

## **RURAL MUNICIPALITY OF MILTON NO. 292**

Minutes of the regular meeting of the council of the Rural Municipality of Milton No. 292 held on Tuesday, October 8, 2024 in the municipal council chambers located at 20 1<sup>st</sup> Avenue North in Marengo, Saskatchewan.

### **CALL TO ORDER**

Reeve James Loken called the meeting to order at 8:02 a.m. with the following members in attendance:

**Division 1:** Darren Cowie

**Division 2:** Dave Chudyk

**Division 4:** VACANT

**Division 5:** Natalie Sullivan

**Division 6:** Trevor Martin

**Division 7:** Sara Wilke

Division 3 council member Larry Stasiuk was absent.

The following staff members were in attendance:

**Acting Administrator:** Lisa Ensor

### **AGENDA**

**2024-329**

**NATALIE SULLIVAN** – The agenda was reviewed by council and will be used as a guideline for this meeting and that we approve the following changes:

*Additions:*

2024-07 A bylaw to Amend Bylaw 2021-09

Outstanding Accounts Receivable

**CARRIED UNANIMOUSLY**

### **MINUTES**

**2024-330**

**TREVOR MARTIN** – That we approve the minutes from the regular meeting of council held on September 10, 2024.

**CARRIED**

**2024-331**

**TREVOR MARTIN** – That we approve the minutes from the special meeting of council held on September 17, 2024.

**CARRIED**

8:08 a.m. – Curt Hart attended the meeting to discuss snow clearing in Alsask.

8:12 a.m. – Curt Hart left the boardroom.

**REPORTS**

- 2024-332 SARA WILKE** – That the following board reports be acknowledged as received and be filed:  
APAS  
Division Reports  
Kindersley & District Plains Museum  
Kindersley Health and Wellness Foundation Inc.  
Kindersley Library Board  
Kindersley Medical Arts  
Kindersley Vet Board  
North West Municipalities Association (NWMA)  
PCO Inspection Report – September 2024  
RoaData Reports  
West Central Municipal Government Committee (WCMGC)  
**CARRIED**

**BYLAW 2024-06 – A BYLAW TO AMEND BYLAW 2017-08**

- 2024-333 TREVOR MARTIN** – That Bylaw 2024-06 A Bylaw to Amend Bylaw 2017-08, Known as the Zoning Bylaw be given first reading.  
**CARRIED**

**ADMINISTRATOR'S HOURS**

- 2024-334 DARREN COWIE** – That the Administrator's hours for September 2024 be acknowledged as received and filed.  
**CARRIED**

**ALSASK WATERWORKS REPORTS**

- 2024-335 SARA WILKE** – That the Alsask Waterworks Report for August 2024 and September 2024 be acknowledged as received and filed.  
**CARRIED**

**FINANCIAL REPORTS**

- 2024-336 SARA WILKE** – That the statement of financial activities and bank reconciliations for September 2024 be approved as presented.  
**CARRIED**

*9:27 a.m. – Sara Wilke left the boardroom.*

**RECESS**

- 2024-337 DAVE CHUDYK** – That we recess the regular meeting of council at 8:28 a.m. for a public hearing to hear comments on proposed Bylaw 2024-06, A Bylaw to Amend Bylaw 2017-08 Known as the Zoning Bylaw.  
**CARRIED**

**RESUME MEETING**

**2024-338**      **TREVOR MARTIN** – That the regular council meeting resume at 8:45 a.m.  
**CARRIED**

8:46 a.m. – Garry Hyland attended the meeting to discuss sign replacement, tractor repairs, waterline repairs in Alsask, road repairs, mowing, and pool winterization.

9:16 a.m. – Garry Hyland left the boardroom.

**TENDER FOR REPLACEMENT OF PICKUP TRUCK**

**2024-339**      **TREVOR MARTIN** – That we advertise for the tender of a new pickup truck, tender to close December 5, 2024; with the following specs:  
1500, 4x4, V8, Gas  
**CARRIED**

**FOREMAN'S REPORT**

**2024-340**      **TREVOR MARTIN** – That the Foreman's Report for September 2024 be acknowledged as received and filed.  
**CARRIED**

**CORRESPONDENCE**

**2024-341**      **NATALIE SULLIVAN** – That we acknowledge receipt of the following correspondence and file for future reference:

SHA Analytical

Alsask water samples analysis printed below:

Date	Free Chlorine	Total Chlorine	Turbidity
03-Sept-2024	0.74	0.98	0.22 (Regular)
16-Sept-2024	0.71	0.95	0.17 (Regular)

(acceptable results: Free Chlorine >.1, Total Chlorine >.50, Turbidity <.3)

16-Sept-2024 Arsenic 10.6 ug/L Sask guideline <10 ug/L

16-Sept-2024 Quarterly Trihalomethane 87.0 ug/L Sask guideline <100 ug/L

17-Sept2024 Haloacetic Acids 15 µg /L Sask guidelines <80 µg /L

10-Sept-2024 SE 01-30-29W3 No detectable coliform or E. Coli  
(acceptable results No orgs/100 ml)

Saskatchewan Association of Rural Municipalities (SARM)

Rural Dart – September 3, 2024

Rural Dart – September 10, 2024

Rural Dart – September 17, 2024

Rural Sheaf – September 2024

Municipalities Today – September 2024  
News Release – September 11, 2024

Agricultural Producers Association of Saskatchewan (APAS)  
Update – September 12, 2024  
Update – September 26, 2024

**CARRIED**

**BYLAW 2024-06 - A BYLAW TO AMEND BYLAW 2017-08**

**2024-342 DAVE CHUDYK** – That Bylaw 2024-06, a bylaw to amend Bylaw 2017-08, known as the Zoning Bylaw be given second reading.

**CARRIED**

**2024-343 DARREN COWIE** – That the third reading of Bylaw 2024-06 be permitted at this meeting.

**UNANIMOUSLY CARRIED**

**2024-344 NATALIE SULLIVAN** – That Bylaw 2024-06, a bylaw to amend Bylaw 2017-08, known as the Zoning Bylaw be given third reading and be adopted.

**CARRIED**

**PIPELINE INSTALLATIONS/CROSSINGS**

**2024-345 DARREN COWIE** – That the following development applications be acknowledged as approved by council:

*Novus Energy Inc*

N 1/2 30-29-27-W3 File No. 24-51054

*Saturn Oil & Gas Inc.*

N 11 & W 12-30-27 W3 File No. SCP19268WC

**CARRIED**

**AMEND RESOLUTION 2024-241**

**2024-346 DAVE CHUDYK**– That we amend resolution 2024-241 by striking out "Alsask Lioness Club \$217.00".

**CARRIED**

**AMEND SPECIAL MEETING MINUTES JULY 8, 2024**

**2024-347 LARRY STASIUK** – That we amend the July 8, 2024 special meeting minutes by adding "That the agenda was reviewed by council and will be used as a guideline for this meeting".

**CARRIED**



**2024-07 A BYLAW TO AMEND BYLAW 2021-09**

**2024-348      DAVE CHUDYK** – That Bylaw 2024-07 a bylaw to amend Bylaw 2021-09, known as the Council Procedures Bylaw be given first reading.

**CARRIED**

**2024-349      DARREN COWIE** – That Bylaw 2024-07 be given a second reading.

**CARRIED**

**2024-350      NATALIE SULLIVAN** – That the third reading of Bylaw 2024-07 be permitted at this meeting.

**UNANIMOUSLY CARRIED**

**2024-351      JAMES LOKEN** – That Bylaw 2024-07, a bylaw to amend Bylaw 2021-09 be given third reading and be adopted.

**CARRIED**

**COMMUNITY GRANT PROGRAM TERMS**

**2024-352      NATALIE SULLIVAN** – That the Community Grant Program terms update effective October 8, 2024 be approved as presented.

**CARRIED**

**2024-2025 COMMUNITY GRANT PROGRAM**

**2024-353      DARREN COWIE** – The following applications were received for the 2024-2025 Community Grant Program:

*Westcliffe Composite School*

For the hot breakfast offered every morning to students      \$2,500

*Marengo Community Club*

To repair Marengo hall roof      \$2,500

**CARRIED**

**SEASONAL OPERATOR POSITION**

**2024-354      DAVE CHUDYK** – That we offer the seasonal grader operator employee to change their position of seasonal operator to a permanent full-time position of grader/utility operator with duties varying throughout the winter season based on the availability of work/projects to be completed and following the current regular winter hours policy for all TS staff.

**CARRIED**



**2024 TAX ENFORCEMENT LIST**

- 2024-355**     **TREVOR MARTIN** – That we acknowledge the presentation of the list of land in arrears to the head of council and that we advertise the Tax Enforcement List in Your West Central Voice newspaper deleting from the advertisement any properties that owe less than 1/2 of the previous year's levy.  
**CARRIED**

**SARM 2024 MID-TERM CONVENTION**

- 2024-356**     **JAMES LOKEN** – That Dave Chudyk and Trevor Martin be appointed as our voting delegates for the 2024 SARM Mid-Term Convention to be held in Saskatoon on November 20-21, 2024.  
**CARRIED**

**CHRISTMAS SUPPER AND SOCIAL**

- 2024-357**     **DAVE CHUDYK** – That we purchase tickets for all council, staff and their spouses for the 2024 Christmas supper and entertainment to be held at the Marengo Community Hall on December 7, 2024.  
**CARRIED**

**ROYAL CANADIAN LEGION - MILITARY SERVICE RECOGNITION BOOK ADVERTISEMENT**

- 2024-358**     **JAMES LOKEN** – That we purchase advertising space in the Royal Canadian Legion Military Service Book in the amount of \$285.00 including GST.  
**CARRIED**

**CANADA COMMUNITY BUILDING FUND AGREEMENT**

- 2024-359**     **DAVE CHUDYK** – That we sign the Municipal Funding Agreement received from the Ministry of Government Relations to allow the municipality access to funds through the 10-year Canada Community-Building Fund Program.  
**CARRIED**

**OUTSTANDING ACCOUNTS RECEIVABLE**

- 2024-360**     **JAMES LOKEN** – That we send notice to account # WEL-01 that the outstanding balance of \$1053.22 will be moved to the tax roll and form part of the total taxes due if not paid within 30 days of letter.  
**CARRIED**

**IN-CAMERA**

- 2024-361**     **TREVOR MARTIN** – That we enter an in-camera session at 10:01 a.m. to discuss confidential Legal matters pursuant to Section 120 Subsection 2(a) of *The Municipalities Act*.  
**CARRIED**

**OUT OF CAMERA**

**2024-362**     **DARREN COWIE** – That we conclude the in-camera session at 10:20 a.m. and that the regular meeting of council resume.

**CARRIED**

**TAX TITLE PROPERTY TENDER LOT 12-13 BLOCK 1 G68**

**2024-363**     **TREVOR MARTIN** – That we advertise the following lots for sale by tender on the municipality's website and posters in the surrounding communities; tenders to close on November 7, 2024 at 4:00 p.m.  
Lot 12-13 Block 1 G68

**CARRIED**

- 10:35 A.M. – Sara Wilke returned to the board room.

**ACCOUNTS**

**2024-364**     **TREVOR MARTIN** – That the list of accounts, attached hereto and forming part of these minutes, including cheque numbers 14272 to 14309 in the amount of \$114,656.39 and Online Bank Payment 990921-OB in the amount of \$1,365.01 and EFT cheque numbers 990902 to 990926 in the amount of \$75,907.43 be approved for payment.


**CARRIED**

**ADJOURN**

**2024-65**     **DARREN COWIE** – That this meeting now adjourn at 10:45 a.m.

**CARRIED**

  
Reeve

  
Acting Administrator

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**November 12, 2024 – 8:00 a.m. - Regular meeting of council**



**Rural Municipality of Milton No. 292**  
**List of Accounts for Approval**  
Batch: 2024-00092 to 2024-00099

Date Printed  
2024-10-04 4:08 PM

Page 1

Bank Code - Bank1 - Main Demand

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
14272	2024-09-10	VOID - Cheque Confirmation			
14273	2024-09-10	VOID - Cheque Confirmation			
14274	2024-09-10	Loken, James			
		Indemnity'24-09	Councillor Indemnity & Mileage	254.80	254.80
14275	2024-09-10	Cowie, Darren			
		Indemnity 24-09	Councillor Indemnity & Mileage	264.80	264.80
14276	2024-09-10	Stasiuk, Larry			
		Indemnity'24-09	Councillor Indemnity & Mileage	272.40	272.40
14277	2024-09-10	Sullivan, Natalie			
		Indemnity'24-09	Councillor Indemnity & Mileage	396.62	396.62
14278	2024-09-17	Kindersley & District Co-op			
		9982	317 Well Repairs	63.26	
		0112	317 Well Repairs	63.26	
		0657	Pool Antifreeze & Sonmor Well Tre	104.24	
		402462	Cardlock Fuel - Monthly Stmt	12,978.70	13,209.46
14279	2024-09-17	Millsap Fuel Distributors Ltd.			
		265743	Diesel Exhaust Fluid	455.71	455.71
14280	2024-09-27	Enviroway Detergent Man Inc			
		IN077162	WTP Chemicals	442.31	442.31
14281	2024-09-27	Get Stuff Done Strategies Inc.			
		1032	Joint Feasibility Study	22,260.00	
		1034	Joint Feasibility Study	5,565.00	27,825.00
14282	2024-09-27	RM of Kindersley No. 290			
		FireProtectAgre	Fire Protection Services Agreeemer	13,068.00	13,068.00
14283	2024-09-27	Alsask Red Lion Restaurant			
		2024OverpdTx	Refund Overpayment of Taxes	108.62	108.62
14284	2024-09-27	Sunderland, Bryan			
		2024OverPdTx	Refund Overpaid Taxes	90.57	90.57
14285	2024-10-08	102053541 Saskatchewan Ltd.			
		WTP 2024-09	Alsask WTP Operator	609.00	609.00
14286	2024-10-08	628514 Saskatchewan Ltd.			
		3058	Spreading Gravel - Grid & 317	9,254.63	9,254.63
14287	2024-10-08	Air Liquide			
		77914163	Cylinder Refills	25.65	25.65
14288	2024-10-08	Dyck, Larry			
		5184	Weed Inspection	639.95	639.95
14289	2024-10-08	Ensor, Lisa			
		Coop#5331	Employee Pancake Breakfast	143.94	
		Walmart#00379	Meeting Supplies	35.82	179.76
14290	2024-10-08	G.D. Extermination Ltd			
		31165	Pest Control Supplies	301.92	301.92
14291	2024-10-08	Hach Sales & Service Canada LP			
		362983	Bench Service - Turbidimeter	457.32	457.32
14292	2024-10-08	Information Services Corp			
		Stmnt30Sept2024	Registrations & Transfer Fees	120.00	120.00
14293	2024-10-08	1302322 Alberta Ltd.			
		205527	Safety Mtg & Admin	395.85	395.85

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Batch: 2024-00092 to 2024-00099

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Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
14294	2024-10-08	Kindersley Bearing (2008) Ltd.			
		001-079749	Spray tank repairs	8.30	8.30
14295	2024-10-08	Loraas Disposal North Ltd.			
		0000559487	Waste & Recycling-Shop&Alsask	2,339.23	2,339.23
14296	2024-10-08	Marsollier Petroleum Ltd.			
		441238	Oil	249.26	249.26
14297	2024-10-08	McDougall Gauley LLP			
		730128	Legal - Employee Matters	2,006.66	2,006.66
14298	2024-10-08	Materi, Payten			
		2024-09	PCO Contract Sep	199.04	199.04
14299	2024-10-08	RM of Kindersley No. 290			
		4	RM290 Maps for Resale	96.04	96.04
14300	2024-10-08	RM of Antelope Park No. 322			
		2024-August	Admin Salaries & Benefits - Augus	21,601.57	
		2024-00031	Admin Salaries & Benefits - Septer	13,174.41	34,775.98
14301	2024-10-08	SARM			
		PRINT-14111	Office Supplies	137.74	
		SARM821015	Office Supplies	42.61	
		SARM821085	Office Supplies	810.54	
		SARM821242	Office Supplies	27.98	
		SARM821239	Office Supplies	138.09	1,156.96
14302	2024-10-08	Scott, Beatrice			
		Well Access	Water Well Access - Parcel B	664.64	664.64
14303	2024-10-08	Saskatchewan Health Authority			
		2201678	Sonmor Water Sample	23.00	
		3487119	Alsask Water Sample	23.00	
		1191847	Alsask Water Sample	23.00	
		1191871	Alsask Water Sample	80.75	149.75
14304	2024-10-08	Saskatchewan Research Council			
		SRC-3004151	Haloacetic Acid Test	289.27	289.27
14305	2024-10-08	Triod Supply			
		000-159085	Blades, Bolts & Nuts	2,013.54	
		000-159096	Blades	471.75	2,485.29
14306	2024-10-08	Village of Marengo PO			
		650	Postage	23.08	
		652	Postage	24.07	
		653	Postage - Registered Letters	85.61	
		654	Postage	38.70	
		657	Office Postage for September	765.90	937.36
14307	2024-10-08	Warrington, Marge			
		2024TxOverpmt	2024 Tax Overpayment	64.12	64.12
14308	2024-10-08	Warrington, Ronald			
		2024 Tx Ovrpmt	Refund of Overpaid 2024 Taxes	179.62	179.62
14309	2024-10-08	Your Southwest Media Group			
		11705	Notice of Zoning Bylaw	682.50	682.50
Total Computer Cheque:					114,656.39



Date Printed  
2024-10-04 4:08 PM

**Rural Municipality of Milton No. 292**  
**List of Accounts for Approval**  
Batch: 2024-00092 to 2024-00099

Page 3

**ONLINE BANKING**

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
990921-OB	2024-10-03	ScotiaBank Visa			
		Stmt 2024-09	TS Expenses	1,365.01	1,365.01
				Total Online Banking:	1,365.01
				Total Bank1:	116,021.40

**Rural Municipality of Milton No. 292**  
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Batch: 2024-00092 to 2024-00099

Date Printed  
2024-10-04 4:08 PM

Page 4

Bank Code - EFT - Paid Electronically

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
990902	2024-09-10	Martin, Trevor				
		Indemnity'24-09		Councillor Indemnity & Mileage	272.40	272.40
990903	2024-09-10	Wilke, Sara				
		Indemnity'24-09		Council Indemnity & Mileage	239.36	239.36
990904	2024-09-18	Receiver General for Canada				
		RP0001_2024-08		Remittance RP0001 - July	18,739.01	18,739.01
990905	2024-09-18	Receiver General for Canada				
		RP0002_2024-08		Remittance RP0002 - July	1,260.48	1,260.48
990906	2024-09-13	Payroll - Scotia EFT				
		HylandG PP24-19		Salary, 31 Aug - 13 Sep 2024	2,323.68	
		KleinC PP24-19		Wages, 31 Aug - 13 Sep 2024	2,429.06	
		LokenC PP24-19		Wages, 31 Aug - 13 Sep 2024	1,692.86	
		WiebeGPP24-19		Wages, 31 Aug - 13 Sep 2024	2,174.77	
		WiebeCPP24-19		Wages, 31 Aug - 13 Sep 2024	2,772.84	11,393.21
990907	2024-09-13	Payroll - Scotia EFT				
		MundtJPP2024-19		Wages, 31 Aug - 13 Sep 2024	206.46	206.46
990908	2024-09-16	SaskEnergy				
		AWTP 2024-08		Alsask Water Treatment Plant	49.88	49.88
990909	2024-09-16	SaskEnergy				
		RMSHop 2024-08		RM Shop	53.98	53.98
990910	2024-09-16	SaskEnergy				
		Office 2024-08		Municipal Office	56.05	56.05
990911	2024-09-16	SaskEnergy				
		Pool2024-08		Alsask Pool	561.82	561.82
990912	2024-09-16	SaskPower				
		SW32Well2024-08		Community Well SW32-29-27-3	19.44	19.44
990913	2024-09-16	SaskPower				
		AShop 2024-08		Alsask RM Shop	46.44	46.44
990914	2024-09-16	SaskPower				
		RMSHop 2024-08		RM Shop	90.21	90.21
990915	2024-09-16	SaskPower				
		Office 2024-08		Municipal Office	101.57	101.57
990916	2024-09-16	SaskPower				
		SprPH 2024-08		Alsask Springs Pump House	317.89	317.89
990917	2024-09-16	SaskPower				
		AWTP 2024-08		Alsask Water Treatment Plant	456.90	456.90
990918	2024-09-16	SaskPower				
		ASL 2024-08		Alsask Street Lights	535.36	535.36
990919	2024-09-16	SaskPower				
		Pool 2024-08		Alsask Swimming Pool	830.36	830.36
990920	2024-09-27	Payroll - Scotia EFT				
		HylandG PP24-20		Salary, 14 - 27 Sep 2024	2,392.88	
		KleinC PP24-20		Wages, 14 - 27 Sep 2024	2,294.35	
		LokenC PP24-20		Wages, 14 - 27 Sep 2024	1,668.03	
		WiebeCPP24-20		Wages, 14 - 27 Sep 2024	2,615.65	
		WiebeGPP24-20		Wages, 14 - 27 Sep 2024	2,009.32	10,980.23
990921	2024-10-01	SaskPower				
		JSprInv2024Sep		Jeffries Spring 10June-10Sep2024	173.13	173.13
990922	2024-10-07	MEPP				

**Rural Municipality of Milton No. 292**  
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Batch: 2024-00092 to 2024-00099

Date Printed  
2024-10-04 4:08 PM

Page 5

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			Remit2024-09	Remittance - Sep	6,127.04	6,127.04
990923	2024-10-07	Minister of Finance				
			Remit 2024-09	EPT Remittance - Monthly	806,877.55	806,877.55
990924	2024-10-07	Receiver General for Canada				
			RP0002_2024-09	Remittance RP0002 - Sep	49.80	49.80
990925	2024-10-07	Receiver General for Canada				
			RP0001_2024-09	Remittance RP0001 - Sep	10,673.57	10,673.57
990926	2024-10-07	SMHI				
			Remit 2024-09	Remittance - Monthly	75,907.43	75,907.43
Total Computer Cheque:						946,019.57

Total EFT:	<u>946,019.57</u>
Grand Total:	<u>1,062,040.97</u>