

## **RURAL MUNICIPALITY OF MILTON NO. 292**

Minutes of the first meeting of the council of the Rural Municipality of Milton No. 292 held on Thursday November 12<sup>th</sup>, 2020 in the Marengo Community Hall located at 13 Main Street in Marengo, Saskatchewan.

Member of Council Oaths were signed by Reeve Adrian Boisvert, Division 1 council member Darren Cowie, Division 3 council member Larry Stasiuk, Division 5 council member Natalie Sullivan and Division 7 council member Sara Wilke.

### **CALL TO ORDER**

Reeve Adrian Boisvert called the meeting to order at 8:34 a.m. with the following members in attendance:

**Division 1:** Darren Cowie

**Division 2:** VACANT

**Division 3:** Larry Stasiuk

**Division 4:** Murray Cowie

**Division 5:** Natalie Sullivan

**Division 6:** Jordan Sonmor

**Division 7:** Sara Wilke

The following staff members were in attendance:

**Administrator:** Robin Busby

One guest was in attendance.

### **AGENDA**

**2020-385**

**SARA WILKE** – That the agenda be used as a guideline for this meeting and that we approve the following changes to the agenda:

Add “Sea Cans”

Add “Invoice from Stasiuk Land & Oil”

Add “Purchase of office computer”

Table Item 18 – SARM Fidelity Bond Self-Insurance Plan to December 2020 meeting

Table Item 19 – SARM Liability Self-Insurance Plan for 2021 to December 2020 meeting

Table Item 20 – SARM Excess Liability Insurance – 2021 Renewal to December 2020 meeting

Table Item 21 – SARM New Cyber Liability Coverage Available January 1<sup>st</sup>, 2021 to December 2020 meeting

**CARRIED**

### **MINUTES**

**2020-386**

**JORDAN SONMOR** – That the minutes from the regular meeting of council held on October 21<sup>st</sup>, 2020 be approved as circulated.

**CARRIED**

**INSTALLATION OF RISER – TURNSTONE ENERGY INC.**

**2020-387**     **LARRY STASIUK** – That we approve the installation of a riser at the following location:  
*Turnstone Energy Inc.*  
SE 32-29-27W3

**CARRIED**

**2020 MUNICIPAL ELECTION RESULTS**

**2020-388**     **JORDAN SONMOR** – That we acknowledge the results of the 2020 election:

*Reeve*

<u>Candidate</u>	<u>Votes</u>
Boisvert, Adrian	65
Loken, James	49

*Division 1*

Darren Cowie – Acclaimed

*Division 3*

Larry Stasiuk – Acclaimed

*Division 5*

Natalie Sullivan – Acclaimed

*Division 7*

Sara Wilke – Acclaimed

**CARRIED**

**RESIGNATION OF DIVISION 2 COUNCIL MEMBER**

**2020-389**     **MURRAY COWIE** – That we acknowledge the resignation of Division 2 council member James Loken effective 8:29 a.m. on November 12<sup>th</sup>, 2020 as per section 72(2) & (3a) of *The Local Government Election Act*.

**CARRIED**

**BY-ELECTION**

**2020-390**     **NATALIE SULLIVAN** – That we hold a by-election for Division 2 on January 6<sup>th</sup>, 2021 from 9:00 a.m. to 8:00 p.m.

**CARRIED**

**BY-ELECTION POLLING PLACE**

**2020-391**     **DARREN COWIE** – That a polling place be established for the by-election for Division 2 on January 6<sup>th</sup>, 2021 at the Marengo municipal office located at 20 1st Avenue North in the Marengo, Saskatchewan.

**CARRIED**

**ADVANCE POLL**  
**2020-392**

**JORDAN SONMOR** – That we schedule an advance poll for the by-election for Division 2 to be held in the municipal office in Marengo located at 20 1st Avenue North from 9:00 a.m. to 4:00 p.m. on Tuesday December 22<sup>nd</sup>, 2020, if required.

**CARRIED**

**APPOINTMENTS**  
**2020-393**

**DARREN COWIE** – That the following appointments be made for the period from November 12<sup>th</sup>, 2020 to the next meeting following the 2022 general elections:

<b>Appointment/Committee</b>	<b>Members</b>
Administrator, Assessor, Tax Collector	Robin Busby
APAS Representative	James Loken (elected by acclamation)
Animal Control Officer	Cory Loken/Gerald Sonmor
Auditor	Close, Hauta, Bertoia, Blanchette
Board of Revision	3 from RM 322 to be appointed prior to hearings
Building Inspector - all classes	Chris Gates, Karly Heatcoat, Terry Rolleston
David & Betty Molloy Student Award Selection Committee	Larry Stasiuk, Sara Wilke
Bylaw 2007-01 Designated Officer	Gerald Sonmor
Bylaw Officer	Robin Busby, Luc Morin
Bylaw Review Committee - Division 7 Bylaws	Adrian Boisvert, Sara Wilke, Robin Busby
Development Appeals Board	Gord Krismer & Associates
Division 7 Pound	Division 7 Shop
Emergency Planning Committee	Jordan Sonmor, Natalie Sullivan, Darren Cowie, Robin Busby
EMO Coordinator	Robin Busby
Finance	Natalie Sullivan, Darren Cowie, Sara Wilke (alternate)
Fire Rangers	Each councillor for his/her division
Highway 317 Project Committee	Adrian Boisvert, Larry Stasiuk, Jordan Sonmor
Janitor	Tracy Clow
Joint Administration	Adrian Boisvert, Darren Cowie, Larry Stasiuk, Sara Wilke (alternate)
Kindersley & District Health & Wellness Foundation Inc.	No appointment
Kindersley & District Plains Museum	No appointment
Kindersley Library Board	Natalie Sullivan
Kindersley Regional Medical Arts Authority	No appointment

North West Heavy Oil Municipalities	Sara Wilke
Peace Officer	Robin Busby, Luc Morin
Pest Control Officer	Gordon Roesch
Polling Place	Marengo Municipal Office, Alsask Drop Inn Centre
Pound	Saskatoon Livestock Sales
Pound Keeper	Saskatoon Livestock Sales
Prairie West Planning District	Sara Wilke, Robin Busby
Prairie Winds Emergency Planning District	Sara Wilke
Returning Officer	Robin Busby
Rural Crime Watch	No appointment
Safety Committee	Sara Wilke, Darren Cowie, Gerald Sonmor, Robin Busby
Safety Supervisor	Gerald Sonmor
Sewer Certified Operator	No appointment
Solicitor (general inquiries)	Mark Yemen - MacDougall Gauley LLP
Vet Service Board	Jordan Sonmor
WCMGC	Adrian Boisvert
Weed Inspector	Gordon Roesch
Western Regional Landfill Inc.	Natalie Sullivan, Sara Wilke (alternate)
Wheatland Regional Library	Natalie Sullivan
WTP Certified Operator	Gordon Chiliak
WTP Relief Operator	No appointment

**CARRIED**

**DEPUTY REEVE**

**2020-394**

**MURRAY COWIE** – That Sara Wilke be appointed as Deputy Reeve for the period of November 12<sup>th</sup>, 2020 to the first meeting following the 2022 general election.

**CARRIED**

**SIGNING AUTHORITIES**

**2020-395**

**LARRY STASIUK** – That the following signing authorities be established for our account through ScotiaBank:

Reeve Adrian Boisvert or Deputy Reeve Sara Wilke to sign with  
Administrator Robin Busby

**CARRIED**

**2020 AGRICULTURAL PRODUCERS ASSOCIATION (APAS) REPRESENTATIVE RESULTS**

**2020-396 JORDAN SONMOR** – That we acknowledge the results of the 2020 APAS Representative Election for the Rural Municipality of Milton No. 292:

James Loken – Acclaimed

**CARRIED**

**REGULAR MEETING DATE AND TIME**

**2020-397 LARRY STASIUK** – That we hold our regular monthly council meetings on the second Wednesday of each month in the Marengo Community Hall located at 13 Main Street in Marengo, Saskatchewan commencing at 8:00 a.m.

**CARRIED**

**DATE OF NEXT MEETING**

**2020-398 DARREN COWIE** – That we change the date for the next regular meeting of council from December 9<sup>th</sup>, 2020 to December 14<sup>th</sup>, 2020 commencing at 8:00 a.m.

**CARRIED**

**INTERNET FOR MARENGO COMMUNITY HALL**

**2020-399 MURRAY COWIE** – That we agree to pay 50% of any installation costs and monthly costs to the Rural Municipality of Antelope Park No. 322 for a one year internet contract with SaskTel; with the approximate monthly amount to be paid to the RM of Antelope Park to be \$28.04 including PST.

**CARRIED**

NON-REVOLVING TERM LOAN-

**LINE OF CREDIT – PAY OFF REMAINING AMOUNT**

**2020-400 LARRY STASIUK** – That we pay the remaining \$91,666.50 on the ScotiaBank line of credit; payment to be made from account 3100 – Future Expenditure/Capital reserve account.

**CARRIED**

**LINE OF CREDIT**

**2020-401 NATALIE SULLIVAN** – That we keep the line of credit through ScotiaBank open for future use if required.

**CARRIED**

Rescinded  
Dec 14, 2020

**NOTICE OF INTENTION TO REPEAL MUNICIPAL HERITAGE DESIGNATION**

- 2020-402**     **DARREN COWIE** – That we table further discussion of the Notice of Intention to Repeal the Merid School Municipal Heritage designation until the December 2020 meeting of council.

**CARRIED**

**COPY OF PLAN OF SURVEY**

- 2020-403**     **LARRY STASIUK** – That we acknowledge receipt of Registered Plan No. 102327836 from the Ministry of Highways and Infrastructure affecting lands in the SE and SW 24-28-29W3.

**CARRIED**

**ROAD CLOSURE – SECTION 14-30-28W3**

- 2020-404**     **LARRY STASIUK** – That we instruct the Administrator to begin the process of closing the 66 foot right of way located within section 14-30-28W3 to allow for the 100 right of way to be registered.

**CARRIED**

**2021 GRAVEL SUPPLY AND STOCKPILE**

The following tenders were received for the supply and stock piling of 10,000 cubic yards of 5/8 inch gravel (Type 106 traffic highway gravel) to Marengo; Amounts provided are estimated totals:

Kattlac Enterprises Inc. \$ 294,700.00  
Koncrete Construction Group \$ 233,400.00  
Larry Peers Trucking Inc. \$ 309,700.00  
Vortrax Construction Ltd. \$ 237,800.00  
WhoDunIt Construction Ltd. \$ 211,900.00

- 2020-405**     **LARRY STASIUK** – That we accept the tender submitted by Koncrete Construction Group to supply and stockpile 10,000 cubic yards of 5/8 inch gravel for a total amount of \$233,400.00; delivery to occur early 2021.

**CARRIED**

**IN-CAMERA**

- 2020-406**     **SARA WILKE** – That we enter an in-camera session at 9:45 a.m. to discuss confidential human resource matters pursuant to Section 120 Subsection 2(a) of *The Municipalities Act*.

**CARRIED**

*9:45 a.m. - One guest left the hall and did not return.*

**OUT OF CAMERA**

**2020-407**     **DARREN COWIE** – That we conclude the in-camera session at 9:53 a.m. and that the regular meeting of council resume.

**CARRIED**

**9:53 a.m to 10:37 a.m.** – Lorne Pincemin, Rural Municipality of Kindersley No. 290 council member and Ron Hope, Fire Chief of the Kindersley Fire Department attended the meeting to discuss the hourly rate and other charges that are charged by the Kindersley Fire Department.

**PURCHASE OF SNOW WING**

**2020-408**     **LARRY STASIUK** – That we purchase a snow wing from Redhead Equipment up to a maximum cost of \$7,500 plus taxes.

**CARRIED**

**ELECTRICAL WORK – ALSASK COLD STORAGE SHOP**

**2020-409**     **LARRY STASIUK** – That we contract Aaron Electric Ltd. Install LED lighting, new electrical outlets and run wiring to power the overhead doors and Alsask cold storage shop for an estimated cost of \$10,000 plus taxes, with the cost of the sky lift rental to be an approved cost.

**CARRIED**

**INVOICE FOR FIRE SERVICES**

**2020-410**     **SARA WILKE** – That we pay the invoice received from the Rural Municipality of Kindersley No. 290 for fire services for a vehicle fire on Highway 7 on August 23<sup>rd</sup> 2020 on Highway 7 in the amount of \$15,295.48.

**CARRIED**

**WINTER EMPLOYMENT**

**2020-411**     **JORDAN SONMOR** – That we authorize Cornelius Wiebe to work through the 2020-2021 winter season for the municipality; Mr. Wiebe is authorized to work 4 days a week, 8 hours a day.

**CARRIED**

*10:58 a.m. – Larry Stasiuk left the hall and did not return.*

**STASIUK FARMS LTD.**

- 2020-412**     **MURRAY COWIE** – That we instruct the Administrator to write a letter to Stasiuk Farms Ltd. stating that the municipality will not be paying invoices 632814-632818 in the amount of \$23,170.00 and that the municipality will require invoice 2020-00078 in the amount \$2,205.72 to be paid for the required road repair and reseeding of the road allowance due to the farming of the road allowance at the following locations:
- NE 08-30-27W3 - road running along the east side of quarter
  - NE 08-30-27W3 - road running along the north side of quarter
  - NW 08-30-27W3 - road running along the north side of the quarter
  - SE 08-30-27W3 - road running along the east side of quarter
  - NE 05-30-27W3 - road running along the east side of the quarter
  - SW 09-30-27W3 - road running along the west side of the quarter
  - NW 09-30-27W3 - road running along the west side of the quarter
  - NW 09-30-27W3 - road running along the north side of the quarter
  - NE 09-30-27W3 - road running along the north side of the quarter

**CARRIED**

**RESIDENTIAL SNOW CLEARING POLICY**

- 2020-413**     **DARREN COWIE** – That the private residential snow clearing policy attached hereto and forming part of the minutes be approved effective November 12<sup>th</sup>, 2020.

**CARRIED**

*12:16 p.m. - Reeve Adrian Boisvert declared a conflict of interest as the next item on the agenda is in regards to construction of an approach that enters land owned by Mr. Boisvert.*

*12:16 p.m. – Adrian Boisvert vacated the chair*

*12:16 p.m. – Deputy Reeve Sara Wilke assumed the duties of the chair.*

*12:16 p.m. – Adrian Boisvert left the hall.*

**CONSTRUCTION OF APPROACH – PARCEL A PLAN 101870243**

- 2020-414**     **MURRAY COWIE** – That we approve the construction of an approach within Parcel A Plan 101870243 and for that approach to be connected to the municipal roadway to the west of NW 32-28-27W3.

**CARRIED**

*12:20 p.m. – Adrian Boisvert returned to the hall and assumed duties of the chair.*



**NUISANCE ABATEMENT – ADD COSTS TO ROLL**

**2020-415 SARA WILKE** That the following nuisance abatement charges be added to the following tax rolls:

<u>Roll No.</u>	<u>Amount</u>
1310 000	\$1,319.25
1163 000	\$1,991.48

**CARRIED**

**PARCEL E PLAN 101982674 – TABLE ITEM**

**2020-416 SARA WILKE** – That we table further discussion regarding the cleanup of Parcel E Plan 101982674 until the December 2020 meeting of council.

**CARRIED**

*12:29 p.m. - Reeve Adrian Boisvert declared a conflict of interest as the next item on the agenda is in regards to a request made by a member of Mr. Boisvert's family.*

*12:29 p.m. – Adrian Boisvert vacated the chair*

*12:29 p.m. – Deputy Reeve Sara Wilke assumed the duties of the chair.*

*12:29 p.m. – Adrian Boisvert left the hall.*

**REQUEST FOR WATER BILLING ADJUSTMENT**

**2020-417 JORDAN SONMOR** – That we acknowledge the request received from Rod Thomson requesting an adjustment to the water amount due on account 73 due to water service disruption and the Precautionary Drinking Water Advisory that was in effect from October 30<sup>th</sup>, 2020 to November 6<sup>th</sup>, 2020 and that we decline the request.

**CARRIED**

*12:30 p.m. – Adrian Boisvert returned to the hall and assumed duties of the chair..*

**OFFER TO PURCHASE -LOT 11-12 BLOCK 2 PLAN G68**

**2020-418 SARA WILKE** – That after review and deliberation of the offer received, that we accept the offer received from Clayton Gibson in the amount of \$3,500 for the sale of the Lot 11-22 Block 2 Plan G68 with the following conditions:

All parcels are sold in “as-is” condition;

An agreement for sale and transfer will be prepared in the name of the purchaser;

The purchaser has 30 days from the effective date of the agreement to provide the balance in cash and complete the purchase;  
Transfer of title to the purchaser will be completed once the payment is received in full;  
All fees to register the title with Information Services Corporation are the responsibility of the purchaser;  
Purchaser must comply with all zoning and building bylaws for the municipality for any development.

**CARRIED**

**PAYMENT OF INVOICES - STASIUK LAND & OIL**

**2020-419**     **NATALIE SULLIVAN** – That we pay the following invoices to Stasiuk Land & Oil:

Invoice 1589 – Alsask Dome water line valve install \$5,124.00

**CARRIED**

**PURCHASE OF ADMINISTRATOR COMPUTER**

**2020-420**     **DARREN COWIE** – That we acknowledge purchase of a computer for the Administrator in the amount of \$1,990.66 plus taxes as approved through resolution 2019-005.

**CARRIED**

**BOARD REPORTS**

**2020-421**     **NATALIE SULLIVAN** – That the following board reports be filed:  
Division Reports  
Alsask Water Report – October 2020  
Prairie West Planning District Meeting – October 28<sup>th</sup>, 2020  
Meridian Region Community Futures Meeting – October 2020 report

**CARRIED**

*12:52 p.m. – Darren Cowie left the hall and did not return.*

**INCOME AND EXPENSE STATEMENT**

**2020-422**     **NATALIE SULLIVAN** – That the statement of income and expense for October be approved as presented.

**CARRIED**

**1:04 p.m. to 1:19 p.m.** – Gerald Sonmor attended the meeting to discuss installing snow removal equipment, purchase of additional snow removal equipment, communication with council and residential snow removal.

**ACCOUNTS**

**2020-423**

**NATALIE SULLIVAN** – That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

**CARRIED**

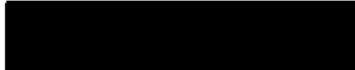
**ADJOURN**

**2020-424**

**JORDAN SONMOR** – That this meeting now adjourn at 1:20 p.m.

**CARRIED**

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator *J*

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**Monday December 14<sup>th</sup>, 2020 - 8:00 a.m. - Regular meeting of council**

Report Date  
11/11/2020 4:52 PM

Rural Municipality of Milton No. 292  
**List of Accounts for Approval**  
As of 11/11/2020  
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: Bank1 - Main Demand</b>					
Computer Cheques:					
12127	28/10/2020	<b>ATAP Infrastructure Management</b> C.LokenWTWD1	C. Loken Class 1 WT/WD	1,218.00	1,218.00
12128	31/10/2020	<b>Spoiled During Printing</b>			
12129	31/10/2020	<b>Alsask Lioness Club</b> 19-20 CommGrant	2019-2020 Community Grant	1,500.00	1,500.00
12130	31/10/2020	<b>Marengo Cemetery Club</b> 19-20 CommGrant	2019-2020 Community Grant	2,150.22	2,150.22
12131	31/10/2020	<b>Marengo Community Club</b> 19-20CommGrant	2019-2020 Community Grant	2,458.15	2,458.15
12132	31/10/2020	<b>MEPP</b> Remit 2020-PP20 Remit 2020-PP21 Remit 2020-PP22	Remittance 19 Sept -2 Oct 2020 Remittance 3-16 Oct 2020 Remittance 17-30 Oct 2020	3,013.50 3,382.24 3,601.10	9,996.84
12133	10/11/2020	<b>102053541 Saskatchewan Ltd.</b> WTP 2020-10	Alsask WTP Operator	1,233.75	1,233.75
12134	10/11/2020	<b>Fountain Tire (Oyen) Ltd</b> 0651036391	Grader Tire Repair	4,478.68	4,478.68
12135	10/11/2020	<b>Kindersley &amp; District Co-op</b> 5235 9834 9828 0968 300329	4 x 4 - 8 & 10 ft 6 each Tie Down Strap Plywood-Base School Windows Shop Supplies Cardlock Fuel - October 2020	218.05 27.74 365.97 9.98 12,783.96	13,405.70
12136	10/11/2020	<b>Loraas Environmental Services</b> 0000318152	Waste & Recycling-Shop&Alsask	1,891.55	1,891.55
12137	10/11/2020	<b>RM of Antelope Park No. 322</b> 2020-00047	Oct Admin Salaries & Benefits	14,379.12	14,379.12
12138	10/11/2020	<b>Stasiuk Land &amp; Oil</b> 1589	Alsask Dome New Water Line	5,124.00	5,124.00
12139	10/11/2020	<b>Straight Up Oilfield Services</b> 368620	Service Jefferies Well Line	719.28	719.28
12140	10/11/2020	<b>Triod Supply</b> 000-132369	Grass Seeder	2,168.39	2,168.39
12141	10/11/2020	<b>Acklands Grainger</b> 9692791552	Cylinder Rental	349.65	349.65
12142	10/11/2020	<b>Air Liquide</b> 72101494	Cylinder Refills	19.61	19.61
12143	10/11/2020	<b>B &amp; T Mears Enterprises Inc.</b> 330 333 337	Gravel Truck Tire Repair Trailer Tire Repair Mower Tire Repair	55.50 22.20 16.65	

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Rural Municipality of Milton No. 292  
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		341	Flat Tire Repair - Dodge 2500	22.20	116.55
12144	10/11/2020	<b>Bumper to Bumper</b> 226197	Pipe - Grass Seeder	36.15	36.15
12145	10/11/2020	<b>EasyPay</b> 2021Payroll	2021 Payroll Update	330.00	330.00
12146	10/11/2020	<b>Flocor Inc</b> 6505499 6506779	Alsask Dome Water Line Alsask Dome Water Line	5,224.34 19.54	5,243.88
12147	10/11/2020	<b>Hill Acme Machine Ltd</b> 121022	Capscrew	0.64	0.64
12148	10/11/2020	<b>Information Services Corp</b> Stmt 31Oct2020	Title Detail	36.00	36.00
12149	10/11/2020	<b>Kindersley Bearing (2008) Ltd.</b> 001-027826	Ether Cylinder	204.71	204.71
12150	10/11/2020	<b>McCush, Mark</b> Issued To: 1596995 Alberta Ltd 685915	Rd Repair Loken Sec 7- Fencing	1,790.25	1,790.25
12151	10/11/2020	<b>McDougall Gauley LLP</b> 635824 632812 632813	Legal - Hwy317 Contract&Tender Legal - Tax Enf/CCAA Legal - Hwy317 Contract&Tender	1,998.00 792.93 2,307.37	5,098.30
12152	10/11/2020	<b>Redhead Equipment</b> P63720 P64473	Wheel Stud Schulte Mower Repairs	17.54 283.34	300.88
12153	10/11/2020	<b>RM of Chesterfield No. 261</b> 2020-00128	Pest Control Contract Oct 2020	284.70	284.70
12154	10/11/2020	<b>SARM</b> SARM20682 SARM801796 SARM801797 SARM801887 SARM801931	JtE Pest Control Supplies Office & Election Supplies Office Supplies - Staples Office Supplies - File Boxes Office Supplies	1,876.24 320.42 54.93 33.29 406.27	2,691.15
12155	10/11/2020	<b>ScotiaBank VISA</b> Stmt 28Oct2020	GoToMyPC, Office Supplies	82.13	82.13
12156	10/11/2020	<b>ScotiaBank Visa</b> Stmt 28Oct2020	Sprnkler,TrctorWindow,H2OSample	848.69	848.69
12157	10/11/2020	<b>Saskatchewan Health Authority</b> 3364224 3365297 3365278 3365319 1133908	Alsask Water Sample Alsask H2O Sample Dome Line Alsask H2O Sample Dome Line Alsask Water Sample Alsask THM Water Sample	23.00 23.00 23.00 23.00 80.75	172.75
12158	10/11/2020	<b>Village of Marengo PO</b> 361 362	Election ID Mailout KTL Delivery Alsask Water Line	26.96 287.34	

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Rural Municipality of Milton No. 292  
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		October 2020	Oct 2020 Office Postage- Joint	291.95	
		Nov 2, 2020	Alsask Water Samples	21.78	628.03
12159	10/11/2020	<b>V S Holding Ltd.</b>			
		2021 Donation	For Fire Fighting support	250.00	250.00
12160	10/11/2020	<b>Wood Environment &amp;</b>			
		C26424444	Hwy 317 Engineering Services	5,515.74	5,515.74
12161	10/11/2020	<b>Your Southwest Media Group</b>			
		1295	Tax Enforcement List	235.20	
		1306	Gravel Tender & Fire Thank You	312.17	547.37
				Total for Bank1:	85,270.86

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: EFT - Electronic Fund Transfer</b>					
Computer Cheques:					
90799	06/11/2020	SMHI			
		Remit 2020-10	Remittance - October 2020	13,677.46	13,677.46
90800	09/11/2020	Receiver General for Canada			
		RP0001 2020-10	Remittance RP0001 - Oct 2020	16,621.26	16,621.26
90801	09/11/2020	Receiver General for Canada			
		RP0002 2020-10	Remittance RP0002 - Sep 2020	1,837.52	1,837.52
90802	22/10/2020	ScotiaBank - Line of Credit			
		Interest 202010	Line of Credit Interest Pmt	187.02	187.02
90803	30/10/2020	Payroll - Scotia EFT			
		HylandG PP20-22	Wages, 17 - 30 Oct 2020	2,152.42	
		KleinC PP20-22	Wages, 17 - 30 Oct 2020	1,864.42	
		KleinC PP20-S22	Wages, 17 - 30 Oct 2020	300.00	
		LokenC PP20-22	Wages, 17 - 30 Oct 2020	1,445.49	
		PakulakEPP20-22	Wages, 17 - 30 Oct 2020	1,568.23	
		SonmorGPP20-22	Wages, 17 - 30 Oct 2020	2,514.81	
		WiebeCPP2020-22	Wages, 17 - 30 Oct 2020	2,429.57	
		WiebeE PP20-22	Wages, 17 - 30 Oct 2020	1,571.68	13,846.62
90804	02/11/2020	SaskTel			
		Cell 16Oct2020	Cell Phones	90.08	90.08
90805	03/11/2020	SaskTel			
		ALPool19Oct2020	Pool Phone and Internet	71.90	71.90
90806	09/11/2020	Minister of Finance			
		Remit2020-10	EPT Remittance - Monthly	62,274.93	62,274.93
				Total for EFT:	108,606.79

Report Date  
11/11/2020 4:52 PM

Rural Municipality of Milton No. 292  
**List of Accounts for Approval**  
As of 11/11/2020  
Batch: 2020-00103 to 2020-00108

Page 5

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: Visa - Scotia Bank Visa</b>					
Other:					
201003601	03/10/2020	Miscellaneous C/C Vendor BestBuy 3268	Office Supplies	33.29	33.29
201005601	05/10/2020	Miscellaneous C/C Vendor GoToMyPC-Oct	Remote Access - C Rea	48.84	48.84
201105601	05/11/2020	Miscellaneous C/C Vendor GoToMyPC-Nov	Remote Access - C Rea	48.84	48.84
				Total for Visa:	130.97
				Grand Total:	194,008.62





Box 70  
Marengo, Saskatchewan  
S0L 2K0

(306) 968-2922  
(306) 968-2278 fax  
rm292.rm322@sasktel.net

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## Residential Snow Removal Policy

The municipality will provide snow removal to residents upon request for private residential driveways at the amount noted on the Snow Removal Agreement and Waiver.

An annual Snow Removal Agreement and Waiver must be signed before snow removal will take place.

Snow removal requests shall be made through the municipal office.

Requests will be forwarded to the Foreman.

Snow removal of roads shall be the highest priority. Private snow removal shall occur after municipal roads are deemed passable.

Operators, may, at their discretion, perform snow removal when working in a requested area to avoid return trips.

Resolution No. 2020-413

November 12<sup>th</sup>, 2020

THIS AGREEMENT MADE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

BETWEEN:

THE RURAL MUNICIPALITY OF MILTON NO. 292

(hereinafter referred to as "the Municipality")

And

\_\_\_\_\_  
(hereinafter referred to as "the owner")

WHEREAS, the "Owner" is the owner, purchaser or lessee of the following lands:

\_\_\_\_\_  
Legal Description

The Owner is requesting the Municipality to undertake snow removal on their private residential driveway based on the above-noted land location.

The Municipality and the Owner agree as follows:

1. Prior to requesting snow removal the Owner must have completed a current signed Snow Removal Agreement and Waiver. The Owner agrees to complete this form on an annual basis or in each year prior to snow removal being undertaken by the Municipality. All agreements will run from October 1<sup>st</sup> – April 30<sup>th</sup>.
2. Once a signed Snow Removal Agreement and Waiver is in place, the Owner must contact the RM office to request snow removal.
3. Snow removal on private driveways will be undertaken at the discretion of the Municipality and will only be undertaken after the public roads have been cleared of snow to the satisfaction of the Municipality. Operators, may at their discretion, perform snow removal on private driveways when working in a requested area to avoid return trips. Snow removal on private driveways will be undertaken during regular municipal work hours and will not be undertaken outside of these hours or on weekends.
4. The Owner hereby agrees that when snow removal is required they will place the snow removal flag at the end of the driveway.
5. The Owner hereby agrees that the snow removal flag will be red in color and will be approximately 1 ft x 1ft in size.
6. The Owner hereby agrees to pay to the Municipality a flat rate of \$150.00 (plus taxes) to the Municipality for the snow removal that occurs between October 1<sup>st</sup> and April 30<sup>th</sup> each winter season. In the event that the charges for the work done are not paid within 30 days of the billing date, the Owner agrees that unpaid bills will be added to and form part of the taxes on the Owner's property. **Prices subject to change.**
7. In the event that the Owner is the renter of the property, payment must be made prior to the work being undertaken.
8. Snow removal will consist of one (1) pass in and one (1) pass out with the grader and snow wing throughout Division 1-6 and tractor removal within Division 7.
9. The Municipality shall have the right to refuse to undertake snow removal on any private driveway that in the opinion of the municipality and its operators will be hazardous or difficult to undertake; too narrow in width or where the trees have become overgrown. Objects that are concealed because of snow coverage must be marked with stakes or otherwise. Examples: bricks, shrubs or small trees.
10. The Owner hereby covenants and agrees that they will at all times indemnify and save harmless the Municipality, it's servants, agents and employees from and against all loss, damage or injury however caused to the Owners property and to the Municipality's equipment.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Signature of Witness

**Rural Municipality of Milton No. 292**  
**Agenda – Thursday November 12<sup>th</sup>, 2020**

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**10:00 a.m. - Lorne Pincemin & Ron Hope - Kindersley Fire**

**11:00 a.m. - Gerald Sonmor**

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**OATH OR AFFIRMATION - NEWLY ELECTED MEMBERS OF COUNCIL**

1. Call to Order
2. Review of Agenda
3. Minutes  
October 21<sup>st</sup>, 2020 Regular Meeting of Council
4. Reports  
Division Reports  
Alsask Water Report - October 2020  
Agricultural Producers Association of Saskatchewan (APAS)  
Kindersley Vet Board  
Kindersley Medical Arts  
Wheatland Regional Library Board  
Kindersley Library Board  
West Central Municipal Government Committee (WCMGC)  
Kindersley & District Plains Museum  
Meridian Region Community Futures Meeting – October 2020 Report
5. Administrators Reports - Financial Report - Income and Expense for October (copy)
6. Correspondence (page 3)
7. Turnstone Energy Inc. - Installation of Rise Site - SE 32-29-27W3 File No. MLL 20-181
8. Acknowledgement of election results
9. Division 2 By-election Date
10. Council appointments
11. Appointment of Deputy Reeve
12. Signing Authorities
13. Council list and distribution of minutes (copy)
14. Public Disclosure Statements (copy)
15. Council Procedures Bylaw – any changes to be made after public notice is given (copy)
16. Agricultural Producers Association of Saskatchewan (APAS) – 2020 APAS Representative Election
17. Municipal Leaders' Roles & Responsibilities
18. SARM Fidelity Bond Self-Insurance Plan

19. SARM Liability Self-Insurance Plan for 2021
20. SARM Excess Liability Insurance – 2021 Renewal
21. SARM – New Cyber Liability Coverage Available January 1<sup>st</sup>, 2021
22. Regular Meeting Date and Time
23. Internet for Marengo Hall
24. Pay off line of credit
25. Notice of Intention to Repeal Heritage Designation as Municipal Heritage Property
26. Copy of Plan of Survey –Highway 7
27. Road Closure – Section 14-30-28W3 – required as road is not a registered road allowance
28. Amendments to *The Municipalities Act* (copy)
29. Gravel Tender (screen)
30. Employee Matters – in-camera
31. Damage to Road Surface due to Crop Seeding - invoices to RM received from the adjacent landowner
32. Policy for RM yard snow removal (copy)
33. Winter Employment
34. Construction of approach by ratepayer – NW 32-28-27W3 – approval requested (copy)
35. RM cold storage in Alsask – estimate for electrical work
36. Highway 7 Vehicle Fire Invoice received
37. Alsask Agenda Items
  - Costs to nuisance abatement cleanup – costs to be added to roll
  - Cleanup of Parcel E 101982674 - removal of junked vehicles
  - Utility account adjustment request due to Precautionary Drinking Water Advisory
  - Offer to purchase Lot 11-12 Block 2 Plan G68
  -
38. Date of next meeting – December 9<sup>th</sup>, 2020
39. Other
  - *Sea-Cans (addition after agenda deadline)*
  - *Invoice from Stasiuk Land & Oil (addition after agenda deadline)*
  - *Purchase of office computer (addition after agenda deadline)*
40. Accounts
41. Adjourn

## RM of Milton Correspondence November 12<sup>th</sup>, 2020

### SRC Analytical

- Alsask water samples analysis all printed below:

Date	Free Chlorine	Total Chlorine	Turbidity
20-Oct-2020	0.22	0.39	0.26 (Regular)
03-Nov-2020	0.21	0.44	0.78 (Other)
03-Nov-2020	0.32	0.56	0.34 (Regular)
03-Nov-2020	0.18	0.42	2.15 (Other)

03-Nov-2020 Total Trihalomethane 60.7 ug/L Sask guidelines <100

### Saskatchewan Association of Rural Municipalities (SARM)

- Weekly Policy Bulletin - October 13<sup>th</sup>, 2020
- Weekly Policy Bulletin - October 20<sup>th</sup>, 2020
- Weekly Policy Bulletin - October 27<sup>th</sup>, 2020
- Weekly Policy Bulletin - November 2<sup>nd</sup>, 2020
- Weekly Policy Bulletin - September 29<sup>th</sup>, 2020
- Weekly Policy Bulletin - October 6<sup>th</sup>, 2020
- The Rural Sheaf - October 2020

### Agricultural Producers Association of Saskatchewan (APAS)

- APAS Election Results

### Saskatchewan Public Safety Agency (SPSA)

- Transition from Canadian Public Safety Operations Organization (CanOps) to SPSA

### Many Islands Pipe Lines (Canada) Limited

- Many Islands Pipe Lines (Canada) Limited Petrolia Pipeline Abandonment

### Bloom Centre for Municipal Education

- Upcoming Webinars

### Heritage Auxiliary Manor

- Thank you for your support