

RURAL MUNICIPALITY OF MILTON NO. 292

Minutes of the regular meeting of the council of the Rural Municipality of Milton No. 292 held on Wednesday September 9th, 2020 in the municipal council chambers located at 20 1st Avenue North in Marengo, Saskatchewan.

CALL TO ORDER

Acting Reeve James Loken called the meeting to order at 8:40 a.m. with the following members in attendance:

Reeve: VACANT

Division 4: Murray Cowie

Division 5: Larry Stasiuk

Division 7: Sara Wilke

Division 1 council member Adrian Boisvert was absent.

Division 3 council member Garry Warrington was absent.

Division 6 council member Jordan Sonmor was absent.

The following staff members were in attendance:

Administrator: Robin Busby

One guest was in attendance.

AGENDA

- 2020-326 SARA WILKE** – That the agenda be used as a guideline for this meeting and that we approve the following changes to the agenda:
Move agenda item number 8 to after Reports
Add “Amendment for Animal Control Bylaw”

CARRIED

MINUTES

- 2020-327 LARRY STASIUK** – That the minutes from the regular meeting of council held on August 12th, 2020 be approved as circulated.

CARRIED

IN-CAMERA

- 2020-328 SARA WILKE** – That we enter an in-camera session at 8:49 a.m. to discuss confidential legal matters pursuant to Section 120 Subsection 2(a) of *The Municipalities Act*.

CARRIED

8:49 a.m. - One guest left the board room.

9:06 a.m. - One guest returned to the board room.

OUT OF CAMERA

2020-329 **SARA WILKE** – That we conclude the in-camera session at 9:06 a.m. and that the regular meeting of council resume.

CARRIED

BOARD REPORTS

2020-330 **SARA WILKE** – That the following board reports be filed:
Division Reports
Agricultural Producers Association of Saskatchewan (APAS)
Kindersley Library Board
Mediation Session - JDL Underground Ltd. - September 2nd, 2020

CARRIED

INCOME AND EXPENSE STATEMENT

2020-331 **MURRAY COWIE** – That the statement of income and expense for August be approved as presented.

CARRIED

9:22 a.m to 9:40 a.m. – Katherine Albertson and Keith Warrington attended the meeting to discuss the Merid School heritage property.

MERID SCHOOL HERITAGE SITE RENOVATIONS

2020-332 **LARRY STASIUK** – That we approve the renovations to the Merid School Heritage Site as listed on the letter submitted by Katherine Albertson dated September 8th, 2020 attached hereto and forming part of the minutes.

CARRIED

MERID SCHOOL HERITAGE DESIGNATION

2020-333 **SARA WILKE** – That we instruct the Administrator to begin the process for the removal of the municipal heritage designation on the Merid School site located at Lot 1 Block 1 PlanG414CNV

CARRIED

CORRESPONDENCE

2020-334 **LARRY STASIUK** – That we acknowledge receipt of the following correspondence and file for future reference:

SRC Analytical

Alsask water samples analysis all printed below:

Date	Free Chlorine	Total Chlorine	Turbidity
28-Jul-2020	0.81	1.00	0.23 (Regular)
11-Aug-2020	0.03	0.23	0.24 (Regular)

25-Aug-2020 0.56 0.83 0.32 (Regular)
(acceptable results: Free Chlorine >.1, Turbidity <.30, Total Chlorine any
amount)
26-Aug-2020 Total Trihalomethane 55 ug/L Sask guidelines <100
27-Aug-2020 Total Haloacetic acids 12 ug/L Sask guidelines <80
15-Jul-2020 - Alsask Swimming Pool - no detectable coliform or E. coli

Saskatchewan Association of Rural Municipalities (SARM)

Weekly Policy Bulletin – August 11th, 2020
Weekly Policy Bulletin – August 18th, 2020
Weekly Policy Bulletin – August 25th, 2020
Weekly Policy Bulletin – September 1st, 2020
The Rural Sheaf - August 28th, 2020
Information: 2021 Annual Convention

Ministry of Government Relations

July 2020 Municipalities Today
August 2020 Municipalities Today

Saskatchewan Assessment Management Agency (SAMA)

Notice of SAMA Annual Meeting

Canadian Association of Municipal Administrators

Recognition of 10 years of service of Administrator

CARRIED

**MUNICIPAL ECONOMIC ENHANCEMENT PROGRAM (MEEP) - FUNDING
APPROVAL**

2020-335

MURRAY COWIE – That we acknowledge receipt of the approval of the
municipality's application for the Municipal Economic Enhancement
Program funding for the completion of the following projects; total
funding in the amount of \$38,232.00:

<u>Project Description</u>	<u>Amount Approved</u>
Distribution pump for Alsask Water Treatment Plant	\$30,000.00
Replacement pump, repairs and spare pump for community well at NE 11-29-28W3	\$4,272.35
Completion of Asset Management Plan for all asset classes	\$3,959.65

CARRIED

PURCHASE OF ELECTRIC BROADCAST SEEDER

2020-336 **SARA WILKE** – That we purchase a Herd #I-258 electric broadcast seeder with an adjustable hitch and electric actuator from Triod Supply in the amount of \$1,856.00 plus taxes.

CARRIED

SCRAP METAL - SW 18-28-27W3

2020-337 **LARRY STASIUK** – That we allow ratepayers and non-ratepayers to take any of the scrap metal located within the SW 18-28-27W3 using the following schedule:

September 28th, 2020 to October 30th, 2020 - RM of Milton No. 292 ratepayers

October 13th, 2020 to October 30th, 2020 - Non-ratepayers

CARRIED

PROCYK BROS. TRANSPORT INC. – FINAL PAYMENT – HIGHWAY 317 PHASE 1 CONSTRUCTION

2020-338 **LARRY STASIUK** – That we approve the final progress payment for the Highway 317 Phase 1 Construction adjacent to the E1/2 19-30 and 31-29-27W3 to Procyk Bros. Transport Inc.:

ST 192921 - \$269,448.33 (includes GST)

CARRIED

2020 MUNICIPAL ELECTION - ADVANCE POLL

2020-339 **SARA WILKE** – That we schedule an advance poll for the 2020 election to be held in the municipal office in Marengo located at 20 1st Avenue North from 9:00 a.m. to 4:00 p.m. on Thursday October 29th, 2020, if required.

CARRIED

OFFER TO PURCHASE - NE 10-28-29W3 EXTENSION 2

2020-340 **SARA WILKE** – That we accept the offer from Flight 51 LLC for the purchase of the NE 10-28-29W3 in the amount of \$1,000.00 with the following conditions:

Parcel is sold in “as-is” condition;

An agreement for sale will be prepared in the name of the purchaser;

Purchaser has 30 days from the effective date of the agreement to provide the balance in cash and complete the purchase;

Application for Subdivision which is required to sever the tie between the NE 10-28-29W3 Extension 2 and NE 10-28-29W3

Extension 3 will be made by the municipality, with all costs for the application to be invoiced to and payable by Flight 51 LLC.

Transfer of the title will be completed by the municipality once an agreement for sale is fully executed, payment is received in full, and the tie severed between Extension 2 and 3;
All fees to register the title with Information Services Corporation, and administration time to transfer the title are the responsibility of the purchaser;
Purchaser must comply with all zoning and building bylaws for the municipality for any development.

CARRIED

WATER ISOLATION VALVES

2020-341 **SARA WILKE** – That we install isolation valves on the waterline that runs into SW 15-28-29W3 and Parcel A Plan 101582894 and pay all associated costs.

CARRIED

UTILITY LEVY ADJUSTMENT - ACCOUNT 95

2020-342 **MURRAY COWIE** – That we reverse the non metered rate charge that was levied on account 95 for April to June in the amount of \$94.50.

CARRIED

RESCIND RESOLUTION 2020-323

2020-343 **MURRAY COWIE** – That we rescind the following resolution:
2020-323 SARA WILKE – That we authorize Pool Manager Sue Johnson to select a contractor to complete the move of the building boiler vent and annual service of the boiler system to a maximum of \$1,500.00.

CARRIED

CARRIED

ALSASK SWIMMING POOL - FALL REPAIRS

2020-344 **SARA WILKE** – That we contract Eston Sheet Metal to complete the move of the building boiler vent, replace combustion fan and perform the annual service of the boiler system at a quoted cost of \$3,598.35.

CARRIED

ANIMAL CONTROL BYLAW

2020-345 **SARA WILKE** – That we table further discussion of potential amendments to the Animal Control Bylaw until the October 2020 meeting of council.

CARRIED

ACCOUNTS

2020-346 **LARRY STASIUK** – That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

CARRIED

ADJOURN

2020-347 **MURRAY COWIE** – That this meeting now adjourn at 11:35 a.m.

CARRIED


Reeve


Administrator

Wednesday October 14th, 2020 - 8:30 a.m. - Regular meeting of council

Report Date
09/09/2020 9:33 AM

Rural Municipality of Milton No. 292
List of Accounts for Approval
As of 09/09/2020
Batch: 2020-00084 to 2020-00091

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
Computer Cheques:					
12020	25/08/2020	Canadian Red Cross CRC-F-063748	WS Annual Renewal Fee	50.00	50.00
12021	25/08/2020	Clow, Tracy August 2020	Janitorial Contract- Aug 2020	495.00	495.00
12022	25/08/2020	Gronning, Mr. K. PoolRefund	Pool Fees Refund - Overpayment	19.25	19.25
12023	25/08/2020	Loraas Environmental Services 0000294732July	Waste & Recycling-Shop&Alsask	2,540.11	2,540.11
12024	25/08/2020	Lowen, Tina PoolRefund2	Refund Pool Fees - Adjustment	14.00	14.00
12025	25/08/2020	Northbound Planning IN200292 IN200399	July Enforcement Services Enforcement Services	1,540.97 879.75	2,420.72
12026	25/08/2020	RM of Chesterfield No. 261 2020-00078 2020-00092	PCO Contract Jun 2020 (missed) Pest Control Contract Aug 2020	789.62 413.01	1,202.63
12027	25/08/2020	Rural Municipality of Winslow 200144	District Dev Appeal Board	45.00	45.00
12028	25/08/2020	Sorenson Contracting Ltd. 4254	Seeding road slopes	2,442.00	2,442.00
12029	25/08/2020	Stasiuk Land & Oil 1539	Alsask Sewer Repair - McLean	1,995.00	1,995.00
12030	25/08/2020	MEPP Remit 2020 PP16 Remit 2020-PP17	Remittance 25 Jul - 7 Aug 2020 Remittance 8 - 21 August 2020	3,805.68 3,959.36	7,765.04
12031	09/09/2020	102053541 Saskatchewan Ltd. WTP 2020-08	Alsask WTP Operator	577.50	577.50
12032	09/09/2020	Air Liquide 71849914	Cylinder Refills	19.61	19.61
12033	09/09/2020	B & T Mears Enterprises Inc. 271 280	Tires- Dodge, Ford & Trailer Repair Side Arm Tire	271.65 56.06	327.71
12034	09/09/2020	Clow, Tracy September 2020	Janitorial Contract- Aug 2020	495.00	495.00
12035	09/09/2020	Enviroway Detergent Man Inc CN006890 IN047493	Chemical Drum Return WTP Chemicals	78.75- 703.50	624.75
12036	09/09/2020	Faubert Contracting Ltd 4775	Springs Pumphouse Repair	1,300.36	1,300.36
12037	09/09/2020	FCR Holdings Refund Ovpmt	Refund overpmt 2020 taxes	107.20	107.20

Report Date
09/09/2020 9:33 AM

Rural Municipality of Milton No. 292
List of Accounts for Approval
As of 09/09/2020
Batch: 2020-00084 to 2020-00091

Page 2

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
12038	09/09/2020	G.D. Extermination Ltd 9655	Pest Control Supplies - Joint	55.50	55.50
12039	09/09/2020	G-Mac's AgTeam Inc MA05827	Aquamark, Weed, 317 Grass	3,101.60	3,101.60
12040	09/09/2020	Information Services Corp Stmt 31Aug2020	Title Detail	204.00	204.00
12041	09/09/2020	Kindersley & District Co-op 6670 0638 7001 7003 296463	Jeffries Well Repair Sign Posts Oil & Filter Exchange Oil Cardlock Fuel - August 2020	38.84 160.84 64.25 6.44 10,069.48	10,339.85
12042	09/09/2020	Lifesaving Society - SK Branch 32028	Rookie Award Crest	2.05	2.05
12043	09/09/2020	Marsollier Petroleum Ltd. 317038	Oil	870.63	870.63
12044	09/09/2020	McDougall Gauley LLP 631948	Legal - Tax Enforcement Matter	5,078.10	5,078.10
12045	09/09/2020	Northbound Planning IN200425	Enforcement Services	983.91	983.91
12046	09/09/2020	Procyk Bros Transport Inc. Ph1Final2Sep20	Hwy 317 - Phase 1 Final Pmt	69,448.33	69,448.33
12047	09/09/2020	RM of Antelope Park No. 322 2020-00038 2020-00036	Aug Admin Salaries & Benefits Apr - Jun 2020 Joint Admin	12,416.28 280.80	12,697.08
12048	09/09/2020	RM of Chesterfield No. 261 2020-00098	Pest Control Contract Aug 2020	328.70	328.70
12049	09/09/2020	ScotiaBank VISA Stmt 27Aug2020	Purolator	113.55	113.55
12050	09/09/2020	ScotiaBank Visa Stmt 27Aug2020	Battery & Zero Turn Blade	799.67	799.67
12051	09/09/2020	SGL 367IZR 2020	2004 International	1,228.14	1,228.14
12052	09/09/2020	Saskatchewan Health Authority 3358745 2158663 3359845 1130908	Alsask Water Sample Alsask Pool Water Sample Alsask Water Sample Alsask THM Water Sample	23.00 23.00 23.00 80.75	149.75
12053	09/09/2020	Sonmor, Kelly Fee Refund2020	Refund difference private/semi	28.00	28.00
12054	09/09/2020	Saskatchewan Research Council 1202416	Haloacetic Acids	218.93	218.93
12055	09/09/2020	Success Office Systems INV288427	Shipping Waste Toner Bottle	15.75	15.75

Report Date
09/09/2020 9:33 AM

Rural Municipality of Milton No. 292
List of Accounts for Approval
As of 09/09/2020
Batch: 2020-00084 to 2020-00091

Page 3

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
12056	09/09/2020	TBT Contracting Limited 17	Demo Interior Alsask Shop	5,628.00	5,628.00
12057	09/09/2020	Village of Marengo PO 344 August 24, 2020 347 August 2020	Postage - Alsask Registered Alsask Water Samples Postage - Registered Let TTP Aug 2020 Office Postage- Joint	22.72 16.26 79.52 743.11	861.61
12058	09/09/2020	Wood Environment & C26424376	Hwy 317 Engineering Services	48,388.12	48,388.12
12059	09/09/2020	VOID - additional indemnity			
12060	09/09/2020	Stasiuk, Larry September 2020	Councillor Indemnity & Mileage	268.20	268.20
12061	09/09/2020	Cowie, Murray September 2020 Sept 2020	Councillor Indemnity & Mileage Road Inspection Mileage	268.20 65.00	333.20
12062	09/09/2020	Ensor, Lisa Post H2O Sample	Send H2O sample in Kindersley	11.83	11.83
12063	09/09/2020	WellTraxx Ltd. 6623	Software Subscription Renewal	7,324.89	7,324.89
				Total for Bank1:	190,920.27

Report Date
09/09/2020 9:33 AM

Rural Municipality of Milton No. 292
List of Accounts for Approval
As of 09/09/2020
Batch: 2020-00084 to 2020-00091

Page 4

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: EFT - Electronic Fund Transfer					
Computer Cheques:					
90710	11/08/2020	SaskPower SE01Well15Jul20	SE01-30-29W3 Com Well	136.51	136.51
90711	11/08/2020	ScotiaBank - Line of Credit Principal202008	Line of Credit Principal Pmt	8,333.34	8,333.34
90712	13/08/2020	SaskPower AShop 20Jul20	Alsask RM Shop	44.35	44.35
90713	14/08/2020	SaskEnergy RMShop20Jul20	RM Shop	44.45	44.45
90714	14/08/2020	SaskEnergy Office20Jul20	Municipal Office	50.48	50.48
90715	14/08/2020	SaskEnergy AWTP20Jul20	Alsask Water Treatment Plant	61.82	61.82
90716	14/08/2020	SaskEnergy OldWTP20Jul20	Old Water Plant - Alsask	83.89	83.89
90717	14/08/2020	SaskEnergy AFH/Pool20Jul20	Alsask Pool and Fire Hall	442.65	442.65
90718	14/08/2020	SaskPower SW32Well20Jul20	Community Well SW32-29-27-3	44.04	44.04
90719	14/08/2020	SaskPower OldWTP 20Jul20	Old Water Plant	101.26	101.26
90720	14/08/2020	SaskPower RMShop20Jul20	RM Shop	219.67	219.67
90721	14/08/2020	SaskPower Office 20Jul20	Municipal Office	229.44	229.44
90722	14/08/2020	SaskPower AWTP 20Jul20	Alsask Water Treatment Plant	429.34	429.34
90723	14/08/2020	SaskPower ASL 20Jul20	Alsask Street Lights	508.93	508.93
90724	14/08/2020	SaskPower SprPH 20Jul20	Alsask Springs Pump House	581.68	581.68
90725	21/08/2020	Payroll - Scotia EFT			
		MundtA PP20-17	Wages, 8 - 21 Aug 2020	730.25	
		MundtJo PP20-17	Wages, 8 - 21 Aug 2020	438.91	
		WiebeE PP20-17	Wages, 8 - 21 Aug 2020	1,680.02	
		WinterE PP20-17	Wages, 8 - 21 Aug 2020	165.67	
		HylandG PP20-17	Wages, 8 - 21 Aug 2020	2,431.18	
		JohnsonSPP20-17	Wages, 8 - 21 Aug 2020	1,418.99	
		KleinC PP20-17	Wages, 8 - 21 Aug 2020	1,818.49	
		KleinC PP20-S17	Wages, 8 - 21 Aug 2020	200.00	
		LokenC PP20-17	Wages, 8 - 21 Aug 2020	1,631.63	
		PakulakEPP20-17	Wages, 8 - 21 Aug 2020	1,548.11	
		SonmorGPP20-17	Wages, 8 - 21 Aug 2020	2,261.20	

Report Date
09/09/2020 9:33 AM

List of Accounts for Approval

As of 09/09/2020

Page 5

Batch: 2020-00084 to 2020-00091

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		WiebeCPP2020-17	Wages, 8 - 21 Aug 2020	2,336.61	16,661.06
90726	22/08/2020	ScotiaBank - Line of Credit			
		Interest 202008	Line of Credit Interest Pmt	222.85	222.85
90727	31/08/2020	SaskTel			
		Cell 16Aug2020	Cell Phones	90.08	90.08
90728	03/09/2020	SaskTel			
		ALPool03Sep2020	Pool Phone and Internet	140.37	140.37
90729	04/09/2020	Payroll - Scotia EFT			
		HylandG PP20-18	Wages, 22 Aug - 4 Sep 2020	2,428.29	
		JohnsonSPP20-18	Wages, 22 Aug - 4 Sep 2020	996.77	
		KleinC PP20-18	Wages, 22 Aug - 4 Sep 2020	1,966.95	
		KleinC PP20-S18	Wages, 22 Aug - 4 Sep 2020	300.00	
		LokenC PP20-18	Wages, 22 Aug - 4 Sep 2020	1,708.85	
		MundtA PP20-18	Wages, 22 Aug - 4 Sep 2020	481.93	
		MundtJo PP20-18	Wages, 22 Aug - 4 Sep 2020	234.68	
		PakulakEPP20-18	Wages, 22 Aug - 4 Sep 2020	1,620.87	
		SonmorGPP20-18	Wages, 22 Aug - 4 Sep 2020	2,061.32	
		WiebeCPP2020-18	Wages, 22 Aug - 4 Sep 2020	2,464.27	
		WiebeE PP20-18	Wages, 22 Aug - 4 Sep 2020	1,665.88	
		WinterE PP20-18	Wages, 22 Aug - 4 Sep 2020	220.89	16,150.70
90730	09/09/2020	Minister of Finance			
		Remit 2020-08	EPT Remittance - Monthly	22,999.50	22,999.50
90731	09/09/2020	Receiver General for Canada			
		RP0002 2020-08	Remittance RP0002 - Aug 2020	15,150.24	15,150.24
90732	09/09/2020	Receiver General for Canada			
		RP0001 2020-08	Remittance RP0001 - Aug 2020	1,240.78	1,240.78
90733	09/09/2020	SMHI			
		Remit 2020-08	Remittance - August 2020	3,417.16	3,417.16
90734	09/09/2020	VOID - Added indemnity claim			
90735	09/09/2020	Wilke, Sara			
		September 2020	Council Indemnity & Mileage	280.95	280.95
90736	09/09/2020	Loken, James			
		September 2020	Councillor Indemnity & Mileage	253.90	
		Sept 2020	317 Committee & Rd Supervision	570.11	824.01
				Total for EFT:	88,489.55
				Grand Total:	<u>279,409.82</u>

KATHERINE ALBERTSON

BOX 81
MARENGO SK
SOL 2K0
(306) 460-6426
kkwarrington@sasktel.net

September 8, 2020

RM OF MILTON
Box 70
MARENGO SK SOL 2K0

Attention: RM Council

RE: Merid School

Dear Sirs/Madame:

I am writing this letter to provide you with an update on the improvements being made to the Merid School, as well as a request for additional work. We are also requesting that this school be unregistered as a Municipal Heritage site.

We will be resuming work on the school this week. Plans are to remove the walls between the kitchen and east entry way and installing a support beam. A new kitchen will be added where the old one was. We will be removing the old washroom where the new kitchen will be as well. We will also be removing the basement staircase wall and installing a railing so we can more easily move objects up and down the stairs to the basement. We will be removing the old staircase which is rotted and replacing it. We will then be installing a door at the bottom of the stairs. We will be adding a bathroom to the north east corner of the main hall. We will be installing new electrical, plumbing, and a heating/air conditioning system in the school. We will be foaming the walls in the entire school including the basement for insulation and to add additional structural support. Then the walls will be covered in painted pine boards. We are hoping to salvage the floors but after many years of neglect it may not be possible. If not, we are looking for a similar look for the floors in a new material. We are also hoping to keep the brick chimney but will not know until it is inspected later this week. We are considering constructing a mezzanine on the west wall in the

future but for now the hall will be an open facility. We will also be installing a septic tank between the Merid and Magna Bonum School which may be partially on the Merid school site. We also drilled a new water well on the east side of Magna Bonum and we will be running the water line to the Merid school as well. We are installing a gas line to both schools.

We would like permission to install windows on the north side of the building. There is currently only a very small window and we would like to add a couple more for a cross breeze and light in the bathroom and open hall.

Lastly, we would like the RM council's support in removing our school from the Municipal Heritage listing. Robin has looked into the procedure for us. The reason we would like to do this is so that we may proceed with renovations and any future changes to the property without requiring the council's involvement. This school was literally falling apart when we purchased it and all the renovations have been funded entirely by us personally. We believe that the goal of the people who registered this building was to keep the school from being demolished which we have personally done. It is our intentions to continue to honor the school as they wished but now to have the ability to act without RM involvement.

As we will be starting renovations this week, we would appreciate your approval of our plans as soon as possible.

We are also very willing to have you come and visit the schools so we can show you our plans in person.

Thank you for your support.

Sincerely,

Katherine Albertson

