

## **RURAL MUNICIPALITY OF MILTON NO. 292**

Minutes of the regular meeting of the council of the Rural Municipality of Milton No. 292 held on Wednesday, October 11<sup>th</sup>, 2017 commencing at 8:30 a.m. in the municipal council chambers in Marengo, Saskatchewan.

### **CALL TO ORDER**

Reeve David Bond called the meeting to order at 8:31 a.m. with the following council members in attendance:

**Division 2:** James Loken

**Division 4:** Murray Cowie

**Division 5:** Larry Stasiuk

**Division 6:** Barrie Slater

**Division 7:** William May

Division 1 council member Adrian Boisvert was absent.

Division 3 council member Garry Warrington was absent.

### **AGENDA**

- 2017-321 JAMES LOKEN** – That the agenda be adopted with the addition of the following items:  
Correspondence - Alsask Community Club - Community Grant Program

**CARRIED**

### **MINUTES**

- 2017-322 JAMES LOKEN** – That the minutes from the council meeting held on September 21<sup>st</sup>, 2017 be approved as circulated.

**CARRIED**

**8:45 a.m. to 8:57 a.m.** – Gerald Sonmor attended the meeting to discuss road repairs, grading of roads, mowing, signs, culverts, rock picking, Alsask culverts, Alsask maintenance shop cleanup, and oil drum removal.

### **BOARD REPORTS**

- 2017-323 JAMES LOKEN** – That the following board reports be filed:  
Division Reports  
Western Regional Landfill Inc.  
PCO Inspection Reports

**CARRIED**

**INCOME AND EXPENSE STATEMENT**

**2017-324 JAMES LOKEN** – That the statement of income and expense for September be approved as presented.

**CARRIED**

**FINNING PARTS NATIONAL ACCOUNT PROGRAM**

**2017-325 LARRY STASIUK** – That we opt in to the Saskatchewan Association of Rural Municipalities (SARM) /Alberta Association of Municipal Districts and Counties (AAMDC) Finning National Account program to access increased discounts on products and services.

**CARRIED**

**CORRESPONDENCE**

**2017-326 BARRIE SLATER** – That having dealt with correspondence it be filed for future reference.

**CARRIED**

**PIPELINE CROSSINGS**

**2017-327 LARRY STASIUK** – That the following pipeline crossings be approved:  
*Inter Pipeline Ltd.*  
4-5-28-27W3

**CARRIED**

**REPAIR OF ROAD**

**2017-328 MURRAY COWIE** – That we repair the road along the east ½ of 16-29-27W3.

**CARRIED**

**ROAD REPAIR S ½ 28-28-28W3**

**2017-329 JAMES LOKEN** – That we repair the road along the south ½ 28-28-28W3 if time allows at the end of this season.

**CARRIED**

**FENCING POLICY**

**2017-330 JAMES LOKEN** – That we instruct the Administrator to make changes to the current fencing policy to show that the municipality will be responsible for costs of take down and re installation of fence that is removed to facilitate road construction.

**CARRIED**

**INSTALLATION OF FIRE PITS**

**2017-331 WILLIAM MAY** – That we set up two fire pit areas at the Alsask springs using sections of cement culverts.

**CARRIED**

**IN CAMERA SESSION**

**2017-332 JAMES LOKEN** – That we enter an in camera session at 10:51 a.m. to discuss employee matters.

**CARRIED**

**OUT OF CAMERA**

**2017-333 JAMES LOKEN** – That we conclude the in camera session at 11:00 a.m. and the regular meeting of council resume.

**CARRIED**

**WINTER WORK FOR FOREMAN**

**2017-334 MURRAY COWIE** – That the Foreman Gerald Sonmor be laid off for the months of December through March.

**LOST**

**WINTER EMPLOYMENT**

**2017-335 JAMES LOKEN** – That we authorize Cornelius Wiebe to work through the 2017-2018 winter season for the municipality; Mr. Wiebe is authorized to work 4 days a week, 8 hours a day.

**CARRIED**

**COMMUNITY GRANT APPLICATIONS**

The following applications were received for the community grant program:

<b>Community Group</b>	<b>Description of Project</b>	<b>Amount Requested</b>
Alsask Drop Inn Club	Cement patio and cement tables and benches	\$2,500
Marengo Community Club	Replacement of 2 furnaces	\$2,500
Marengo Cemetery Club	Replace bulletin board, reshingle gazebo, repair or replace grave markers	\$2,500

**2017-336 LARRY STASIUK** – That the following Community Grant Program projects be approved:

*Alsask Drop Inn Club*

Project Description: Cement patio, cement table and bench

Grant Amount Approved: \$2,500

*Marengo Community Club*

Project Description: Replacement of 2 furnaces

Grant Amount Approved: \$2,500

*Marengo Cemetery Club*

Project Description: Replace bulletin board, shingle gazebo, repair or replace grave markers

Grant Amount Approved: \$2,500

**CARRIED**

**INVOICE FOR FIRE CALL**

**2017-337**     **BARRIE SLATER** – That we pay invoice dated September 15<sup>th</sup>, 2017 from the Rural Municipality of Kindersley No. 290 for a fire call to the NE 10-30-29W3 on August 28<sup>th</sup>, 2017; amount of the invoice is \$7,680.00 and that we invoice the land owner for the same amount.

**CARRIED**

**11:47 a.m. to 12:00 p.m.** – Charles Allen from Providence Grain Solutions Inc., Marengo facility, attended the meeting to discuss grain piles located directly south of the facility.

**LOCATION OF PARCEL BOUNDARIES**

**2017-338**     **JAMES LOKEN** – That we contract Meridian Surveys Ltd. to locate the boundary of Parcel Y Plan 102093588 and that 50% of the cost of this service be invoiced to G-Mac's Ag Team Inc.

**CARRIED**

**RECESS FOR LUNCH**

**2017-310**     **JAMES LOKEN** – That we recess for lunch at 12:07 p.m.

**CARRIED**

Reeve David Bond called the meeting back to order at 12:40 p.m.

**12:45 p.m. to 1:20 p.m.** – Sara Diaz and Sebastien Verzeni-Foubert from Enerfin Energy Company of Canada attended the meeting to discuss the FlaxValley Wind Farm project.

**TAX ENFORCEMENT LIST**

**2017-340**     **MURRAY COWIE** – That we acknowledge the presentation of the list of land in arrears to the head of the council and that we advertise the Tax Enforcement List in the West Central Crossroads deleting from the advertisement any properties that owe less than ½ of the previous year's levy.

**CARRIED**

**WELLTRAXX RM - TRIAL OF ONLINE WELL AND PIPELINE APPLICATIONS**

**2017-341 LARRY STASIUK** – That we authorize the Administrator to work with WellTraxxRM and set up a trial for the municipality to accept online well and pipeline applications; no additional costs to be borne by the municipality for the acceptance of online applications.

**CARRIED****BANK ACCOUNT FOR PAYPAL TRANSACTIONS**

**2017-342 WILLIAM MAY** – That we authorize the Administrator to create a separate bank account with our current banking institution, Scotia Bank, for the sole purpose of depositing the funds received from PayPal for well applications.

**CARRIED****ENROLL WITH PAYPAL FOR ONLINE WELL APPLICATIONS**

**2017-343 JAMES LOKEN** – That we authorize the Administrator to enroll with Paypal Inc. to set up an account in which payments for online well application payments will be received. Access to be restricted so that the funds received can only be transferred to a bank account owned by the Rural Municipality of Milton No. 292.

**CARRIED****ALSASK POOL REPAIRS**

**2017-344 JAMES LOKEN** – That we contract Stonecutter Tile to remove the existing paint on the storage area floor, and repaint with a sand aggregate paint, and replace any pool nosing tiles that need to replace at a quoted cost of \$1,570.00 plus GST.

**CARRIED****DATE OF NEXT MEETING**

**2017-345 JAMES LOKEN** – That the next meeting of council be held on November 16<sup>th</sup>, 2017 commencing at 8:30 a.m.

**CARRIED****ACCOUNTS**

**2017-346 JAMES LOKEN** – That the following accounts be approved for payment:

Cheque No.	Payee	Description	Amount
EFT	Sask Power	Well NE 11-29-28W3	189.29
EFT	Sask Tel	Cell Phones	292.09
EFT	Sask Tel	Alsask Pool	55.08
EFT	Receiver General for Canada	RP0002 Remittance, September 2017	440.01
EFT	Receiver General for Canada	RP0001 Remittance, September 2017	10,119.24
EFT	CHACHULA, Lawrence S.	Wages, September 23 - October 6, 2017	1,465.59
EFT	HYLAND, Garry	Wages, September 23 - October 6, 2017	2,060.30

EFT	LAFONTAINE, Andrew J.	Wages, September 23 - October 6, 2017	1,344.08
EFT	OLSON, Jack	Wages, September 23 - October 6, 2017	2,525.80
EFT	SONMOR, Gerald C.	Wages, September 23 - October 6, 2017	2,558.61
EFT	WHITE, Dale H	Wages, September 23 - October 6, 2017	2,680.67
EFT	WIEBE, Cornelius	Wages, September 23 - October 6, 2017	2,180.41
EFT	Sask Tel	Alsask Springs Pump House	173.92
EFT	Sask Tel	Alsask Water Treatment Plant	53.87
EFT	Sask Tel	Municipal Office	314.10
10222	Sun West School Division No. 207	Remittance - September 2017	576,203.08
10223	SMHI	Remittance - September 2017	118,385.27
10224	MEPP	Remittance - September 2017	5,696.44
10225	R.M. of Antelope Park No. 322	Admin Salaries & Benefits	9,478.56
10226	621374 Sask. Ltd.	Backhoe - Alsask Water Loop Install	1,848.00
10227	Air Liquide Canada Inc.	Cylinder Refills	33.12
10228	Bee-J's Office Plus	Office Supplies	4.09
10229	Candace Dueck	Office Supplies	23.67
10230	Central Flyaway Inn Inc.	Refund on Tax Overpayment	1,330.43
10231	Faubert Contracting Ltd.	Hydrovac - Alsask Water Loop Install	2,157.84
10232	Find It Locators Ltd.	Line Locate - Alsask Water Loop Install	378.00
10233	Flocor Inc.	Alsask Water Loop Install Parts, Hydrant Parts	1,410.83
10234	CANCELLED		
10235	Fountain Tire	Tires - Mower and Sidearm	1,057.13
10236	G-Mac's AgTeam Inc.	Grass Seed	1,663.00
10237	Gordon Chiliak	WTP Contract - Sept 2017, Parts	2,129.77
10238	Hill Acme Machine Ltd.	Bearings and Seals	357.60
10239	Information Services Corporation	Land Titles	99.00
10240	James and Maria Beckerleg	Utility Easement Payment	250.00
10241	Kindersley & District Co-op Ltd.	Fuel, shop, Alsask Shop and Pool	10,890.54
10242	Kindersley Glass (2010) Ltd.	Trim for New Office Doors	695.15
10243	Lorelie Pyttlik	Relief WTP, Janitor Contracts - Sept 2017	1,020.00
10244	Mann Environmental	Alsask Sewer Main Cleanouts	6,426.00
10245	Mark McCush	Fencing	3,696.00
10246	Marsollier Petroleum Ltd.	Oil	532.20
10247	Minister of Finance, SK Health	Water Samples	92.00
10248	Morrin Industrial Repair	Refund on Tax Overpayment	257.85
10249	R.M. of Chesterfield No. 261	Pest Control Officer Agreement	490.20
10250	R.M. of Kindersley No. 290	Fire Call NE 10-30-29W3	7,680.00
10251	Ralph and Patsy Kiss	Utility Easement Payment	250.00
10252	Redhead Equipment Ltd.	Oil & Air Filters, Part for Backhoe	592.78
10253	Roger May	Tree Removal	94.50
10254	SARM	Shipping of Pest Control Products	88.23
10255	Saskatchewan Emergency Planners Association	Registration - R. Busby & K. Rea	940.00
10256	Scotiabank (VISA)	Chain Saw Blade, Truck Repair, Keys for Backhoe	931.20
10257	Success Office Systems	Copier Contract	273.20
10258	T.H. Vac Services Ltd.	Hydrovac - Alsask Water Loop Install	1,065.60
10259	CANCELLED		

10260	Triod Supply	Mower Blades, Parts	1,953.05
10261	U.F.A.	Winterizer for Sprayer	52.46
10262	Village of Marengo P.O.	Postage, Registered Letters for Tax Enforcement	310.80
10263	Vortrax Construction Ltd.	Gravel Spreading	12,981.94
10264	Waste Management of Canada Corporation	Garbage Bins	157.34
10265	Ellis Holdings Ltd.	Replace stale-dated cheque #9705	23.80
10266	David Bond	Reeve Indemnity & Mileage - October 2017	488.40
10267	James Loken	Councillor Indemnity & Mileage - Oct 2017	332.80
10268	Murray Cowie	Councillor Indemnity & Mileage - Oct 2017	268.20
10269	Larry Stasiuk	Councillor Indemnity & Mileage - Oct 2017	268.20
10270	Barrie Slater	Councillor Indemnity & Mileage - Oct 2017	289.00
10271	William May	Councillor Indemnity & Mileage - Oct 2017	382.20
			<u><u>\$802,483.04</u></u>

**CARRIED**

**ADJOURN**

**2017-347 MURRAY COWIE** – That this meeting now adjourn at 2:09 p.m.

**CARRIED**

Reeve

Administrator

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**Thursday November 16<sup>th</sup>, 2017 - 8:30 a.m. - Regular meeting of council**

**Rural Municipality of Milton No. 292**  
**Agenda – Wednesday October 11<sup>th</sup>, 2017 at 8:30 a.m.**

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**8:45 a.m. - Gerald Sonmor**

**1:00 p.m. - Sara Diaz & Sebastien Verzeni-Foubert - Enerfin Energy Company**

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1. Call to Order
2. Adopt Agenda
3. Minutes
4. Reports
  - Divisional Reports
  - Agricultural Producers Association of Saskatchewan (APAS)
  - Kindersley Vet Board
  - Kindersley Medical Arts
  - Wheatland Regional Library Board
  - Kindersley Library Board
  - West Central Municipal Government Committee (WCMGC)
  - Western Regional Landfill Inc.
  - PCO Inspection Reports
5. Administrators reports - Financial Report - Income and Expense for September
6. Correspondence (page 3)
7. Pipeline Crossing
  - InterPipeline Ltd*
  - 4-5-28-27W3
8. Picking of rocks in road allowances
9. Road damage from semi-truck
10. Marengo West road construction
11. Fencing Policy
12. Fire pits at Alsask Springs
13. Purchase of dirt
14. Grain piles within the RM
15. Employees for 2018 season
16. Winter employment - Neil Wiebe
17. Community Grant Program Applications
18. Fire Fighting Invoice NE 10-30-29W3
19. SARM Mid-term Convention
20. Parcel Y Plan 102093588 - have area staked?
21. Tax Enforcement Listing
22. Board of Revision Remuneration
23. Online Well and Pipeline permits - WellTraxxRM



24. Insurance Quote - Kindersley Insurance
25. West Central Municipal Government Committee - host meeting in 2018
26. Lease land review
27. Nuisance Bylaw
28. Alsask Agenda Items
  - Reimbursement of courses - pool staff
  - Estimate for repainting of Alsask pool hallway floor and tile replacement
  - Daily check of pool boiler
  - Report from Bryce Waters - Alsask pool boiler
  - Alsask brick school painting update
29. Robin Away - October 23-30
  - October 23-5 - Saskatchewan Emergency Planners Conference
  - October 26-30 - Holidays
30. Date of next meeting – November 8<sup>th</sup> 2017 - SARM Mid-term.
31. Other
  - 
  - 
  -
32. Accounts
33. Adjourn

## RM of Milton Correspondence October 11<sup>th</sup>, 2017

### SRC Analytical

- Alsask water samples analysis all printed below:

Date	Free Chlorine	Total Chlorine	Turbidity
19-Sep-2017	1.02	1.30	0.12
26-Sep-2017	0.63	0.78	0.17
03-Oct-2017	0.73	0.90	0.12
03-Oct-2017	0.26	0.47	0.19
04-Oct-2017	0.37	0.59	0.16

(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any amount)

### SARM

- SARM Update - September 2017 (copy)
- News Release - SARM heads to Ottawa
- Murray Purcell - SAMA Election
- SAMA Board Elections - Rural Representatives
- Finning Parts National Account
- Report cellular dead spots

### Agricultural Producers Association of Saskatchewan (APAS)

- Proposed federal tax changes
- Youth Leadership & Mentorship Program
- Fall District Meeting Schedule

### Ministry of Government Relations

- Saskatchewan Public Safety Agency

### Ministry of Highways & Infrastructure

- Ditch Mowing Program

### Wheatland Regional Library

- Proposed Levy Increase

### Alsask Community Club

- Community Grant Program (addition after agenda deadline)