

RURAL MUNICIPALITY OF MILTON NO. 292

Minutes of the regular meeting of the council of the Rural Municipality of Milton No. 292 held on Wednesday May 8th, 2019 in the municipal council chambers located at 20 1st Avenue North in Marengo, Saskatchewan.

CALL TO ORDER

Deputy Reeve James Loken called the meeting to order at 8:27 a.m. with the following council members in attendance:

Division 2: James Loken

Division 3: Garry Warrington

Division 4: Murray Cowie

Division 5: Larry Stasiuk

Division 6: Barrie Slater

Division 7: Sara Wilke

Reeve David Bond was absent

Division 1 council member Adrian Boisvert was absent

AGENDA

2019-164 SARA WILKE – That the agenda be adopted as circulated with the following amendments:

Additions:

RM of Edenwold No. 158 - Reject proposed annexation - asking for support

Air Conditioner

Community Event License

Highway 317

Correspondence:

SARM – Division 6 Meeting – June 10th, 2019 1:30 p.m. to 4:30 p.m. – North Battleford

Royal Canadian Mounted Police – Kindersley Detachment – 1st Quarter policing stats and Sask Crime Watch Advisory Network

**CARRIED
UNANIMOUSLY**

MINUTES

2019-165 MURRAY COWIE – That the minutes from the regular meeting of council held on April 10th, 2019 be approved as circulated.

CARRIED

BOARD REPORTS

2019-166 BARRIE SLATER – That the following board reports be filed:
Division Reports

CARRIED

8:45 a.m. to 9:10 a.m. – Gerald Sonmor attended the meeting to discuss gravelling, pulling of shoulders, grading of lanes into farmyards, spraying of shoulders, fencing on Marengo West project, backhoe repairs, Jeffries Spring, picking rocks with skid steer, filling of potholes in Alsask, and road repairs.

INCOME AND EXPENSE STATEMENT

2019-167 **MURRAY COWIE** – That the statement of income and expense for April be approved as presented.

CARRIED

CORRESPONDENCE

2019-168 **BARRIE SLATER** – That we acknowledge receipt of the following correspondence and file for future reference:

SRC Analytical

09-Apr-2019	1.16	1.44	0.30
24-Apr-2019	0.74	1.01	0.19

Swimming Pool - 24-Apr-2019 - No detectable coliform or E. Coli

Saskatchewan Association of Rural Municipalities (SARM)

News Release - SARM Responds to Federal Canola Announcement

Division 6 Director Darwin Whitfield - Activity Update

Division 6 Meeting - June 10th, 2019 1:30 p.m. - 4:30 p.m. - North

Battleford

PHO Quarterly

Ministry of Government Relations

April 2019 Municipalities Today

Single Engine Aircraft Tanker (SEAT) program

2019 Confirmed Education Property Tax Mill Rates

Royal Canadian Mounted Police - Kindersley Detachment

1st Quarter policing stats and Sask Crime Watch Advisory Network

Close Hauta Bertoia Blanchette

Completion of 2018 Audit

Challenger Dozer Services

Soil Stabilizer and Rock Grinder

Heritage Manor Auxiliary

Thank you for your donation

Kindersley & District Music Festival
Thank you for your support

Saskatchewan Crime Stoppers
Thank you for your contribution

CARRIED

2019 WESTERN CANADA SUMMER GAMES

2019-169 **GARRY WARRINGTON** – That we acknowledge receipt of the letter from the City of Swift Current Mayor Denis Perrault about the upcoming 2019 Western Canada Summer Games.

CARRIED

SOUTHWEST MUNICIPAL GOVERNMENT COMMITTEE

2019-170 **GARRY WARRINGTON** – That we authorize Administrator Robin Busby to attend the Southwest Municipal Government Committee meeting on June 27th, 2019 in Swift Current.

CARRIED

RURAL MUNICIPALITY OF EDENWOLD NO. 158 - REQUEST FOR SUPPORT

2019-171 **SARA WILKE** – That we acknowledge receipt of the Rural Municipality of Edenwold No. 158 letter dated May 6th, 2019 in regards to the proposed annexation of lands by the Town of White City.

CARRIED

CERTIFICATE OF APPROVAL - PROPOSED SUBDIVISION - NE 02-28-29W3

2019-172 **LARRY STASIUK** – That we acknowledge receipt of the Certificate of Approval from the Ministry of Government Relations - Community Planning for the proposed subdivision of NE 02-28-29W3.

CARRIED

ZONING BYLAW AMENDMENT

2019- 173 **GARRY WARRINGTON** – That we acknowledge receipt of approval of Bylaw 2018-07, a bylaw to amend the Zoning Bylaw No. 127 from the Ministry of Government Relations - Community Planning.

PROPOSED SUBDIVISION - SE 15-28-29W3

2019-174 **GARRY WARRINGTON** – That the Rural Municipality of Milton No. 292 in lieu of public reserve dedication require that the landowner of the SE 15-28-29W3, pay \$928.00 as a municipal reserve payment related to the subdivision of SE 15-28-29W3; and that no servicing agreement is

required by the municipality and that the council is not aware of any land use conflicts in the vicinity.

CARRIED

ASSET MANAGEMENT STRATEGY

2019-175 SARA WILKE– That the Asset Management Strategy attached hereto and forming part of these minutes be approved effective May 8th, 2019.

CARRIED

RURAL CRIME WATCH

2019-176 GARRY WARRINGTON – That we appoint Sara Wilke as the municipality's representative on the area's Rural Crime Watch board.

CARRIED

DAVID & BETTY MOLLOY STUDENT AWARD

2019-177 LARRY STASIUK – That we acknowledge Kurtis Mundt as the recipient of the David & Betty Molloy Student Award for 2019 as determined by the selection committee, and that we instruct the Administrator to disperse the \$5,000.00 award to Mr. Mundt once proof of enrollment has been received.

CARRIED

OFFICE CLOSURE

2019-178 MURRAY COWIE – That we approve the closure of the municipal office on June 21st, 2019 to allow for the installation of the generator at the municipal office; and that we approve Robin Busby and Lisa Ensor to remain working that day.

CARRIED

SUMMER STUDENT

2019-179 SARA WILKE – That we hire Elizabeth Wiebe for a seasonal summer position at a rate of \$19.00 per hour.

CARRIED

EMPLOYEE WAGE INCREASE

2019-180 SARA WILKE – That we increase Cory Loken's wage from \$20.00 per hour to \$22.00 per hour effective May 1st, 2019.

CARRIED

9:58 a.m. to 10:09 a.m. – Sue Johnson attended the meeting to discuss spring lesson enrolment, mixing valve replacement, pressure switch for boiler, and keys for pool.

JEFFRIES SPRING

2019-181 **MURRAY COWIE** – That we contract a steamer truck to thaw out the frozen line at Jeffries Spring.

CARRIED

10:26 a.m. – James Loken declared a conflict of interest as the next item up for discussion he has an interest in the property.

10:26 a.m. - Division 6 council member Barrie Slater assumed the duties of the chair as per Bylaw 2016-05 section 32.4(c).

NE 31-27-28W3 - POTENTIAL LEASE

2019-182 **SARA WILKE** – That we table further discussion of a potential lease of NE 31-27-28W3 until the July meeting of council.

CARRIED

10:38 a.m. – James Loken returned to the board room.

10:39 a.m. – James Loken resumed the duties of the chair.

RELIEF WATER TREATMENT PLANT OPERATOR

2019-183 **SARA WILKE** – That employee Cory Loken work under the supervision of water treatment plant operator Gordon Chiliak as a relief water treatment plant operator and that his duties as relief water treatment plant operator be conducted during his regular working hours.

CARRIED

COMMUNITY EVENT LICENSE

2019-184 **GARRY WARRINGTON** – That we approve the issuance of a Community Event License to the Alsask Community Club for the following events:
Life-size Foosball Tournament - June 1st, 2019 - 2:00 p.m. to 2:00 a.m.
Bike Rally - June 22nd, 2019 - 2:00 p.m. to 2:00 a.m.

CARRIED

ACCOUNTS

2019-185

SARA WILKE – That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED

ADJOURN

2019-186

GARRY WARRINGTON – That this meeting now adjourn at 11:05 a.m.

CARRIED

[REDACTED]

Reeve

[REDACTED]

Administrator

Wednesday June 12th, 2019 - 8:30 a.m. - Regular meeting of council

[REDACTED]

Report Date
08/05/2019 9:36 AM

Rural Municipality of Milton No. 292
List of Accounts for Approval
As of 08/05/2019
Batch: 2019-00039 to 2019-00045

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
Computer Cheques:					
11244	11/04/2019	Herbal Twist Ratepayer Mtg	Donuts for Ratepayer Meeting	50.00	50.00
11245	11/04/2019	Minister of Finance LokenCory	Pesticide Service License	50.00	50.00
11246	08/05/2019	102023541 Saskatchewan Ltd. Apr 2019 WTP	Alsask WTP Operator	1,220.63	1,220.63
11247	08/05/2019	Air Liquide 69859682	Cylinder Refills	17.98	17.98
11248	08/05/2019	Bumper to Bumper 205715	Shop Supplies	216.57	216.57
11249	08/05/2019	Delco Automation Inc. M18075	Service turbidimeter	632.70	632.70
11250	08/05/2019	Enviroway Detergent Man Inc IN035926 CN005433	WTP Chemicals Chemical Drum Returns	937.62 78.75-	858.87
11251	08/05/2019	Find It Locators Ltd 11351	Locate prep for road work	483.00	483.00
11252	08/05/2019	G-Mac's AgTeam Inc MA04711	Aquamark	688.80	688.80
11253	08/05/2019	Hill Acme Machine Ltd 109766	Shop Supplies	28.59	28.59
11254	08/05/2019	Information Services Corp April 2019	Plan Image & Title	44.05	44.05
11255	08/05/2019	Jamac Publishing Ltd 26657	Notice of Assessment Roll	215.25	215.25
11256	08/05/2019	Kee Sheet Metal (2016) Ltd. 10582	Balance on Replacement Furnace	3,846.37	3,846.37
11257	08/05/2019	LUK Plumbing Heating&Electric 37501 37587	Repair Pool Boilers Hot Temp Control	2,193.92 265.02	2,458.94
11258	08/05/2019	Marengo Community Club 2018-19 SK Lott	2018-2019 Sask Lotteries Grant	1,432.46	1,432.46
11259	08/05/2019	McDougall Gauley LLP 603020	Legal - Tax Enforcement Callus	247.40	247.40
11260	08/05/2019	MEPP PP07E05Apr2019 PP08E19Apr2019	Remittance Mar 23-Apr 5, 2019 Remittance April 6-19, 2019	2,290.28 2,877.26	5,167.54
11261	08/05/2019	Minister of Finance 237732	Notice of Assessment Roll Ad	30.00	30.00
11262	08/05/2019	Peat, Ken & Arleen Tax Refund	Tax Refund	146.96	146.96

Report Date
08/05/2019 9:36 AM

Rural Municipality of Milton No. 292
List of Accounts for Approval
As of 08/05/2019
Batch: 2019-00039 to 2019-00045

Page 2

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
11263	08/05/2019	Pyttlik, Lorelie April 2019	WTP Relief Operator - Apr 2019	420.00	420.00
11264	08/05/2019	Norsask Farm Equipment Issued To: Redhead Equipment X32273 X32198 X32858	Grader G976 Repairs Grader G970 Repairs Backhoe Repairs	965.37 168.39 4,357.05	5,490.81
11265	08/05/2019	RM of Antelope Park No. 322 2019-00012 2019-00013 2019-00015	Power Mobile Equip Training Joint Admin Exp SARM Benefits Joint Admin Exp Jan - Mar 2019	250.00 7,039.80 10,846.82	18,136.62
11266	08/05/2019	RM of Chesterfield No. 261 2019-00016	Pest Control Contract - April	431.78	431.78
11267	08/05/2019	SARM SARM18961 ATS1230-5000582 PSIP19292-4 BEN103507 CN ST292190430	Pest Control Products Signs Insurance on Skidsteer 2019 EHD Benefit Adjustments Office Supplies	2,472.96 87.20 150.18 123.90- 192.15	2,778.59
11268	08/05/2019	ScotiaBank VISA Stmnt 26Apr2019	Ratepayers Supplies & Interest	20.59	20.59
11269	08/05/2019	ScotiaBank Visa Stmnt 26 Apr2019	Trailer Straps & 317 Well Cable	273.37	273.37
11270	08/05/2019	SGI 718LAN 2019	Trailtech Trailer	162.38	162.38
11271	08/05/2019	Sim-Con Oilfield Equipment Ltd 42396	Annual Fire Ext. Inspections	49.95	49.95
11272	08/05/2019	Saskatchewan Health Authority 3321018 3321970 2144836	Alsask Water Sample Alsask Water Sample Alsask Water Sample	23.00 23.00 23.00	69.00
11273	08/05/2019	Technical Safety Authority BI-00015802 BR-00135357	Pool Boiler Inspection Alsask Pool Boiler License	31.50 85.00	116.50
11274	08/05/2019	Triod Supply 000-122608 000-122924	Degelman Mower Parts Grader Blades	1,668.38 5,883.00	7,551.38
11275	08/05/2019	Uline Canada Corporation 5327636	Signs	361.56	361.56
11276	08/05/2019	Village of Marengo PO 279 April 2019 May 7, 2019 280	Postage March 2019 Postage Alsask Water Samples Postage TTP Registered Letter	19.86 393.27 17.07 9.98	440.18
11277	08/05/2019	Waste Management Corporation			

Report Date
08/05/2019 9:36 AM

Rural Municipality of Milton No. 292
List of Accounts for Approval
As of 08/05/2019
Batch: 2019-00039 to 2019-00045

Page 3

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		1022483-0269-1	Garbage Bins - Shop & Alsask	201.27	201.27
11278	08/05/2019	Wolseley Industrial Canada Inc			
		664727-01	Alsask Pool Supplies	125.65	
		721534	Alsask Pool Supplies	66.60	192.25
11279	08/05/2019	Cowie, Murray			
		EHD Refund	EHD Premium Refund	20.16	20.16
11280	08/05/2019	UFA			
		303666840	Fence Materials - Marengo West	2,067.88	2,067.88
11281	08/05/2019	Cowie, Murray			
		8May2019Mtg	Councillor Indemnity & Mileage	378.00	378.00
11282	08/05/2019	Stasiuk, Larry			
		8May2019Mtg	Councillor Indemnity & Mileage	278.00	278.00
11283	08/05/2019	Slater, Barrie			
		8May2019Mtg	Councillor Indemnity & Mileage	310.00	310.00
				Total for Bank1:	57,586.38

Report Date
08/05/2019 9:36 AM

Rural Municipality of Milton No. 292
List of Accounts for Approval
As of 08/05/2019
Batch: 2019-00039 to 2019-00045

Page 4

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: EFT - Electronic Fund Transfer					
Computer Cheques:					
90166	11/04/2019	ScotiaBank - Line of Credit Principle201904	Line of Credit Principle Pmt	8,333.34	8,333.34
90167	15/04/2019	SaskPower SW32Well19Mar19	Community Well SW32-29-27-3	47.20	47.20
90168	15/04/2019	SaskPower RMShop 19Mar19	RM Shop	224.91	224.91
90169	15/04/2019	SaskPower AShop 19Mar19	Alsask RM Shop	241.77	241.77
90170	15/04/2019	SaskPower Office 19Mar19	Municipal Office	254.32	254.32
90171	15/04/2019	SaskPower OldWTP 19Mar19	Old Water Plant	316.16	316.16
90172	15/04/2019	SaskPower SprPH 20Mar19	Alsask Springs Pump House	441.04	441.04
90173	15/04/2019	SaskPower AWTP 19Mar19	Alsask Water Treatment Plant	461.60	461.60
90174	15/04/2019	SaskPower ASL 19Mar19	Alsask Street Lights	499.93	499.93
90175	15/04/2019	SaskPower APool 19Mar19	Alsask Swimming Pool	632.60	632.60
90176	15/04/2019	SaskEnergy AShop19Mar19	Alsask Shop	40.43	40.43
90177	15/04/2019	SaskEnergy OIWTP19Mar19	Old Water Plant - Alsask	153.73	153.73
90178	15/04/2019	SaskEnergy RMShop19Mar19	RM Shop	216.83	216.83
90179	15/04/2019	SaskEnergy Office19Mar19	Municipal Office	231.23	231.23
90180	15/04/2019	SaskEnergy AWTP 19Mar19	Alsask Water Treatment Plant	306.41	306.41
90181	15/04/2019	SaskEnergy AFH/Pool19Mar19	Alsask Pool and Fire Hall	362.27	362.27
90182	19/04/2019	Payroll - Scotia EFT			
		HylandG PP1908	Wages, April 6-19, 2019	1,141.42	
		JohnsonS PP1908	Wages, April 6-19, 2019	1,311.80	
		KleinC PP1908	Wages, April 6-19, 2019	1,592.06	
		KleinC PP1908S	Wages, April 6-19, 2019	400.00	
		LokenC PP1908	Wages, April 6-19, 2019	1,388.88	
		SonmorG PP1908	Wages, April 6-19, 2019	2,292.62	
		WiebeC PP1908	Wages, April 6-19, 2019	2,068.92	
		MundtA PP1908	Wages, April 6-19, 2019	101.20	

Report Date
08/05/2019 9:36 AM

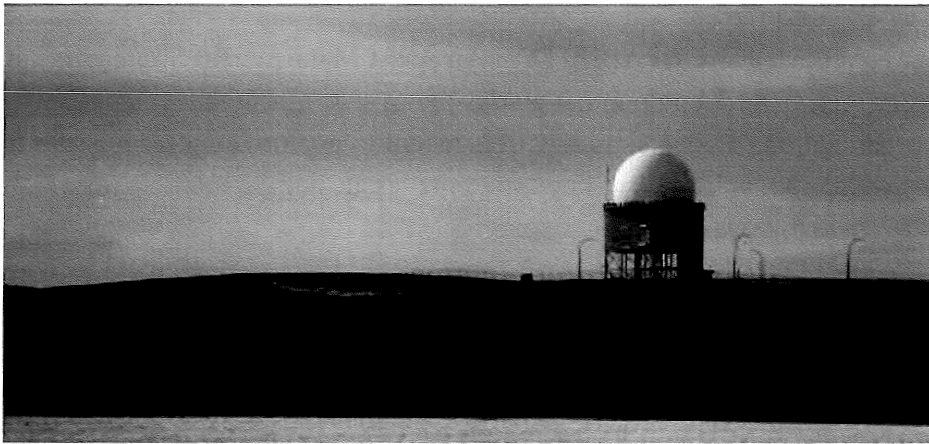
Rural Municipality of Milton No. 292
List of Accounts for Approval
As of 08/05/2019
Batch: 2019-00039 to 2019-00045

Page 5

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		JohnsonS PP1907	Wages, up to Apr 5, 2019	997.91	11,294.81
90183	19/04/2019	ScotiaBank - Line of Credit			
		Interest 201904	Line of Credit Interest Pmt	791.67	791.67
90184	22/04/2019	Minister of Finance			
		Jan-Mar2019	PST Remittance	379.56	379.56
90185	01/05/2019	SaskTel			
		Cells 16Apr2019	Cell Phones	90.08	90.08
90186	03/05/2019	Payroll - Scotia EFT			
		HylandG PP1909	Wages, April 20-May 3, 2019	2,319.24	
		JohnsonS PP1909	Wages, Apr 20-May 3, 2019	1,810.01	
		KleinC PP1909	Wages, Apr 20-May 3, 2019	1,610.98	
		KleinC PP1909S	Wages, Apr 20-May 3, 2019	400.00	
		LokenC PP1909	Wages, Apr 20-May 3, 2019	1,553.01	
		SonmorG PP1909	Wages, Apr 20-May 3, 2019	2,131.30	
		WiebeC PP1909	Wages, Apr 20-May 3, 2019	1,780.37	
		HoytR PP1909	Wages, Apr 20-May 3, 2019	819.76	
		MundtA PP1909	Wages, Apr 20-May 3, 2019	234.61	
		MundtJ PP1909	Wages, Apr 20-May 3, 2019	594.14	
		WilsonK PP1909	Wages, Apr 20-May 3, 2019	112.57	13,365.99
90187	06/05/2019	SaskTel			
		Pool19Apr2019	Pool Phone and Internet	179.37	179.37
90188	07/05/2019	Minister of Finance			
		April 2019	EPT Remittance - Monthly	1,169.92	1,169.92
90189	08/05/2019	Loken, James			
		8May2019Mtg	Councillor Indemnity & Mileage	256.00	256.00
90190	08/05/2019	Warrington, Garry			
		8May2019Mtg	Councillor Indemnity & Mileage	460.02	460.02
90191	08/05/2019	Wilke, Sara			
		8May2019Mtg	Council Indemnity & Mileage	245.53	245.53
				Total for EFT:	40,996.72
				Grand Total:	98,583.10



ASSET MANAGEMENT STRATEGY



Approved by Council – May 8th, 2019
Review Date – May 2021

EXECUTIVE SUMMARY

BACKGROUND – The Asset Management Strategy provides an overview of asset management, its principles and expected benefits from adopting Asset Management.

RISKS CRUCIAL TO COUNCIL’S OPERATIONS – The overall purpose of the Asset Management strategy is to understand the cause, effect and likelihood of adverse events occurring, to manage such risks to an acceptable level and to provide an audit trail for the management of risks.

ASSET MANAGEMENT CAPABILITY – An Asset Management Strategy is a high level but very important document that guides the overall asset management activities within an organization. Being a strategy, it is meant to explore long-term issues and ensure the overall plan is limited to key “strategic” issues of the municipality.

STRATEGY OUTLOOK – As an Asset Management strategy should be a strategy for identifying and implementing a more cost – effective way of providing and maintaining Assets and a way to make the Rural Municipality of Milton No. 292 a better place to live.

ASSET MANAGEMENT IMPLEMENTATION – The Asset Management strategy is to be implemented after consultation between Council and administrative staff, ensuring that an appropriate level of service is provided for the ratepayers of the Rural Municipality of Milton No. 292.

INTRODUCTION

The Rural Municipality of Milton No. 292 is already performing a form of asset management: we operate our assets, fix them when they break and try to plan for future maintenance needs. This, however, is a reactive approach to asset management rather than a proactive approach.

Asset Management helps bring together people and skills across the organization to solve service and infrastructure problems: engineers, planners, administration and elected officials.

The Government of Canada has provided the Gas Tax Fund as a means of helping communities with the infrastructure challenges that they face. They realize the infrastructure challenges that this nation faces. The Government of Saskatchewan has made it mandatory that municipalities in Saskatchewan adopt an Asset Management Policy and Strategy by June 30, 2018. Those municipalities who do not comply risk losing their Gas Tax funding.

The Rural Municipality of Milton No. 292 must first adopt an Asset Management Policy, and then develop an Asset Management Strategy. From these two documents, the Asset Management Plan is formed, and lastly the planning culminates in a Long-Term Financial Plan.

WHAT ASSETS DO WE HAVE?

The Rural Municipality of Milton No. 292 has key asset networks such as:

- Transportation Network, including graveled roads, culverts and signs
- Water Network, including water treatment plant, water mains, water meters, community wells, truck fill water stations, and reservoir
- Sewer Network including sewer mains and lagoon
- Machinery and Equipment Assets
- Building Assets
- Land

Other assets and service areas of the RM include:

- Employees
- Technology equipment

COUNCIL'S ASSETS AND THEIR MANAGEMENT

As our community has grown, there has been an increased demand for better roads and asset infrastructure. Balancing community expectations with the risk of aging infrastructure and potential service disruption along with limited funding available to municipalities requires us to be diligent in taking action to make our communities more sustainable and resilient. The RM of Milton No. 292 assets mainly include transportation services to all ratepayers in the municipality, and water and sewer services to ratepayers in the former Village of Alsask. These services are provided through our municipal roads, water and sewer infrastructure, machinery and equipment, and buildings. Grid surfaces are constructed and maintained to provide for travel and access to farm residences, farmland, acreages and oi/commercial developments. Projects are considered during the budget process with attention given to factors such as traffic counts and availability of conditional provincial grants. Water and sewer infrastructure repairs and maintenance are considered when the infrastructure is in need of repair or replacement. Machinery and equipment are updated from time to time based on factors including condition, remaining warranty and cost of replacement. Buildings are maintained and occasionally renewed with consideration to factors including capacity to accommodate existing employees and equipment, and safety of work environment as set by legislation (i.e. Occupational Health and Safety Regulations, 1996).

WHERE DO WE WANT TO BE? COUNCIL'S MISSION, GOALS & OBJECTIVES

The RM of Milton No. 292's goal is to meet the defined level of service (as amended from time to time) in the most cost-effective manner for present and future ratepayers.

Objectives are:

- To take a lifecycle approach to maintain the RM of Milton No. 292's assets to agreed levels of service at the lowest cost possible for each year of useful life.
- To manage the impact of growth through demand management and infrastructure investment
- To monitor performance by including technologies that may give the right answer to asset management concerns or even to compel change
- To identify, assess and appropriately control risks.
- To provide a linkage to a long-term financial plan which identifies required, affordable expenditures and outlining how it will be allocated.

HOW ARE WE GOING TO DO IT? ASSET MANAGEMENT ACTIVITIES

Year One (2019)

- Define Level of Service
- Develop an Asset Management Policy & Strategy
- Add the current condition & desired condition of assets to the Asset Register
- Begin developing individual Asset Management Plans per major class

Year Two (2020)

- Develop risk framework
- Report on replacement costs for all assets
- Data collection relating to replacement and operations/maintenance
- Add to Improvement Plan within the Asset Management Plan as required
- Continue developing individual Asset Management Plans per major class

Year Three to Five (2021 – 2023)

- Develop proposed replacement schedule
- Develop a long-term financial plan by linking the capital and operational plan
- Identify the funding gap between current and desired condition for completed asset classes

A review of the current condition of the assets must occur. In 2009, an inventory of the capital assets was undertaken. The next step is to expand on that by reviewing:

- Where it is? (inventory)
- What is it worth? (costs/replacement rates)
- What condition is it in and what is its remaining service life? (condition and capability analysis)
- What is the level of service expectation and what needs to be done? (capital and operating plans)
- When do we need to do it? (capital and operating plans)
- How much will it cost and what is the acceptable level of risk? (short and long term financial plan?) Does it need to be prioritized or managed?
- What is our funding shortfall? Current plan to fund that gap?
- What are the funded and unfunded needs over the next 10 years for the total infrastructure?

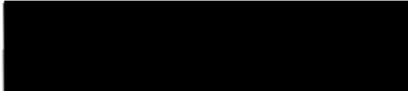
The Administrator, Assistant Administrator, Foreman, and Council will undertake this review.

FINANCIAL SUMMARY

In order to deliver affordable services, we will need to ensure that we set aside sufficient funds to operate, maintain and replace our assets. Once we complete our development of an Asset Management Plan for all of our assets we will have a greater understanding of the gap between the current and desired conditions. We will then re-evaluate the level of service that we are able to provide. If we are unable to fill this gap we run the risk of running higher operating costs, negatively impacting the environment, potential threats to public health and safety as well as other social costs, lost economic potential and productivity and even higher capital costs in the future.

CONCLUSION

The Asset Management Strategy is the template for the Asset Management Plan. All documents regarding Asset Management form part of our life cycle approach to Asset Management and should be reviewed and changed as needed. Our hope is that any decisions that are made with an understanding of service, risk, demand drivers and cost. This strategy will be reviewed and revised annually as we continue to gain a greater understanding the level of service we are able to deliver while identifying risks and evaluating our assets' conditions with the goal of doing a comprehensive review by June 2022.


Reeve


Administrator

May 8, 2019
Date

Rural Municipality of Milton No. 292

Agenda – Wednesday May 8th, 2019

8:45 a.m. - Gerald Sonmor

10:00 a.m. - Sue Johnson

1. Call to Order
2. Adopt Agenda
3. Minutes
4. Reports
 - Division Reports
 - Agricultural Producers Association of Saskatchewan (APAS)
 - Kindersley Vet Board
 - Kindersley Medical Arts
 - Wheatland Regional Library Board
 - Kindersley Library Board
 - West Central Municipal Government Committee (WCMGC)
5. Administrators Reports - Financial Report - Income and Expense for April
6. Correspondence (page 3)
7. 2019 Western Canada Summer Games
8. Southwest Municipal Government Committee
9. *RM of Edenwold No. 158 - Reject proposed annexation - asking for support (addition after agenda deadline)*
10. Certificate of Approval - Proposed Subdivision NE ¼ 02-28-29W3
11. Approval of Bylaw 2018-07 - a Bylaw to amend Zoning Bylaw No. 127
12. Proposed Subdivision SE ¼ 15-28-29W3 - Municipal Reserve payment amount
13. Clubroot Bylaw (copy)
14. Asset Management Strategy (copy)
15. Rural Crime Watch
16. Molloy Bursary - acknowledge approved applicant and payment of funds
17. Installation of generator at office
18. Hiring of summer employee
19. Completion of three months - RM employee
20. Gravel map
21. Jeffries Spring
22. NE 31-27-28W3 - Alsask Springs location

23. Alsask Agenda Items
 - Hiring of pool staff
 - Relief Water Treatment Plant
24. Other
 - *Air Conditioner (addition after agenda deadline)*
 - *Community Event Licenses - Alsask Community Club (addition after agenda deadline)*
 - *Highway 317*
25. Accounts
26. Adjourn

RM of Milton Correspondence May 8th, 2019

SRC Analytical

- Alsask water samples analysis all printed below:

<u>Date</u>	<u>Free Chlorine</u>	<u>Total Chlorine</u>	<u>Turbidity</u>
09-Apr-2019	1.16	1.44	0.30
24-Apr-2019	0.74	1.01	0.19

(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

Swimming Pool - 24-Apr-2019 - No detectable coliform or E. Coli

Saskatchewan Association of Rural Municipalities (SARM)

- News Release - SARM Responds to Federal Canola Announcement
- Division 6 Director Darwin Whitfield - Activity Update
- *Division 6 Meeting - June 10th, 2019 1:30 p.m. - 4:30 p.m. - North Battleford (addition after agenda deadline)*
- PHO Quarterly (copy)

Ministry of Government Relations

- April 2019 Municipalities Today (copy)
- Single Engine Aircraft Tanker (SEAT) program
- 2019 Confirmed Education Property Tax Mill Rates

Royal Canadian Mounted Police - Kindersley Detachment

- *1st Quarter policing stats and Sask Crime Watch Advisory Network (copy) (addition after agenda deadline)*

Close Hauta Bertoia Blanchette

- Completion of 2018 Audit

Challenger Dozer Services

- Soil Stabilizer and Rock Grinder

Heritage Manor Auxiliary

- Thank you for your donation

Kindersley & District Music Festival

- Thank you for your support

Saskatchewan Crime Stoppers

- Thank you for your contribution