

RURAL MUNICIPALITY OF MILTON NO. 292

Minutes of the regular meeting of the council of the Rural Municipality of Milton No. 292 held on Wednesday May 26th, 2021 in the Marengo Community Hall located at 13 Main Street in Marengo, Saskatchewan.

CALL TO ORDER

Reeve Adrian Boisvert called the meeting to order at 8:00 a.m. with the following members in attendance:

Division 1: Darren Cowie

Division 2: Peter Applin

Division 3: Larry Stasiuk

Division 4: Murray Cowie

Division 5: Natalie Sullivan

Division 7: Sara Wilke

Division 6 council member Jordan Sonmor was absent.

The following staff members were in attendance:

Administrator: Robin Busby

Agenda was reviewed by council to be used as a guideline for the meeting.

MINUTES

2021-138 **NATALIE SULLIVAN** – That the minutes from the regular meeting of council held on April 22nd, 2021 be approved as circulated.

CARRIED

BOARD REPORTS

2021-139 **DARREN COWIE** – That the following board reports be filed:

Division Reports

Highway 317 Project Committee

Alsask Water Treatment Plant Report – April 2021

Bylaw Enforcement Briefing – April & May 2021

CARRIED

INCOME AND EXPENSE STATEMENT

2021-140 **SARA WILKE** – That the statement of income and expense for April be approved as presented.

CARRIED

WEST CENTRAL EARLY CHILDHOOD INTERVENTION PROGRAM

2021-141 **NATALIE SULLIVAN** – That we donate \$500.00 to the West Central Early Childhood Intervention Program.

CARRIED

CORRESPONDENCE

2021-142 **SARA WILKE** – That we acknowledge receipt of the following correspondence and file for future reference:

SRC Analytical

Alsask water samples analysis all printed below:

Date	Free Chlorine	Total Chlorine	Turbidity
13-Apr-2021	0.17	0.39	0.36 (Regular)
27-Apr-2021	0.52	1.07	0.55 (Regular)
11-May-2021	0.44	0.61	0.41 (Regular)

(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

27-May-2021 SE 01-30-29W3 2 total coliform detected

11-May-2021 Total Trihalomethane 52.0 ug/L Sask guidelines <100

27-Apr-2021 Health and Toxicity Panel – all within guidelines

Saskatchewan Association of Rural Municipalities (SARM)

Weekly Policy Bulletin – April 27th, 2021

Weekly Policy Bulletin – May 11th, 2021

Weekly Policy Bulletin – May 18th, 2021

Rural Sheaf – April 2021

Letter to Members re: SUMA name change

PHO Quarterly – Spring 2021

Ministry of Government Relations

May 2021 Municipalities Today

Community Futures – Meridian Region

Zone 5 Member Nominations

STARS

Thank you for your donation

CARRIED

DRILLING LICENSES

2021-143 **LARRY STASIUK** – That the following drilling licenses be approved:

Teine Energy

14-11-30-28W3 File No. 21-26096

CARRIED

COMPLIANCE UNDERTAKING – OCCUPATIONAL HEALTH AND SAFETY

2021-144 **PETER APPLIN** – That we acknowledge the compliance undertaking received by Occupational Health and Safety and presented by the Administrator and authorize the required purchases of an angle grinder, flashback devices, and items to secure the welding tanks.

CARRIED

IN-CAMERA

2021-145 **DARREN COWIE** – That we enter an in-camera session at 8:49 a.m. to discuss confidential human resource matters pursuant to Section 120 Subsection 2(a) of *The Municipalities Act*.

CARRIED

OUT OF CAMERA

2021-146 **DARREN COWIE** – That we conclude the in-camera session at 9:19 a.m. and that the regular meeting of council resume.

CARRIED

9:19 a.m. to 9:46 a.m. – Garry Hyland attended the meeting to discuss employee matters, grading of roads, Highway 317, dust control, weed spraying, equipment repairs, and graders.

IN-CAMERA

2021-147 **NATALIE SULLIVAN** – That we enter an in-camera session at 9:49 a.m. to discuss confidential human resource matters pursuant to Section 120 Subsection 2(a) of *The Municipalities Act*.

CARRIED

OUT OF CAMERA

2021-148 **LARRY STASIUK** – That we conclude the in-camera session at 10:27 a.m. and that the regular meeting of council resume.

CARRIED

ADDITIONAL POUND AND POUND KEEPER

2021-149 **LARRY STASIUK** – That we appoint Lisa and Adam Ensor as additional pound keepers for the municipality, with the pound to be located at the Pt NE 06-29-27W3.

CARRIED

BEREAVEMENT LEAVE

- 2021-150** **PETER APPLIN** – That effective May 1st, 2021 all employees be granted twenty eight hour paid days for bereavement leave due to the death of immediate family and ten eight hour paid days due to the death of an extended family member, paid days off to be taken within the period commencing on the death of the family member and ending six months after the death of the family member; the definition of “immediate family” as taken from *The Labour Standards Act* is as follows:
“Immediate family” means a spouse, parent, grandparent, child, brother or sister of an employee or of a spouse.”

CARRIED

CANADIAN MENTAL HEALTH ASSOCIATION DONATION – IN MEMORIAM

- 2021-151** **LARRY STASIUK** – That we donate \$500.00 to the Canadian Mental Health Association Saskatoon in memory of Kallyn Sonmor.

CARRIED

CANADA SUMMER JOBS – WITHDRAW FROM PROGRAM

- 2021-152** **DARREN COWIE** – That we withdraw from the Canada Summer Jobs program for 2021.

CARRIED

DAVID AND BETTY MOLLOY BURSARY RECIPIENT

- 2021-153** **MURRAY COWIE** – That we acknowledge the selection of Jessica Hadwin from Consort Alberta by the selection committee as the recipient of the David and Betty Molloy Bursary and that we authorize payment to be made in the amount of \$5,000.00 to Ms. Hadwin and authorize the Administrator to transfer \$5,000.00 from the Molloy reserve bank account to the general operating account.

CARRIED

MUNICIPAL OFFICE CARPET REPLACEMENT

- 2021-154** **SARA WILKE** – That we contract DunRite Contracting & Flooring Ltd. to replace approximately 1,656 square feet of carpeting and all of the baseboards in the office at a quoted cost of 17,955.83 including taxes, with the costs to be split according to the joint administration arrangement with the Village of Marengo and the Rural Municipality of Antelope Park No. 322.

CARRIED

2020 AUDITED FINANCIAL STATEMENTS

2021-155 **PETER APPLIN** – That we acknowledge the receipt of the 2020 Audited Financial Statements from our auditor, Close Hauta Bertoia Blanchette, and we approve the statements as presented.

CARRIED

APPOINTMENT OF BYLAW ENFORCEMENT OFFICER AND PEACE OFFICER

2021-156 **DARREN COWIE** – That the Council of the Rural Municipality of Milton No. 292 appoints Northbound Planning Ltd., Enforcement Services as a Bylaw Officer within the Rural Municipality of Milton No. 292 pursuant to section 373 of *The Municipalities Act* for the purposes of bylaw enforcement and shall be considered a Peace Officer for the purposes of bylaw enforcement under *The Summary Offences Procedures Act, 1990*; appointment term to be from January 1st, 2021 to December 31st, 2021.

CARRIED

2021 BUDGET MEETING

2021-157 **NATALIE SULLIVAN** – That we hold a special meeting of council on June 25th, 2021 commencing at 8:00 a.m. to discuss and adopt the 2021 budget.

CARRIED

SASKATCHEWAN MUNICIPAL HAIL INSURANCE 2021 WITHDRAWAL

2021-158 **MURRAY COWIE** – That we approve the 2021 Saskatchewan Municipal Hail Insurance Association withdrawal list.

CARRIED

11:08 a.m. - Larry Stasiuk declared a pecuniary conflict of interest as Mr. Stasiuk is the owner/operator of Stasiuk Land & Oil. Larry Stasiuk left the hall.

PAYMENT OF INVOICES - STASIUK LAND & OIL

2021-159 **DARREN COWIE** – That we pay the following invoices to Stasiuk Land & Oil:

Invoice 1667 – Alsask Sewer Line Repair \$14,122.50

CARRIED

11:10 a.m. - Larry Stasiuk returned to the hall.

11:30 a.m. to 12:29 p.m. – Cody Spence from Brandt attended the meeting to discuss the Deere line of graders.

ACCOUNTS

2021-160

LARRY STASIUK – That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED


ADJOURN

2021-161

DARREN COWIE – That this meeting now adjourn at 12:49 p.m.

CARRIED


Reeve


Administrator

Wednesday June 9th, 2021 - 8:00 a.m. - Regular meeting of council

Report Date
25/05/2021 5:01 PM

Rural Municipality of Milton No. 292
List of Accounts for Approval
As of 25/05/2021
Batch: 2021-00031 to 2021-00038

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
Computer Cheques:					
12387	30/04/2021	Alsask Red Lion Restaurant RefundApr2021	Refund overpayment of A/R	20.00	20.00
12388	30/04/2021	Alsask Community Club RecCenRoofing	Rec Center Roofing	4,350.84	4,350.84
12389	30/04/2021	Crosby Hanna & Associates #2 (378-30)	Zoning Amendment - Mar 2021	291.38	291.38
12390	30/04/2021	MEPP Remit 2021-PP07 Remit 2021-PP08 Remit 2021-PP09	Remittance Mar 20-02 Apr 2021 Remittance 03-16 Apr 2021 Remittance 17-30 Apr 2021	1,187.62 3,163.06 4,043.12	8,393.80
12391	30/04/2021	ScotiaBank Visa Stmt15Apr2021	3/4" Dr x 2-1/16" ImpactSocket	68.55	68.55
12392	30/04/2021	Clow, Tracy Contract2021-04	Janitorial Contract- Apr 2021	505.00	505.00
12393	30/04/2021	RM of Antelope Park No. 322 2021-00015	Apr Admin Salaries & Benefits	18,109.34	18,109.34
12394	17/05/2021	102053541 Saskatchewan Ltd. WTP 2021-04	Alsask WTP Operator April	918.75	918.75
12395	17/05/2021	Flocor Inc 6573560	Alsask Sewer Repair	68.82	68.82
12396	17/05/2021	G-Mac's AgTeam Inc MA06102	Aquamark	344.40	344.40
12397	17/05/2021	ScotiaBank VISA Stmt 28Apr2021	Wall Clock - WTP	148.75	148.75
12398	17/05/2021	ScotiaBank Visa Stmt 28Apr2021	Fuel & Antifreeze	427.33	427.33
12399	17/05/2021	SGI 718LAN 2021	Trailtech Trailer	162.38	162.38
12400	25/05/2021	628514 Saskatchewan Ltd. 2687	Spreading Gravel on Hwy 317	1,998.00	1,998.00
12401	25/05/2021	AED Advantage Sales Ltd. INV-18185	AED Pads for Pool & PO	485.93	485.93
12402	25/05/2021	Air Liquide 72825151 72907194	Cylinder Refills Cylinder Exchange/Refill	19.98 277.10	297.08
12403	25/05/2021	Alsask Community Club 2020-2021 SkLot	2020-21SaskLotteriesComGrant	256.92	256.92
12404	25/05/2021	B & T Mears Enterprises Inc. 464 479 484	Flat Repair - Gravel Truck Install Tires 2500 Dodge Alsask Zero Turn Tire	55.50 1,322.50 188.72	1,566.72

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12405	25/05/2021	Bea Bank Beef 4-H Club SK Lotto2020-21	Sask Lotteries Grant 2020-2021	255.00	255.00
12406	25/05/2021	Bee-J's Office Plus 268044	Office Supplies	1,243.95	1,243.95
12407	25/05/2021	Big Rack Vac Services Ltd 39599	Sewer Line Repair -Alsask Base	1,848.00	1,848.00
12408	25/05/2021	Bumper to Bumper 232544	Shop Supplies	64.74	64.74
12409	25/05/2021	Canadian Red Cross CRC-339788	Alsask Pool Badges & Posters	348.24	348.24
12410	25/05/2021	Clow, Tracy Contract2021-05	Janitorial Contract- May 2021	505.00	505.00
12411	25/05/2021	Ensor, Lisa AssortedPoolRep	Pool Repairs	53.79	53.79
12412	25/05/2021	Eston Sheet Metal (1981) Ltd. 26747	Alsask Pool Replace Filter	675.99	675.99
12413	25/05/2021	Faubert Contracting Ltd 4860 4881 4882	Alsask Base Sewer Repair Sewer Line Repair -Alsask Base Sewer Line Repair -Alsask Base	2,719.50 3,101.90 2,854.37	8,675.77
12414	25/05/2021	Great Plains College GP21-075	WaterTreatmentClass1-Wiebe	165.00	165.00
12415	25/05/2021	Heavy Construction Safety 2021-11118 2021-11111	Safety Training - Apr 2021 Safety Training - Apr 2021	78.75 157.50	236.25
12416	25/05/2021	Information Services Corp Stmt 30Apr2021	Title Detail	24.00	24.00
12417	25/05/2021	Kee Sheet Metal (2016) Ltd. 18667 18740	Cap off lines in wall Install faucets @ Pool	727.83 598.29	1,326.12
12418	25/05/2021	Kindersley & District Co-op 5265 22Apr2021 312512	Shop Supply Cardlock Fuel - April 2021	25.85 10,892.96	10,918.81
12419	25/05/2021	Kindersley Bearing (2008) Ltd. 001-035072 001-035178 001-034514 001-035413	Solenoids for Spray Truck Shop Supplies Filter, Repairs, Shop Supply Safety Vests	593.98 52.16 1,569.17 143.86	2,359.17
12420	25/05/2021	Loraas Environmental Services 0000363138	Waste & Recycling-Shop&Alsask	2,048.02	2,048.02
12421	25/05/2021	Marengo Community Club Mtgs 2021-04	Hall Rental - Council Meetings	750.00	750.00
12422	25/05/2021	Marsollier Petroleum Ltd. 339581	Shop Supplies - Grease	109.62	109.62

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12423	25/05/2021	Meridian Surveys Ltd K38826	N 1/2 8(&17)-28-28-3GrDisturb	1,857.20	1,857.20
12424	25/05/2021	Murlin Electronics 269799	Website Design 292-322-Mar	1,939.45	1,939.45
12425	25/05/2021	Northbound Planning IN210275 IN210303	Enforcement Services Enforcement Services	1,725.75 551.26	2,277.01
12426	25/05/2021	Redhead Equipment P86173 P89153 P89155 P91316	Repairs - Backhoe Mower Blades Mulcher Repairs & Filter Shifter - Grader	232.04 4,385.16 1,182.28 3,535.96	9,335.44
12427	25/05/2021	RM of Chesterfield No. 261 2021-00052	Pest Control Contract 2021	971.31	971.31
12428	25/05/2021	SARM SARM804241 SARM21162	Office & Pool Supplies JtE Pest Control Supplies	117.28 2,234.40	2,351.68
12429	25/05/2021	Schmalzbauer, Leon Mark Final Pymt NW29	Final ROW Payment NW292927	545.15	545.15
12430	25/05/2021	SGI 229HYZ 2021	2011 Ford F250 SD Reg Cab	1,302.90	1,302.90
12431	25/05/2021	Saskatchewan Health Authority 3377726 1138681 3378711 1139347	Alsask Water Sample Alsask Water Sample Alsask Water Sample Alsask THM Water Sample	23.00 185.00 23.00 80.75	311.75
12432	25/05/2021	Stasiuk Land & Oil 1667	Sewer Line Repair -Alsask Base	14,122.50	14,122.50
12433	25/05/2021	Technical Safety Authority BR-00141296	Alsask Pool Boiler License	85.00	85.00
12434	25/05/2021	Triod Supply 000-136012	Grader Blades	6,993.00	6,993.00
12435	25/05/2021	Village of Marengo PO SKLott 2020-21	Sask Lotteries Grant 2020-2021	163.28	163.28
12436	25/05/2021	Village of Marengo PO 389 390 April 26, 2021 Postage 2021-04 May 7, 2021 392 393 394 395	NoticePrepAssess Mailout Sonmor Well Water Samples Alsask Water Samples Apr 2021 Office Postage- Joint Alsask Water Samples Postage - Registered Letter Notice of Website Mailouts Send Pool Vacuum to Vancouver Boil Water Advisory Mailout	27.47 18.96 15.21 1,034.45 9.52 22.72 28.90 165.04 15.25	1,337.52
12437	25/05/2021	Westcliffe Composite School			

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		2020-21 Sk Lott	Sask Lotteries Com Grant 20-21	1,013.80	1,013.80
12438	25/05/2021	Cowie, Darren Indemnity'21-05	Councillor Indemnity & Mileage	572.01	572.01
12439	25/05/2021	Applin, Peter Indemnity'21-05	Councillor Indemnity & Mileage	251.30	251.30
12440	25/05/2021	Stasiuk, Larry Indemnity'21-05	Councillor Indemnity & Mileage	268.20	268.20
12441	25/05/2021	Sullivan, Natalie Indemnity'21-05	Councillor Indemnity & Mileage	268.20	268.20
				Total for Bank1:	115,988.16

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: EFT - Electronic Fund Transfer					
Computer Cheques:					
90987	30/04/2021	Payroll - Scotia EFT			
		HylandG PP21-09	Wages, 17-30 Apr 2021	2,380.39	
		KleinC PP21-09	Wages, 17-30 Apr 2021	1,809.26	
		KleinC PP21-S09	Wages, 17-30 Apr 2021	400.00	
		LokenC PP21-09	Wages, 17-30 Apr 2021	1,672.01	
		PakulakEPP21-09	Wages, 17-30 Apr 2021	1,693.72	
		SonmorGPP21-09	Wages, 17-30 Apr 2021	2,449.74	
		WiebeCPP2021-09	Wages, 17-30 Apr 2021	1,784.32	
		WiebeEPP2021-09	Wages, 17-30 Apr 2021	1,569.23	13,758.67
90988	30/04/2021	SaskTel			
		Cell 16Apr2021	Cell Phones	90.08	90.08
90989	04/05/2021	SaskTel			
		ALPool19Apr2021	Pool Phone and Internet	165.09	165.09
90990	07/05/2021	Minister of Finance			
		Remit2021-04	EPT Remittance & Penalty	9,169.22	9,169.22
90991	07/05/2021	Minister of Finance			
		2020 Interest	EPT Remittance & Penalty	0.03	0.03
90992	07/05/2021	Receiver General for Canada			
		RP0001 2021-04	Remittance RP0001 - April 2021	16,568.49	16,568.49
90993	07/05/2021	Receiver General for Canada			
		RP0002 2021-04	Remittance RP0002 - April 2021	109.61	109.61
90994	07/05/2021	SaskTel			
		Office22Apr2021	Municipal Office Phones	301.33	301.33
90995	07/05/2021	SaskTel			
		AWTP 22Apr2021	Alsask Water Plant	59.19	59.19
90996	07/05/2021	SaskTel			
		ASpr 22Apr2021	Alsask Springs Phone	216.57	216.57
90997	11/05/2021	SaskPower			
		SE01Well16Apr21	SE01-30-29W3 Com Well	116.51	116.51
90998	12/05/2021	Receiver General for Canada			
		RP0002-2019PIER	PIER Review - 2019 CPP	119.80	119.80
90999	13/05/2021	SaskPower			
		AShop 21Apr21	Alsask RM Shop	131.96	131.96
91000	14/05/2021	SaskPower			
		SW32Well21Apr21	Community Well SW32-29-27-3	40.98	40.98
91001	14/05/2021	SaskPower			
		APool 21Apr21	Alsask Swimming Pool	118.48	118.48
91002	14/05/2021	SaskPower			
		OldWTP 21Apr21	Old Water Plant	197.24	197.24
91003	14/05/2021	SaskPower			
		Office 21Apr21	Municipal Office	240.55	240.55

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91004	14/05/2021	SaskPower RMShop 21Apr21	RM Shop	318.39	318.39
91005	14/05/2021	SaskPower AWTP 21Apr21	Alsask Water Treatment Plant	417.22	417.22
91006	14/05/2021	SaskPower ASL 21Apr21	Alsask Street Lights	461.32	461.32
91007	14/05/2021	SaskPower SprPH 21Apr21	Alsask Springs Pump House	488.38	488.38
91008	14/05/2021	Payroll - Scotia EFT			
		HylandG PP21-10	Wages, 1 - 14 May 2021	2,380.39	
		KleinC PP21-10	Wages, 1 - 14 May 2021	1,788.48	
		KleinC PP21-S10	Wages, 1 - 14 May 2021	400.00	
		LokenC PP21-10	Wages, 1 - 14 May 2021	1,307.06	
		PakulakEPP21-10	Wages, 1 - 14 May 2021	1,693.72	
		SonmorGPP21-10	Wages, 1 - 14 May 2021	2,161.18	
		WiebeCPP2021-10	Wages, 1 - 14 May 2021	1,990.47	
		WiebeEPP2021-10	Wages, 1 - 14 May 2021	1,572.70	13,294.00
91009	14/05/2021	SaskEnergy OldWTP21Apr21	Old Water Plant - Alsask	130.91	130.91
91010	14/05/2021	SaskEnergy RMShop 21Apr21	RM Shop	145.03	145.03
91011	14/05/2021	SaskEnergy Office 21Apr21	Municipal Office	149.20	149.20
91012	14/05/2021	SaskEnergy AFH/Pool21Apr21	Alsask Pool and Fire Hall	185.95	185.95
91013	14/05/2021	SaskEnergy AWTP 21Apr21	Alsask Water Treatment Plant	437.19	437.19
91014	25/05/2021	Boisvert, Adrian Indemnity'21-05	Councillor Indemnity & Mileage	622.43	622.43
91015	25/05/2021	Cowie, Murray Indemnity'21-05	Councillor Indemnity & Mileage	343.20	343.20
91016	25/05/2021	Sonmor, Jordan Indemnity'21-05	Councillor Indemnity & Mileage	498.17	498.17
91017	25/05/2021	Wilke, Sara Indemnity'21-04 Indemnity'21-05	Council Indemnity & Mileage Council Indemnity & Mileage	238.88 230.56	469.44
				Total for EFT:	59,364.63
				Grand Total:	175,352.79

RM of Milton Correspondence May 26th, 2021

SRC Analytical

- Alsask water samples analysis all printed below:

Date	Free Chlorine	Total Chlorine	Turbidity
13-Apr-2021	0.17	0.39	0.36 (Regular)
27-Apr-2021	0.52	1.07	0.55 (Regular)
27-Apr-2021	0.17	0.39	0.59 (Regular)
11-May-2021	0.44	0.61	0.41 (Regular)

(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

27-May-2021 SE 01-30-29W3 2 total coliform detected

11-May-2021 Total Trihalomethane 52.0 ug/L Sask guidelines <100

27-Apr-2021 Health and Toxicity Panel – all within guidelines

Saskatchewan Association of Rural Municipalities (SARM)

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Rural Sheaf – April 2021

Letter to Members re: SUMA name change

PHO Quarterly – Spring 2021

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May 2021 Municipalities Today

Community Futures – Meridian Region

Zone 5 Board Member Nominations

West Central Early Childhood Intervention Program

Request for Donation

STARS

Thank you for your donation