages, 04 - 17 Apr 2020	1,550.77 1,936.79 1,626.53	5,114.09
90590	21/04/2020	Minister of Finance Jan-Mar2020	PST Remittance, 1 Jan - 31 Mar	19.35	19.35
90591	22/04/2020	ScotiaBank - Line of Credit Interest 202004	Line of Credit Interest Pmt	302.06	302.06
90592	01/05/2020	SaskTel Cell 16Apr2020	Cell Phones	90.08	90.08
90593	01/05/2020	Payroll - Scotia EFT HylandG PP20-09 LokenCPP2020-09 OlorensVPP20-09 PakulakEPP20-09 SonmorGPP20-09 WiebeCPP2020-09	Wages, 18 Apr - 1 May 2020 Wages, 18 Apr - 1 May 2020 Wages, 18 Apr - 1 May 2020 Wages, 18 Apr - 1 May 2020 Wages, 18 Apr - 1 May 2020 Wages, 18 Apr - 1 May 2020	2,315.61 2,108.70 1,536.95 1,256.09 2,242.59 2,030.85	11,490.79
90594	05/05/2020	SaskTel ALPool19Apr2020	Pool Phone and Internet	102.84	102.84
90595	07/05/2020	SaskTel AWTP22Apr2020	Alsask Water Plant	59.19	59.19
90596	07/05/2020	SaskTel ASpr22Apr2020	Alsask Springs Phone	188.54	188.54

Report Date
19/05/2020 10:44 PM

Rural Municipality of Milton No. 292
List of Accounts for Approval
As of 19/05/2020
Batch: 2020-00041 to 2020-00045

Page 6

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
90597	07/05/2020	SaskTel Office22Apr2020	Municipal Office Phones	285.28	285.28
90598	11/05/2020	SaskPower SE01Well16Apr20	SE01-30-29W3 Com Well	148.46	148.46
90599	12/05/2020	Receiver General for Canada RP0002 2020-04	Remittance RP0002 - Apr 2020	139.12	139.12
90600	12/05/2020	Receiver General for Canada RP0001 2020-04	Remittance RP0001 - Apr 2020	5,512.81	5,512.81
90601	14/05/2020	SaskPower AShop 21Apr2020	Alsask RM Shop	184.73	184.73
90602	14/05/2020	SaskPower SW32Well21Apr20	Community Well SW32-29-27-3	44.04	44.04
90603	14/05/2020	SaskPower APool 21Apr2020	Alsask Swimming Pool	229.54	229.54
90604	14/05/2020	SaskPower RMShop21Apr2020	RM Shop	225.13	225.13
90605	14/05/2020	SaskPower Office 21Apr20	Municipal Office	235.22	235.22
90606	14/05/2020	SaskPower OldWTP21Apr2020	Old Water Plant	297.92	297.92
90607	14/05/2020	SaskPower ASL 21Apr2020	Alsask Street Lights	508.93	508.93
90608	14/05/2020	SaskPower SprPH 21Apr2020	Alsask Springs Pump House	545.68	545.68
90609	14/05/2020	SaskPower AWTP 21Apr2020	Alsask Water Treatment Plant	578.69	578.69
90610	19/05/2020	Payroll - Scotia EFT HylandG PP20-10 LokenCPP2020-10 OlorensVPP20-10 PakulakEPP20-10 SonmorGPP20-10 WiebeCPP2020-10	Wages, 2 - 15 May 2020 Wages, 2 - 15 May 2020 Wages, 2 - 15 May 2020 Wages, 2 - 15 May 2020 Wages, 2 - 15 May 2020 Wages, 2 - 15 May 2020	2,297.05 1,994.24 1,545.77 1,520.26 2,129.54 2,196.06	11,682.92
90611	19/05/2020	ScotiaBank - Line of Credit Principle202005	Line of Credit Principle Pmt	8,333.34	8,333.34
				Total for EFT:	49,063.87
				Grand Total	177,169.16



WORKPLACE ILLNESS AND COVID-19 PREVENTION POLICY

Purpose

To describe the manner in which employees are to behave to both prevent contracting COVID-19 and how they should behave in the event they become ill.

Covid-19 Prevention Measures:

- Maintain physical distancing by remaining two metres apart from others
- Avoid handshakes and other physical contact with others
- Avoid unnecessary travel
- Follow proper hand hygiene
 - Wash your hands frequently with soap and warm water
 - Scrub your hands for 20 seconds
 - If soap and water are not available, use an alcohol-based hand sanitizer approved by Health Canada
- Follow coughing/sneezing etiquette
 - Cough/sneeze into the bend of your elbow and then wash your hands with soap and warm water
- Follow Public Health Orders both on and off the job.
- Clean and disinfect work spaces at least twice per day.
- Visitors to the Water Treatment Plant are prohibited, unless they are on official Water Treatment Plant business and under the supervision of the certified operator.
- Visitors to the municipal office must disinfect their hands with hand sanitizer, remain behind the green line, and not breach the sneeze guard. Visitors are encouraged to pay by pre-written cheque. No visitor is permitted to enter who exhibits any signs of illness or who has travelled outside the country in the last 14 days.
- Disinfecting of any surfaces that have been touched by visitor(s) must occur immediately after the visitor(s) have left.

When an Employee Falls Ill:

- The employee is to return home immediately, if they are physically able to. If they are unable leave the work site, they are to put on a non-medical mask, contact a healthcare provider or EMS, and isolate at work as best as they are able.
- The employee must contact the Administrator as soon as possible, who will notify the Reeve.
- The employee must inform the Reeve if the Administrator is unable to do so.

Rural Municipality of Milton No. 292
Agenda – Wednesday May 20th, 2020

8:45 a.m. - Gerald Sonmor

9:30 a.m. - Sue Johnson - via conference call

1. Call to Order
2. Review of Agenda
3. Minutes
 - April 15th, 2020 Regular Meeting of Council
 - April 27th, 2020 Special Meeting of Council
4. Reports
 - Division Reports
 - Agricultural Producers Association of Saskatchewan (APAS)
 - Kindersley Vet Board
 - Kindersley Medical Arts
 - Wheatland Regional Library Board
 - Kindersley Library Board
 - West Central Municipal Government Committee (WCMGC)
 - Kindersley & District Plains Museum
 - Highway 317 Committee (copy)
 - April 9th, 2020 Committee Meeting Minutes (copy)
 - April 27th, 2020 Committee Meeting Minutes (copy)
 - Bylaw Enforcement Officer Report
 - North West Heavy Oil Municipalities Committee- -Tax Relief Requests
 - Prairie West Planning District - April 22nd, 2020
 - Pest Control Officer Inspection Reports
5. Administrators Reports - Financial Report - Income and Expense for April (copy)
6. Correspondence (page 3)
7. Kindersley & District Plains Museum - Request for financial support
8. The Agricultural Health and Safety Network - New base fee for all RMs
9. Notice of Objection to PMRA's Strychnine Decision
10. 2020 Confirmed Education Property Tax Mill Rates
11. Haying Tenders
12. Purchase ROW - W ½ 07 & 18-28-28W3
13. Review of Utility Operator positions and wages
14. WellTraxxRM - Pipeline Project
15. Twp/Rge Signs
16. 2020 Tax payment discounts
17. 2020 Budget - set budget meeting date and time
18. 2019 Audited Financial Statements (copy)
19. Municipal Economic Enhancement Program 2020 (MEEP) - Application for Funding
20. Infrastructure Investment Plan (IIP) - Gas Tax Fund
21. Policy for Drilling License cancellations
22. David & Betty Molloy Student Award

23. Fire Restrictions Bylaw (copy)
24. Website for the RM of Milton (screen)
25. List of Applications for Withdrawal of Land - SMHI
26. Oil and Gas Tax Arrears
27. Alsask Agenda Items
 - Tax Title Property tender
 - Cancel taxes - Parcel S Plan 102210466
 - Transfer outstanding utility account to taxes
 - Alsask Pool
 - 2020 season
 - Quotes for relocation of boiler intakes
 - Invoice for 2020 Waterworks System Assessment and Detailed Cost Estimate
 - Water Disconnections for non-payment
 - 2020 Waterworks Rate Policy and Capital Investment Strategy
 - Alsask WTP distribution pump
 - Plaque for WTP
28. Date of next meeting - June 10th, 2020
29. Other
 - *Workplace Illness Policy and COVID-19 Prevention (addition after agenda deadline)(copy)*
 - *JDL Underground Ltd. - Additional comments regarding liquidated damages charged on gravel contract.(addition after agenda deadline)*
 - *Highway 317 Contracting Party for construction contract (addition after agenda deadline)*
 - *Insurance Claim - crack on Alsask resident truck window (addition after agenda deadline)*
 - *Damage to road top (addition to agenda deadline)*
30. Accounts
31. Adjourn

RM of Milton Correspondence May 20th, 2020

SRC Analytical

- Alsask water samples analysis all printed below:

Date	Free Chlorine	Total Chlorine	Turbidity
21-Apr-2020	0.30	0.61	0.40 (Regular)
05-May-2020	0.70	0.77	0.55 (Regular)

(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

21-Apr-2020 Total Trihalomethane 48.8 ug/L Sask guidelines <100

25-Apr-2020 Total Haloacetic acids 11ug/L Sask guidelines <80

Saskatchewan Association of Rural Municipalities (SARM)

- Weekly Policy Bulletin - March 31st, 2020
- Weekly Policy Bulletin - April 7th, 2020
- Weekly Policy Bulletin - April 14th, 2020
- Weekly Policy Bulletin - April 21st, 2020
- Weekly Policy Bulletin - April 28th, 2020
- Weekly Policy Bulletin - May 5th, 2020
- Weekly Policy Bulletin - May 12th, 2020
- Update from Division 6 Director
- News Release - SK Government Announces \$300M in Municipal Infrastructure Spending
- Information - Saskatchewan Crime Stoppers
- PHO Quarterly (copy)

Ministry of Government Relations

- April 2020 Municipalities Today
- Minister's Orders - Assessment Appeals and Deferral of Municipal by-Elections

Ministry of Highways and Infrastructure

- Province and SARM Introduce Road Ban Exemptions for Agriculture Products

Saskatchewan Municipal Hail Insurance

- 2019 Audited Consolidated Report